



# St. Mary's Group of Institutions Guntur

(Formerly St Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)  
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)  
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : [www.stmarysguntur.com](http://www.stmarysguntur.com)  
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : [smgg@stmarysgroup.com](mailto:smgg@stmarysgroup.com)

Date : 10-Jan-2023

## Minutes of 2<sup>nd</sup> IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for session 2022-23, was held on 10<sup>th</sup> January 2023 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchalaiah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting:

S. No.	Member of the Cell	Designation
<b>Chair Person</b>		
1	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur
<b>Member(s) from Management</b>		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
<b>Coordinator of IQAC</b>		
3	Dr. B.V.S.T Sai	Professor – CSE Department and Principal, Engineering Programme
<b>Administrative Officers</b>		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Director
6	Dr. Shaik Afzal Basha	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
8	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
9	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
<b>Teacher Representatives</b>		
10	Mr. D Satyanarayana	HoD, Sciences and Humanities
11	Dr. SSN Anjaneyulu	HoD, Computer Science and Engineering
12	Dr. G. S. Sarma	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. P Lakshmi Narayana	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Dr. Ch. B. V. L. Sudheer	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. J Satyanarayana	HoD, Pharmacy
<b>Nominee From Industry and Stakeholders</b>		
21	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
22	Mr. G Srinivas	Parent Representative
<b>Nominee From Local Societies, Students and Alumni</b>		
23	Dr. R. Bulli Babu	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
24	Mr. A Nagarjuna	Alumni Representative
25	Mr. R Vinod Kumar	Student Representative IV-Year, CSE Department



# St. Mary's Group of Institutions Guntur

(Formerly St. Mary's Engineering College, St. Mary's P.G. Centre & St. Mary's College of Pharmacy)

(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)

Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : [www.stmarysguntur.com](http://www.stmarysguntur.com)

Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : [smgg@stmarysgroup.com](mailto:smgg@stmarysgroup.com)

## Agenda of the Meeting:

1. Welcome Address by the IQAC Chairman.
2. Opening view by the senior members of IQAC and HOD's.
3. Action taken report on minutes of meetings held on 18-Oct-2022
4. AQAR 2021-22 Progression and Submission Status
5. Placements & Placement Training
6. Quality Initiatives
7. MOODLE & student perspective and other academic issues
8. Result Analysis
9. Feedback on Curriculum and Facilities
10. Various activities & events planned
11. Any other matter with the permission of the chairperson

## Points of Discussion:

### 1. Welcome Address by the IQAC Chairman

The second IQAC (revised) meeting for the academic year 2022-23 commenced with the formal opening by the IQAC Chairman. The Chairman also presented an overview of the agenda for the meeting.

### 2. Opening view by the senior members and HoDs among the participants

The initiative led by the IQAC Coordinator to refresh the advisory board, incorporating representation from all segments of institute stakeholders, has garnered applause from senior members and Heads of Departments (HODs). Participants expressed their appreciation, recognizing that these efforts are poised to significantly enhance the overall excellence of the institute.

### 3. Unanimity in role fulfilment of the revised IQAC board

All members of the revitalized IQAC board have unanimously pledged to dedicate their utmost efforts to fulfill their respective roles in advancing a culture of quality throughout the institute.

### 4. Action taken report on minutes of meetings held on 18-Oct-2022

The action taken report and minutes of the IQAC meeting held on October 5, 2020, were presented to the members of IQAC. The chairperson called upon the members to ratify both the action taken and the minutes from the preceding meeting. The specific areas discussed for ratification included:

- a) Ensuring adherence to the academic calendar and various departmental activities.
- b) Progress and adherence to quality initiatives implemented.
- c) Confirming compliance with both internal and external academic and administrative audits.
- d) Ensuring adherence to the requirements outlined in the Annual Report for the academic year 2021-22

### 5. AQAR 2021-22 Progression

The chairperson and coordinator extended their gratitude to the AQAR in-charges for the successful and timely completion of the Annual Quality Assurance Report (AQAR) submission. The coordinator proceeded to present the AQAR for the academic year 2021-22 to the committee members, outlining the process and preparation involved in the submission.

### 6. Placements & Placement Training

The coordinator delivered a comprehensive placements report and expressed satisfaction with the notable number of placements achieved, along with commendable compensation packages. The chairperson applauded the dedication and hard work of both students and employees that contributed to securing favorable placements. Emphasizing the effectiveness of the institution's training programs, he highlighted their instrumental role in facilitating students' success in securing employment opportunities.



# St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)  
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)  
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : [www.stmarysguntur.com](http://www.stmarysguntur.com)  
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : [smgg@stmarysgroup.com](mailto:smgg@stmarysgroup.com)

## 5. R -20 Regulation (JNTU Kakinada)

Discussion on the new curriculum proposed by AICTE and subsequent curriculum proposed by JNTU Kakinada. The Head of CSE was requested to prepare timetables and submit faculty requirements for the new subjects proposed.

## 6. AQAR 2020-21 Progression

Expressing gratitude for successful AQAR submission, the Coordinator presented the AQAR 2019-20 and briefed the committee on the process of preparing AQAR 2020-21

## 7. Placements & Placement Training

The coordinator provided a report on placements, expressing satisfaction with the number and quality of placements. The chairperson commended students and employees for their efforts and highlighted the institution's training programs.

## 8. Whatsapp Groups & Student perspective and other academic issues

Verification of course content upload in WhatsApp groups and on the institute website. Discussion on remedial classes, advanced learners, and additional learning facilities.

## 9. Result Analysis

The coordinator presented a report on result analysis, proposing strategies for enhancing future academic year results.

## 10. Feedback on Curriculum and Facilities

Explanation of the questionnaire creation and the process of gathering feedback from stakeholders based on NAAC guidelines.

## 11. Various activities & events planned

Presentation of data regarding activities organized by the institution, including seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities, and NLTS.

## 12. Any other matter with the permission of the chairperson

Discussion on online and offline feedback on the teaching-learning process, active participation of cells and committees, and IQAC monitoring.

*The meeting concluded with vote of thanks by IQAC Chairman.*

(Dr. K. N. V. Ratna Kumar)  
Coordinator - IQAC

(Dr. B. Penchalaiah)  
Chairperson - IQAC