



# St. Mary's Group of Institutions Guntur for Women

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)  
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)

Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com  
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Date : 19-Dec-2023

## Minutes of 2<sup>nd</sup> IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for session 2023-24, was held on 19<sup>th</sup> Dec 2023 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchaliah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting :

S.No.	Member of the Cell	Designation
<b>Chair Person</b>		
1	Dr.B.Pechhalaiah	Principal, St.Mary's Group of Institutions Guntur
<b>Member(s) from Management</b>		
2	Dr.Rev.K.V.K.Rao	Chairman, St.Mary's Group
<b>Coordinator of IQAC</b>		
3	Dr. Sukesh Babu Chennuri	Principal-Engineering, St. Mary's Group of Institutions Guntur for Women
<b>Administrative Officers</b>		
4	Mr.Y.Raghava	Campus Incharge
5	Dr.S.Apparao	Dean of Academics
6	Mr. Gajendra Babu	Office Superintendent
7	Mrs.M.HimaBindu	Head, Training and Placements
<b>Teacher Representatives</b>		
8	Dr.Govardhan Rao	HoD, Sciences and Humanities
9	Mr.Subhani Shaik	HoD, Computer Science and Engineering
10	Mr.D.Satyanarayana	HoD, Electronics and Communications Engineering
11	Mr.G.Rajeswara Rao	HoD, Mechanical Engineering
12	Mr.C.V.Siva Varma	HoD, Master of Business Administration
13	Mr.U.Srikanth	HoD, Diploma
14	Ms.K.Nagarani	HoD, Pharmacy
15	Mrs.Sd.Farzana	Vice Principal
<b>Nominee From Industry and Stakeholders</b>		
16	D.Venkata Sudheer	Industrial Representative
17	Mr. Aszad Khan Pathan	Parent Representative
<b>Nominee From Local Societies, Students and Alumni</b>		
18	Dr.B.V.S.T. Sai	Principal, St.Mary's Women's Engineering College, Budampadu, Guntur
19	Mr. M.Sudheer Kumar	Alumni Representative
20	Mr.Sai Pranay	Student Representative



## Agenda of the Meeting:

- Welcome Address by the IQAC Chairman.
- Opening view by the senior members of IQAC and HOD's.
- Action taken report on minutes of meetings held on 17-Oct-2023
- R -23 Regulation JNTU Kakinada
- AQAR 2022-23 Progression and Submission Status
- Placements & Placement training
- Quality Initiatives
- AAA Internal
- MOODLE & student perspective and other academic issues ; |
- Result Analysis
- Student Satisfactory Survey
- Various activities & events planned
- Blended Teaching Learning
- Any other matter with the permission of the chairperson

## Points of Discussion :

### 1. Welcome Address by the IQAC Chairman

The Second IQAC (revised) meeting for 2023-24 was formally opened by the IQAC Chairman, who also provided an overview of the meeting's agenda.

### 2. Opening view by the senior members and HoDs among the participants

The initiative to update the advisory board by the IQAC Coordinator and include representation from all groups of institute stakeholders has been applauded by all senior members and HOD's. The participants have appreciated that these efforts will definitely improve the institute's overall excellence.

### 3. Unanimity in role fulfilment of the revised IQAC board

The revamped IQAC board's members have unanimously committed to give their best for their respective roles in advancing quality culture throughout the institute.

### 4. Action taken report on minutes of meetings held on 17-Oct-2023

Action taken report and the Minutes of IQAC meeting held on 17-Oct-2023 were placed in front of the members of IQAC. The chairperson asked the members to ratify the action taken and minutes of the previous meeting.

- a) Compliances of academic calendar and activities of departments.
- b) Quality initiatives
- c) Compliance of Academic & Administrative Audit- Internal & External.
- d) Compliance of Annual Report of AY 2022-23

### 5. R -23 Regulation (JNTU Kakinada)



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Members discussed about the new curriculum proposed by AICTE and the subsequent curriculum proposed by the JNTU Kakinada. Chairperson has requested the Head of S & H to prepare the Time Tables, and also submit the faculty requirements for the new subjects proposed.

## 6. AQAR 2022-23 Progression

The chairperson and coordinator expressed their gratitude to the AQAR in-charges on successful completion of AQAR submission with in time. The Coordinator presented the AQAR 2022-23 to the committee members on the process of AQAR 2022-23 submission preparation.

## 7. Placements & Placement training

The coordinator provided a placements report and expressed his satisfaction at receiving a fair number of placements with excellent payouts. The chairperson praised all of the students and employees who worked hard to secure good placements. He also emphasized the institution's training programs, which aided students in obtaining jobs.

## 8. Whatsapp Groups & Student perspective and other academic issues

The course content for all the courses by the concerned faculty were uploaded in the corresponding Whatsapp groups as well as on the Institute Website and students are accessing the content related to their subjects using their own credentials. Apart from the course content the following were also verified

- Remedial classes for slow learners and separate schedule.
- Advanced learners and additional learning facilities.

## 9. Result Analysis

The coordinator read the report on result analysis in comparison with previous years. The coordinator put out a proposal to compile a report on anticipated academic year results and strategies for enhancing them.

## 10. Student Satisfactory Survey

The coordinator gave the members an explanation of the creation of the questionnaire as well as the procedure for gathering student satisfaction surveys based on the guidelines provided on the NAAC website.

## 11. Various activities & events planned

The coordinator presented the data regarding the activities organized by the institution under different associations of the institute and the individual departments like seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities and NLTS etc.

## 12. Blended Teaching Learning

The coordinator of IQAC has explained practices implemented during the pandemic like ICT usage, online classes, assignments for students etc for effective lecture delivery and making student engaged.

## 13. Any other matter with the permission of the chairperson

Discussion on online & offline feedback on teaching learning process. Active participation of cells & committees and IQAC monitoring.

*The meeting concluded with vote of thanks by IQAC Chairman.*

(Dr. Sukesh Babu Chennuri)  
Coordinator - IQAC

(Dr. B. Penchalaiah)  
Chairperson - IQAC