



St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com
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Date : 10-Jan-2023

Minutes of 2nd IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for session 2022-23, was held on 10th January 2023 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchalaiah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting:

S. No.	Member of the Cell	Designation
Chair Person		
1	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur
Member(s) from Management		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
Coordinator of IQAC		
3	Dr. K. N. V. Ratna Kumar	Professor – CSE Department
Administrative Officers		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Director
6	Dr. Shaik Afzal Basha	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
8	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
9	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
Teacher Representatives		
10	Mr. D Satyanarayana	HoD, Sciences and Humanities
11	Dr. SSN Anjaneyulu	HoD, Computer Science and Engineering
12	Dr. G. S. Sarma	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. P Lakshmi Narayana	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Dr. Ch. B. V. L. Sudheer	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. J Satyanarayana	HoD, Pharmacy
Nominee From Industry and Stakeholders		
21	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
22	Mr. G Srinivas	Parent Representative
Nominee From Local Societies, Students and Alumni		
23	Dr. R. Bulli Babu	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
24	Mr. A Nagarjuna	Alumni Representative
25	Mr. R Vinod Kumar	Student Representative IV-Year, CSE Department

Agenda of the Meeting:

Accredited by "NAAC" (NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL)

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Regd. Off. : Plot No. 102, High Court Colony, Vanasthalipiram, Hyderabad - 500 070, T.S., INDIA. Website : www.stmarysgroup.com



St. Mary's Group of Institutions Guntur for Women

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Agenda of the Meeting:

1. Welcome Address by the IQAC Chairman.
2. Action taken report on minutes of meetings held on 10-Jan-2023
3. Placements & Placement Training
4. Quality Initiatives
5. Administration and Academic Audit (AAA)- Internal (Odd and Even Semester)
6. Result Analysis
7. Feedback on Curriculum and Facilities
8. Various activities & events planned
9. Any other matter with the permission of the chairperson

Points of Discussion :

1. Welcome Address by the IQAC Chairman

The third IQAC (revised) meeting for the academic year 2022-23 was officially inaugurated by the IQAC Chairman. Additionally, the chairman presented an overview of the agenda for the meeting.

2. Action taken report on minutes of meetings held on 10-Jan-2023

The action taken report and minutes of the IQAC meeting held on January 10, 2023, were presented to the members of IQAC. The chairperson requested the members to officially approve and endorse both the action taken and the minutes from the preceding meeting. The specific areas discussed for ratification included:

- a) Ensuring adherence to the academic calendar and various departmental activities.
- b) Progress and adherence to quality initiatives implemented.
- c) Confirming compliance with both internal and external academic and administrative audits.
- d) Ensuring adherence to the requirements outlined in the Annual Report for the academic year 2021-22.

3. Placements & Placement training

The coordinator presented a comprehensive placements report and conveyed satisfaction with the substantial number of placements achieved, coupled with impressive compensation packages. The chairperson commended all students and staff members for their dedicated efforts in securing favorable placements. Additionally, he underscored the significance of the institution's training programs, acknowledging their role in facilitating students' success in securing employment opportunities.

4. Quality Initiatives

- a) Evaluation and discussion of faculty-led research initiatives and publications.
- b) Assessment and discussion of research activities and publications involving students.
- c) Review and discussion of innovative teaching methodologies employed by faculty members.
- d) Examination and enhancement of skill development initiatives for both students and faculty.
- e) Assessment of student participation in skill development programs provided by the Affiliating University and AICTE.

5. Administration and Academic Audit (AAA)- Internal (Odd and Even Semester)

Copies of Administrative and Academic Audit reports for all departments have been distributed to the members for review and suggestions for improvement. The IQAC chairman conveyed that, in line with

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practice Academic Performance Index for all the faculties has to completed in the month of August and September respectively and the same has to be submitted to IQAC Chairman for perusal.

6. Result Analysis

The coordinator read the report on result analysis in comparison with previous years. The coordinator put out a proposal to compile a report on anticipated academic year results and strategies for enhancing them.

7. Feedback on Curriculum and Facilities

Feedback on Curriculum and Facilities for the Academic Year 2020-21 was smoothly completed. Reports, analysis, and improvement suggestions were shared. Discussion points included syllabus completion, industry-oriented courses, and improvements in placements.

8. Various Activities & Events planned

Data on activities organized by the institution and individual departments, including seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities, and NLTS.

9. Any other matter with the permission of the chairperson

Discussion on online and offline feedback on the teaching-learning process for Odd and Even Semesters of the Academic Year 2020-21. Action taken on student feedback, active participation of cells and committees, and IQAC monitoring.

The meeting concluded with vote of thanks by IQAC Chairman.

(Dr. K. N. V. Ratna Kumar)
Coordinator - IQAC

(Dr. B. Penchalaiah)
Chairperson - IQAC