



St. Mary's Group of Institutions Guntur

(Formerly St. Mary's Engineering College, St. Mary's P.G. Centre & St. Mary's College of Pharmacy)
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

Date: 10-Jan-2022

Minutes of 2nd IQAC (Revised) Advisory Committee Meeting

The IQAC (Revised) Advisory Committee, for session 2021-22, was held on 10th January 2022 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchalaiah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting:

S. No.	Member of the Cell	Designation
Chair Person		
1	Dr. B. Penchalaiah	Principal, St. Mary's Group of Institutions Guntur
Member(s) from Management		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
Coordinator of IQAC		
3	Dr. K. N. V. Ratna Kumar	Professor – CSE Department and Principal, Engineering Programme
Administrative Officers		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Dean - Academics
6	Dr. P. V. Rao	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma (II-Shift)
8	Mr. Gajendra Babu	Office Superintendent and Administrative Officer
9	Mrs. M. Himabindu	Head-HR and Public Relations, Training and Placements Officer
Teacher Representatives		
10	Dr. S. Govardhan Rao	HoD, Sciences and Humanities
11	Mr. Subhani Shaik	HoD, Computer Science and Engineering
12	Mr. D. Satyanarayana	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. Sunil Kumar	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Mr. C. V. Siva Varma	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. K. Nagarani	HoD, Pharmacy
19	Mrs. Sd. Farzana	Vice Principal
20	Dr. Ch. B. V. L. Sudheer	Associate Professor, Master of Business Administration
Nominee From Industry and Stakeholders		
21	Mr. K. Ramesh Babu	Industrial Representative Managing Partner, VR Hospitalities, Guntur
22	Mr. P Naresh Kumar	Parent Representative



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Nominee From Local Societies, Students and Alumni		
23	Dr. B.V. S. T. Sai	Principal, St. Mary's Women's Engineering College, Budampadu, Guntur
24	Mr. N. Rakesh Babu	Alumni Representative
25	Mr. K. Ramya	Student Representative IV-Year, CSE Department

Agenda of the Meeting:

1. Welcome Address by the IQAC Chairman.
2. Opening remarks by senior members of IQAC and HOD's.
3. Action taken report on minutes of meetings held on 18-Oct-2021.
4. R -20 Regulation JNTU Kakinada.
5. AQAR 2020-21 Progression and Submission Status.
6. Placements & Placement Training.
7. Quality Initiatives.
8. AAA Internal.
9. MOODLE & student perspective and other academic issues.
10. Result Analysis.
11. Feedback on Curriculum and Facilities.
12. Various activities & events planned.
13. Any other matter with the permission of the chairperson.

Points of Discussion :

1. Welcome Address by the IQAC Chairman

The IQAC Chairman formally opened the second IQAC (revised) meeting for 2021-22 and provided an overview of the meeting's agenda.

2. Opening view by the senior members and HoDs among the participants

The initiative to update the advisory board and include representation from all groups of institute stakeholders was applauded by senior members and HODs, who recognized its potential to enhance the institute's overall excellence.

3. Unanimity in role fulfilment of the revised IQAC board

The revamped IQAC board's members unanimously committed to giving their best for their respective roles in advancing the quality culture throughout the institute.

4. Action taken report on minutes of meetings held on 18- Oct-2021

Action taken report and minutes of the previous meeting were presented. Members were asked to ratify actions related to academic calendar compliance, departmental activities, quality initiatives, and compliance with academic and administrative.



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5. R -20 Regulation (JNTU Kakinada)

Discussion on the new curriculum proposed by AICTE and subsequent curriculum proposed by JNTU Kakinada. The Head of CSE was requested to prepare timetables and submit faculty requirements for the new subjects proposed.

6. AQAR 2020-21 Progression

Expressing gratitude for successful AQAR submission, the Coordinator presented the AQAR 2019-20 and briefed the committee on the process of preparing AQAR 2020-21

7. Placements & Placement Training

The coordinator provided a report on placements, expressing satisfaction with the number and quality of placements. The chairperson commended students and employees for their efforts and highlighted the institution's training programs.

8. Whatsapp Groups & Student perspective and other academic issues

Verification of course content upload in WhatsApp groups and on the institute website. Discussion on remedial classes, advanced learners, and additional learning facilities.

9. Result Analysis

The coordinator presented a report on result analysis, proposing strategies for enhancing future academic year results.

10. Feedback on Curriculum and Facilities

Explanation of the questionnaire creation and the process of gathering feedback from stakeholders based on NAAC guidelines.

11. Various activities & events planned

Presentation of data regarding activities organized by the institution, including seminars, workshops, conferences, industrial visits, internships, career guidance programs, hobby club events, NSS activities, and NLTS.

12. Any other matter with the permission of the chairperson

Discussion on online and offline feedback on the teaching-learning process, active participation of cells and committees, and IQAC monitoring.

The meeting concluded with vote of thanks by IQAC Chairman.

(Dr. K. N. V. Ratna Kumar)
Coordinator - IQAC

(Dr. B. Penchalaiah)
Chairperson - IQAC