



St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)

(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)

Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com

Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

Date : 21-05-2020

Minutes of 3rd IQAC Advisory Committee Meeting for A.Y. 2019-20

The 1st meeting of IQAC Advisory Committee, for academic year 2019-20, was held on 21st May 2020 in B.Tech E-class room of Block-E. The meeting was chaired by Dr. B. Penchaliah, IQAC Chairman and Principal for SMGIG.

The following members attended this meeting :

S. No.	Member of the Cell	Designation
Chair Person		
1	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur
Member(s) from Management		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
Coordinator of IQAC		
3	Dr. K. N. V. Ratna Kumar	Professor – CSE Department and Principal, Engineering Programme
Administrative Officers		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Dean - Academics
6	Dr. P. V. Rao	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
8	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
9	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
Teacher Representatives		
10	Dr. S. Govardhan Rao	HoD, Sciences and Humanities
11	Mr. Subhani Shaik	HoD, Computer Science and Engineering
12	Mr. D. Satyanarayana	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. Sunil Kumar	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Mr. C. V. Siva Varma	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. K. Nagarani	HoD, Pharmacy
19	Mrs. Sd. Farzana	Vice Principal
20	Dr. Ch. B. V. L. Sudheer	Associate Professor, Master of Business Administration
Nominee From Industry and Stakeholders		
21	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
22	Mr. M. Ratnakar	Parent Representative



St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

Nominee From Local Societies, Students and Alumni		
23	Dr. B. V. S. T. Sai	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
24	Mr. P. Prasad	Alumni Representative
25	Mr. Ch. Prem Kumar	Student Representative III-Year, CSE Department

1. Greetings by the IQAC Chairman
2. Opening remarks by senior IQAC members and Heads of Departments (HoDs).
3. Review of actions taken since the previous (2nd) IQAC meeting.
4. Evaluation of SEEP 2018-19 for placements.
5. Analysis of results from the previous semester examinations.
6. Notifications of Common Entrance Tests by the Government of Andhra Pradesh.
7. Improving quality in staff recruitment through a defined process.
8. Proposal for quality assessment through 'Demo classes' for faculty.

Minutes of the Meeting:

1. IQAC Chairman's Welcome:

The IQAC Chairman welcomed all advisory board members to the second meeting, outlining the meeting's agenda.

2. Opening Views by Senior Members and HoDs:

Senior members and HoDs briefly revisited the 2nd IQAC meeting on March 9, 2020. Some resolutions from prior meetings were pending, while others were completed.

3. Review of Previous Actions:

The responsible committees reported on actions taken, including library improvements, ICT-enabled classrooms, and parent-teacher meets. Various initiatives, such as research promotion and campus cleanliness, were also discussed.

4. SEEP 2019-20 for Placements:

The Training and Placement Head highlighted the success of SEEP 2019-20, reporting 301 on-campus and 37 off-campus placements. The members recommended continuing this program for pre-final year students across all courses.

5. Result Analysis:

The Dean of Academics presented improved final year results (59.45%) and urged efforts to enhance academic standards to reach a minimum of 75% in the next academic year.



St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

6. Notifications of Common Entrance Tests:

The Campus Incharge discussed recent notifications for common entrance tests in Andhra Pradesh, emphasizing the need to orient staff on these tests.

8. Enhancing Staff Recruitment Quality:

The IQAC Coordinator proposed a refined staff recruitment process, accepted unanimously, effective from August 1, 2020.

9. Quality Check through 'Demo Classes':

The proposal for 'Demo Classes' for faculty was discussed. Members suggested using previous semester feedback as a parameter. It was decided to conduct demos during the semester break for faculty with less feedback than the desired minimum.

The meeting was concluded with vote of thanks by IQAC Chairman.


(Dr.K.N.V.Ratna Kumar)
IQAC Coordinator


(Dr.B.Penchalaiah)
IQAC Chairman