



Date: 17-Oct-2023

Minutes of 1st IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for the Academic Year 2023-24, was held on 17th OCT 2023. The meeting was chaired by Dr. Ch. Sukesh Babu, IQAC Chairman and Principal-Engineering for SMGIG.

The following members attended the meeting:

S. No.	Member of the Cell	Designation
Chair Person		
1	Dr B Penchalaiah	Director- St Mary's Group of Institutions Guntur for Women
Member(s) from Management		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
Coordinator of IQAC		
3	Dr. Ch. Sukesh Babu	Principal-Engineering, St. Mary's Group of Institutions Guntur for Women
Administrative Officers		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Director
6	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur for Women
7	Dr. Shaik Afzal Basha	Principal, Pharmacy Programme
8	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
9	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
10	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
Teacher Representatives		
11	Mr. D Satyanarayana	HoD, Sciences and Humanities
12	Dr. SSN Anjaneyulu	HoD, Computer Science and Engineering
13	Dr. G. S. Sarma	HoD, Electronics and Communications Engineering
14	Dr. Ch. B. V. L. Sudheer	HoD, Master of Business Administration
15	Mr. U. Srikanth	HoD, Diploma
16	Ms. J. Satyanarayana	HoD, Pharmacy
17	Dr. Gera Jaideep	Associate Professor-CSE Department
Nominee From Industry and Stakeholders		
18	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
19	Mr. K. Nageswara Rao	Parent Representative
Nominee From Local Societies, Students and Alumni		
20	Dr. K. N. V. Ratna Kumar	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
21	Mr. Ch. Deepak	Alumni Representative
22	Mr. N. Leela Vishnu	Student Representative IV-Year, CSE Department



Agenda of the Meeting:

- Welcome Address by the IQAC Chairman.
- Opening view by the senior members of IQAC and HOD's.
- Unanimity in role fulfilment of the revised IQAC board
- Action taken report on minutes of meetings held on 26-Apr-2023
- Review of even semester activities through online platform
- R -23 Regulation (JNTU Kakinada)
- Placements & Placement Training
- WhatsApp Groups & Student perspective and other academic issues
- Result Analysis
- Various activities & events planned Online for Students as well as Faculty
- Any other matter with the permission of the chairperson

Points of Discussion:

1. Welcome Address by the IQAC Coordinator

At the outset Dr. Ch. Sukesh Babu, IQAC coordinator welcomed the chairman, IQAC and IQAC members for the first IQAC meeting. IQAC Coordinator also informed the meeting that due to covid-19 pandemic some of the external members are not in a position to attend the meeting. IQAC coordinator briefed about the following agenda of the first IQAC meeting and requested the IQAC chairman to take over the proceedings of the meeting.

2. Opening view by the senior members and HODs among the participants

The initiative to update the advisory board by the IQAC Coordinator and include representation from all groups of institute stakeholders has been applauded by all senior members and HOD's. The participants have appreciated that these efforts will definitely improve the institute's overall excellence.

3. Unanimity in role fulfilment of the revised IQAC board

The revamped IQAC board's members have unanimously committed to give their best for their respective roles in advancing quality culture throughout the institute.

4. Action taken report on minutes of meetings held on 26- -April-2023

Action taken report and the Minutes of IQAC meeting held on 26-April-2023 were placed Infront of the members of IQAC. The chairperson asked the members to ratify the action taken and minutes of the previous meeting.

- a) Compliances of academic calendar and activities of departments.
- b) Quality initiatives
- c) Compliance of Academic & Administrative Audit- Internal.

5. Review of even semester activities

IQAC chairman discussed about the status of the regular classes and other academic related activities like internal assessments, laboratory experiments, study materials etc. IQAC chairman also highlighted that as per the university guidelines the study materials and laboratory experiments are uploaded in the college website as well as WhatsApp groups of all sections for the benefit of the students. IQAC coordinator also informed the meeting that standard operating procedures as to be maintained at all the places in the campus during the college hours.



6. R -23 Regulation (JNTU Kakinada)

Members discussed about the new curriculum proposed by AICTE and the subsequent curriculum proposed by the JNTU Kakinada. Chairperson has requested the Head of S & H to prepare the Time Tables, and also submit the faculty requirements for the new subjects proposed.

7. Placements & Placement Training

The coordinator provided a placements report and expressed his satisfaction at receiving a fair number of placements with excellent payouts. The chairperson praised all of the students and employees who worked hard to secure good placements. He also emphasized the institution's training programs, which aided students in obtaining jobs.

8. WhatsApp Groups & Student perspective and other academic issues

The course content for all the courses by the concerned faculty were uploaded in the corresponding WhatsApp groups as well as on the Institute Website and students are accessing the content related to their subjects using their own credentials. Apart from the course content the following were also verified

- Remedial classes for slow learners and separate schedule.
- Advanced learners and additional learning facilities.

9. Result Analysis

The coordinator read the report on result analysis in comparison with previous years. The coordinator put out a proposal to compile a report on anticipated academic year results and strategies for enhancing them.

10. Various activities & events planned for Students as well as Faculty

The coordinator presented the data regarding the activities organized by the institution under different associations of the institute and the individual departments like seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities and NLTS etc.

11. Any other matter with the permission of the chairperson

Discussion on online & offline feedback on teaching learning process for Odd and Even Semesters of the Academic Year 2022-23. Action taken on the feedback of students. Active participation of cells & committees and IQAC monitoring.

The meeting concluded with vote of thanks by IQAC Chairman.

(Dr. Ch. Sukesh Babu)
Coordinator - IQAC

(Dr B Penchalaiah)
Chairperson - IQAC