



St. Mary's Group of Institutions Guntur

(Formerly St.Mary's Engineering College, St.Mary's P.G. Centre & St.Mary's College of Pharmacy)

(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)

Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com

Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

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|----|----------------------|--|
| 22 | Dr. B. V. S. T. Sai | Principal, St. Mary's Women's Engineering College, Budampadu, Guntur |
| 23 | Mr. M. Sudheer Kumar | Alumni Representative |
| 24 | Mr. Sai Pranay | Student Representative |

Agenda for the Meeting:

- Welcome Address by the IQAC Chairman.
- Opening view by the senior members of IQAC and HoDs.
- Compliance of Academic Plan of Action.
- Academic Administrative Audit by IQAC for 2018-2019
- Proposal for more ICT enabled class-rooms
- Maintenance of Water cooler / purifier in each floor
- Restructuring Library with Students' Reading room and Library automation software
- Increasing facilities and menu in Canteen
- Formation of Parent- Teacher Association

Points of Discussion :

1. Compliance of Annual Academic Plan of Action

The Academic Plan of Action for the year 2018-19 compliance is discussed. The time table committee headed by Mr. Shaik Subhani is assigned the responsibility of coordinating with all the departments with respect to the Compliance of Academic Plan of Action for the current academic year.

2. Academic Administrative Audit by IQAC

The committee headed by Dr. S. Apparao, Dean - Academics and concern in-charges are assigned the responsibility of scheduling the audits. The schedules along brief on purpose and agenda of audit is to be circulated to all the departments.

3. Proposal for more ICT enabled class-rooms

The IQAC Coordinator has given a presentation on the importance of having ICT enabled class rooms in the college. He has stressed upon how ICT enabled Learning can improvise the students' learning ability and how faculty members can utilize the facility for better delivery. He also invited suggestions for raising funds in establishing such facilities. The Purchase and General Maintenance Committee headed by Mr. Gajendra Babu is assigned to coordinate with the IT Support and Maintenance Cell (headed by Mr. Shaik Subhani) and work on the task of collecting quotations from vendors and submit the details in quick succession.

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4. Maintenance of Water cooler / purifier in each floor

The IQAC members have brought to the notice of Mr. Gajendra Babu, Maintenance in-charge, about the repairs to be done for most of the water coolers and purifiers in the campus and the committee has discussed about the proper maintenance to be done immediately.

5. Restructuring Library with Students' Reading room & Library automation software

The librarian and the student representatives have expressed the need for an exclusive students reading room and updating the library with automation software. The IQAC coordinator has taken a note on facilities requested and assured that a feasibility study shall be carried and the budget proposals will be prepared accordingly.

6. Increasing Menu and facilities in Canteen

It has brought to the notice of the IQAC Committee members that there is a need for increasing the menu items available in the canteen and extending the existing premises of canteen to accommodate the increasing number of the students year by year. So, the committee has discussed and taken a decision to extend the facilities available for the students as well as faculty by opening new food courts and cafeterias at different locations in the campus. This responsibility is shouldered by Canteen/Hostel Committee headed by Dr. B. Penchalaiah who is requested to submit a report to IQAC on the actions taken and the outcomes by the next IQAC meeting.

7. Formation of Parent- Teacher Association

Dr. S. Apparao, Dean-Academics has presented the view point of having parent teacher association for the effective control of discipline across the campus. The IQAC coordinator and other members of the committee have unanimously agreed upon the formation of the association to enable teacher-parent interaction to improve the students' performance. The IQAC committee has taken a decision to conduct parent meetings twice in year.

The meeting was concluded with the vote of thanks by IQAC Chairman.

(Dr. K. N. V. Ratna Kumar)
IQAC Coordinator

(Dr. B. Penchalaiah)
IQAC Chairman



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Date : 9-March-2019

Minutes of 3rd IQAC Revised Advisory Committee Meeting

The 3rd meeting of IQAC Revised Advisory Committee, for session 2018-19, was held on 9th March 2019 in the E-class room of Block-E. The meeting was chaired by Dr. B. Penchaliah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting :

| S. No. | Member of the Cell | Designation |
|--|--------------------------|---|
| Chair Person | | |
| 1 | Dr. B. Pecnhalaiah | Principal, St. Group of Institutions Guntur |
| Member(s) from Management | | |
| 2 | Dr. Rev. K. V. K. Rao | Chairman, St. Mary's Group |
| Coordinator of IQAC | | |
| 3 | Dr. K. N. V. Ratna Kumar | Principal, Engineering Programme |
| Administrative Officers | | |
| 4 | Mr. Y. Raghava | Campus Incharge |
| 5 | Dr. S. Apparao | Dean of Academics |
| 6 | Dr. P. V. Rao | Principal, Pharmacy Programme |
| 7 | Mr. Ch. Ravi Babu | Principal, Diploma |
| 8 | Mr. Gajendra Babu | Office Superintendent |
| 9 | Mrs. M. HimaBindu | Head, Training and Placements |
| Teacher Representatives | | |
| 10 | Dr. Govardhan Rao | HoD, Sciences and Humanities |
| 11 | Mr. Subhani Shaik | HoD, Computer Science and Engineering |
| 12 | Mr. D. Satyanarayana | HoD, Electronics and Communications Engineering |
| 13 | Mr. G. Rajeswara Rao | HoD, Mechanical Engineering |
| 14 | Mr. Ch. Pardha Saradhi | HoD, Electrical and Electronics Engineering |
| 15 | Mr. M. Narasimha Rao | HoD, Civil Engineering |
| 16 | Mr. C. V. Siva Varma | HoD, Master of Business Administration |
| 17 | Mr. U. Srikanth | HoD, Diploma |
| 18 | Ms. K. Nagarani | HoD, Pharmacy |
| 19 | Mrs. Sd. Farzana | Vice Principal |
| Nominee From Industry and Stakeholders | | |
| 20 | D. Venkata Sudheer | Industrial Representative |
| 21 | Mr. Aszad Khan Pathan | Parent Representative |
| Nominee From Local Societies, Students and Alumni | | |
| 22 | Dr. B. V. S. T. Sai | Principal, St. Mary's Women's Engineering |

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