



# St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)  
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)  
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : [www.stmarysguntur.com](http://www.stmarysguntur.com)  
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : [smgg@stmarysgroup.com](mailto:smgg@stmarysgroup.com)

Date : 10-Apr-2021

## Minutes of 3<sup>rd</sup> IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for session 2020-21, was held on 10<sup>th</sup> April 2021 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchalaiah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting :

S. No.	Member of the Cell	Designation
<b>Chair Person</b>		
1	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur
<b>Member(s) from Management</b>		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
<b>Coordinator of IQAC</b>		
3	Dr. K. N. V. Ratna Kumar	Professor – CSE Department and Principal, Engineering Programme
<b>Administrative Officers</b>		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Dean - Academics
6	Dr. P. V. Rao	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
8	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
9	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
<b>Teacher Representatives</b>		
10	Dr. S. Govardhan Rao	HoD, Sciences and Humanities
11	Mr. Subhani Shaik	HoD, Computer Science and Engineering
12	Mr. D. Satyanarayana	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. Sunil Kumar	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Mr. C. V. Siva Varma	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. K. Nagarani	HoD, Pharmacy
19	Mrs. Sd. Farzana	Vice Principal
20	Dr. Ch. B. V. L. Sudheer	Associate Professor, Master of Business Administration
<b>Nominee From Industry and Stakeholders</b>		
21	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
22	Mr. K. Sunil Kumar	Parent Representative



# St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)  
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)  
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : [www.stmarysguntur.com](http://www.stmarysguntur.com)  
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : [smgg@stmarysgroup.com](mailto:smgg@stmarysgroup.com)

Nominee From Local Societies, Students and Alumni		
23	Dr. B. V. S. T. Sai	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
24	Mr. P. Prasad	Alumni Representative
25	Mr. N. Rakesh Babu	Student Representative IV-Year, CSE Department

## Agenda of the Meeting:

1. Welcome Address by the IQAC Chairman.
2. Action taken report on minutes of meetings held on 04-Jan-2021
3. Placements & Placement Training
4. Quality Initiatives
5. Administration and Academic Audit (AAA)- Internal (Odd and Even Semester)
6. Result Analysis
7. Feedback on Curriculum and Facilities
8. Various activities & events planned
9. Any other matter with the permission of the chairperson

## Points of Discussion :

### 1. Welcome Address by the IQAC Chairman

The first IQAC (revised) meeting for 2020–21 was formally opened by the IQAC Chairman, who also provided an overview of the meeting's agenda.

### 2. Action taken report on minutes of meetings held on 04-Jan-2021

Action taken report and the Minutes of IQAC meeting held on 04-Jan-2021 were placed in front of the members of IQAC. The chairperson asked the members to ratify the action taken and minutes of the previous meeting.

- a) Compliances of academic calendar and activities of departments.
- b) Quality initiatives
- c) Compliance of Academic & Administrative Audit- Internal & External.
- d) Compliance of Annual Report of AY 2019-20

### 3. Placements & Placement training

The coordinator provided a placements report and expressed his satisfaction at receiving a fair number of placements with excellent payouts. The chairperson praised all of the students and employees who worked hard to secure good placements. He also emphasized the institution's training programs, which aided students in obtaining jobs.

### 4. Quality Initiatives

- a) Research and Publications by Faculty
- b) Research and Publications by Students
- c) Innovative Teaching
- d) Skill development for Students and Faculty



# St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)  
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)  
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : [www.stmarysguntur.com](http://www.stmarysguntur.com)  
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : [smgg@stmarysgroup.com](mailto:smgg@stmarysgroup.com)

e) Enrolment of students in skill development programs offered by Affiliating University and AICTE

## 5. Administration and Academic Audit (AAA)- Internal (Odd and Even Semester)

Copies of Administrative and Academic Audit reports of all the departments have been shared with the members for perusal and improvements. IQAC chairman informed the meeting that as per the regular practice Academic Performance Index for all the faculties has to be completed in the month of August and September respectively and the same has to be submitted to IQAC Chairman for perusal.

## 6. Result Analysis

The coordinator read the report on result analysis in comparison with previous years. The coordinator put out a proposal to compile a report on anticipated academic year results and strategies for enhancing them.

## 7. Feedback on Curriculum and Facilities

Feedback on Curriculum and Facilities for the Academic year 2020-21 have been completed smoothly. The consolidated reports, analysis and comments for improvements of each section for all the departments have been shared with all the members for perusal. Several points have come up for discussion,

- Utilisation of Projectors is minimum.
- Outcome based Education
- Events for the Emerging courses

## 8. Various Activities & Events planned

The coordinator presented the data regarding the activities organized by the institution under different associations of the institute and the individual departments like seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities and NLTS etc.

## 9. Any other matter with the permission of the chairperson

Discussion on online & offline feedback on teaching learning process for Odd and Even Semesters of the Academic Year 2020-21. Action taken on the feedback of students. Active participation of cells & committees and IQAC monitoring.

*The meeting concluded with vote of thanks by IQAC Chairman.*

(Dr. K. N. V. Ratna Kumar)  
Coordinator - IQAC

(Dr. B. Penchalaiah)  
Chairperson - IQAC