



St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

Date: 10-Apr-2022

Minutes of 3rd IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for session 2020-21, was held on 10th April 2022 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchalaiah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting:

S. No.	Member of the Cell	Designation
Chair Person		
1	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur
Member(s) from Management		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
Coordinator of IQAC		
3	Dr. K. N. V. Ratna Kumar	Professor – CSE Department and Principal, Engineering Programme
Administrative Officers		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Dean - Academics
6	Dr. P. V. Rao	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
8	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
9	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
Teacher Representatives		
10	Dr. S. Govardhan Rao	HoD, Sciences and Humanities
11	Mr. Subhani Shaik	HoD, Computer Science and Engineering
12	Mr. D. Satyanarayana	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. Sunil Kumar	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Mr. C. V. Siva Varma	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. K. Nagarani	HoD, Pharmacy
19	Mrs. Sd. Farzana	Vice Principal
20	Dr. Ch. B. V. L. Sudheer	Associate Professor, Master of Business Administration



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Nominee From Industry and Stakeholders		
21	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
22	Mr. P Naresh Kumar	Parent Representative
Nominee From Local Societies, Students and Alumni		
23	Dr. B.V. S. T. Sai	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
24	Mr. N. Rakesh Babu	Alumni Representative
25	Mr. K. Ramya	Student Representative IV-Year, CSE Department

Agenda of the Meeting:

- Welcome Address by the IQAC Chairman.
- Action taken report on minutes of meetings held on 10-Jan-2022.
- Placements & Placement Training.
- Quality Initiatives.
- Administration and Academic Audit (AAA)- Internal (Odd and Even Semester).
- Result Analysis.
- Feedback on Curriculum and Facilities.
- Various activities & events planned.
- Any other matter with the permission of the chairperson.

Points of Discussion :

1. Welcome Address by the IQAC Chairman

The third IQAC (revised) meeting for 2021-22 was formally opened by the IQAC Chairman, who also provided an overview of the meeting's agenda.

2. Action taken report on minutes of meetings held on 10--Jan-2022

Action taken report and minutes of the previous meeting were presented. Members were asked to ratify actions related to academic calendar compliance, departmental activities, quality initiatives, and compliance with academic and administrative audits.

3. Placements & Placement Training

The coordinator presented a placements report, expressing satisfaction with the number and quality of placements. The chairperson praised students and employees for their efforts, emphasizing the institution's training programs.

4. Quality Initiatives



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- a) Research and Publications by Faculty
- b) Research and Publications by Students
- c) Innovative Teaching
- d) Skill development for Students and Faculty
- e) Enrolment of students in skill development programs offered by Affiliating University and AICTE

5. Administration and Academic Audit (AAA)- Internal (Odd and Even Semester)

Copies of Administrative and Academic Audit reports of all the departments have been shared with the members for perusal and improvements. IQAC chairman informed the meeting that as per the regular practice Academic Performance Index for all the faculties has to be completed in the month of August and September respectively and the same has to be submitted to IQAC Chairman for perusal.

6. Result Analysis

The coordinator read the report on result analysis in comparison with previous years. The coordinator put out a proposal to compile a report on anticipated academic year results and strategies for enhancing them.

7. Feedback on Curriculum and Facilities

Feedback on Curriculum and Facilities for the Academic Year 2020-21 was smoothly completed. Reports, analysis, and improvement suggestions were shared. Discussion points included syllabus completion, industry-oriented courses, and improvements in placements.

8. Various Activities & Events planned

Data on activities organized by the institution and individual departments, including seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities, and NLTS.

9. Any other matter with the permission of the chairperson

Discussion on online and offline feedback on the teaching-learning process for Odd and Even Semesters of the Academic Year 2020-21. Action taken on student feedback, active participation of cells and committees, and IQAC monitoring.

The meeting concluded with vote of thanks by IQAC Chairman.


(Dr. K. N. V. Ratna Kumar)
Coordinator - IQAC


(Dr. B. Penchalaiah)
Chairperson - IQAC