



St. Mary's Group of Institutions Guntur

(Formerly St. Mary's Engineering College, St. Mary's P.G. Centre & St. Mary's College of Pharmacy)
(Approved by AICTE & PCI, Permitted by Govt. of A.P., Affiliated to JNTUK & SBTET)
Chebrolu (Village & Mandal), Guntur (Dt.) - 522 212, A.P., INDIA. Website : www.stmarysguntur.com
Phone : 08644-254477, 88, Mobile : 9030235630, 99483 99402. E-mail : smgg@stmarysgroup.com

Date : 16-Oct-2018

Minutes of 1st IQAC Revised Advisory Committee Meeting

The 1st meeting of IQAC Revised Advisory Committee, for session 2018-19, was held on 16th Oct 2018 in MBA E-class room of Block-D. The meeting was chaired by Dr. B. Penchaliah, IQAC Chairman and Principal for SMGIG.

The following members attended the meeting :

S. No.	Member of the Cell	Designation
Chair Person		
1	Dr. B. Pecnhalaiah	Principal, St. Group of Institutions Guntur
Member(s) from Management		
2	Dr. Rev. K. V. K. Rao	Chairman, St. Mary's Group
Coordinator of IQAC		
3	Dr. K. N. V. Ratna Kumar	Principal, Engineering Programme
Administrative Officers		
4	Mr. Y. Raghava	Campus Incharge
5	Dr. S. Apparao	Dean of Academics
6	Dr. P. V. Rao	Principal, Pharmacy Programme
7	Mr. Ch. Ravi Babu	Principal, Diploma
8	Mr. Gajendra Babu	Office Superintendent
9	Mrs. M. HimaBindu	Head, Training and Placements
Teacher Representatives		
10	Dr. Govardhan Rao	HoD, Sciences and Humanities
11	Mr. Subhani Shaik	HoD, Computer Science and Engineering
12	Mr. D. Satyanarayana	HoD, Electronics and Communications Engineering
13	Mr. G. Rajeswara Rao	HoD, Mechanical Engineering
14	Mr. Ch. Pardha Saradhi	HoD, Electrical and Electronics Engineering
15	Mr. M. Narasimha Rao	HoD, Civil Engineering
16	Mr. C. V. Siva Varma	HoD, Master of Business Administration
17	Mr. U. Srikanth	HoD, Diploma
18	Ms. K. Nagarani	HoD, Pharmacy
19	Mrs. Sd. Farzana	Vice Principal
Nominee From Industry and Stakeholders		
20	D. Venkata Sudheer	Industrial Representative
21	Mr. Aszad Khan Pathan	Parent Representative
Nominee From Local Societies, Students and Alumni		
22	Dr. B. V. S. T. Sai	Principal, St. Mary's Women's Engineering College,

Accredited by "NAAC" (NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL)

Sponsored by : Joseph Sriharsha & Mary Indrajaya Educational Society

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		Budampadu, Guntur
23	Mr. M. Sudheer Kumar	Alumni Representative
24	Mr. Sai Pranay	Student Representative

Agenda of the Meeting:

- Welcome Address by the IQAC Chairman.
- Opening view by the senior members of IQAC and HoDs.
- Review of actions taken with respect to the previous (2nd) IQAC meeting
- Effectiveness of SEEP 2018-19 for placements
- Result analysis of the previous semester examinations
- Congratulation the IQAC Coordinator for being nominated as the Convener for AP EAMCET-AC and AP ECET-AC 2018 by the State Govt. Of Andhra Pradesh
- Enhancing quality in staff recruitment process through a well defined system in place
- Quality check through conduct of 'Demo classes' for all the faculty members

Minutes of the Meeting :

1. Welcome Address by the IQAC Chairman

The IQAC Chairman cordially welcomed all the members of the IQAC advisory board to the second IQAC meeting and he briefed on the agenda of the meeting.

2. Opening view by the senior members of IQAC and HoDs

All the senior members and HoDs have revised briefly on the 3rd IQAC meeting held on 9th March 2018. The members expressed that some of the resolutions made during the previous meetings were yet to be executed and few were already completed.

3. Effectiveness of SEEP 2017-18 for placements

The T&P Head has given a brief of the number of placements secured through on-campus and off-campus drives and thanked one and all the staff for their continuous support in transforming the students to become a potential employee. She deliberated that the number of On-Campus and Off-Campus placements secured during the year were 257 and 31 respectively. She has expressed her opinion on the effectiveness of special programme designed for enabling the students to get equipped with employability skills is 'Student Employability Enhancement Programme (SEEP 2017-18)', a new initiative of the institute. The members of IQAC appreciated the T&P Head and teams efforts in securing good number of placements. They recommended that this programme should be continued for the successive years and should span for the pre-final year students of all courses offered by the college.



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4. Result analysis of the previous semester examinations

The Dean of Academics has presented the examination results of all the final year students for all the courses offered in the college as : 62.37% which is a much improved percentage compared to the previous years, and is nearer to the average pass percentage of all the colleges of the affiliating university (which is approximately 63%). He mentioned that more efforts are to be placed to raise the standards of the students and enhance their academic potential at par with the premium institutes and achieve a minimum of 75% in the next academic year. He urged the IQAC members to propose measures and methods to improve the academic performances of the students in the college.

5. Congratulating the IQAC Coordinator

The Honorable Chairman for St. Mary's Group who is also the Chairman for Consortium of Associations in AP & Telangana States congratulated the IQAC Coordinator Dr. K. N. V. Ratna Kumar for his selection as the Convenor for AP EAMCET-AC and AP ECET-AC tests by the State Govt. Of Andhra Pradesh for the academic year 2018-19. The Convenor thanked the Honorable Chairman and requested all the members and staff to extend their cooperation in discharging his duties as Convenor.

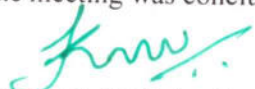
6. Enhancing quality in staff recruitment process through a well defined system in place


The IQAC Coordinator proposed for enhancing quality in staff recruitment process at the college by developing a well-defined system. The members unanimously agreed for the proposal and welcomed the initiative. The new recruitment system will be in place with effect from 1st Aug 2018.

7. Quality check through conduct of 'Demo classes' for existing faculty

The IQAC Coordinator proposed for the conduct of 'Demo Classes' for all the faculty members in the college. The members expressed their opinion by stating that this initiative may cause unrest among the teaching faculty and a fear of loss of job may grow. The members suggested an alternative mechanism to improve quality is to consider the feedback of previous semester to be as a parameter for asking the faculty who have less feedback than desired (i. e. minimum 35 out of 50 points) to give 'Demo' and prove his/her ability to be continued as a faculty in the college. This suggestion is supported by most of the members and is finally proposed to be implemented. It is decided that the semester break period is to be utilized as the period of conduct of demos to the faculty who have less feedback points than the minimum desired.

The meeting was concluded with the vote of thanks by IQAC Chairman.


(Dr. K. N. V. Ratna Kumar)
IQAC Coordinator


(Dr. B. Pecnhalaiah)
IQAC Chairman