



St. Mary's Women's Engineering College

(Approved by AICTE, Permitted by Govt. of A.P., Affiliated to JNTUK)

Budampadu (V), Guntur Rural (M), Guntur (Dt.) - 522 017, A.P., INDIA. Website : www.stmarysgroup.com

Phone : 08644-254477, 88, Mobile : 81435 55999, 96667 77091, 99483 99402, 99514 28677, Fax : 040-66809093.

POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES - LABORATORY, LIBRARY, SPORTS COMPLEX, COMPUTERS, CLASSROOMS

Physical Facilities :

The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. For maintenance of campus as a clean and in green environment, grade IV staffs are assigned to various jobs and duties viz. cleaning of all rooms, corridors, toilets, compound, gardening, etc on daily basis. Skilled workers (plumber, electrician, etc.) are hired for repair works relating to buildings, furniture, electrical, pipes, etc. The Teaching Faculty with students coordinators (class representatives) ensure that the classrooms and corridors are neat and well maintained. Also, they participate actively during Swachh campus activities.

Laboratory :

The computer laboratory offers proficiency programmes in computer sciences. Short term computer courses are organized for students, teaching faculty and staff from time to time. System administrators, and network administrators are responsible for maintenance and functioning of the lab.

Library :

The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. The library is under CCTV surveillance.

Sports Facilities :

The College has a standard ground including volley ball and basket ball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The sports committee of the College is in-charge of the sports complex and equipments. The committee supervises the Grounds-men and Grade IV staff assigned for maintenance and repair works. The students are divided into four Houses for competitions and showcase of their talents.

Sponsored by : **Joseph Sriharsha & Mary Indraja Educational Society**

Regd. Off. : Plot No. 102, High Court Colony, Vanasthalipuram, Hyderabad - 500 070, A.P., INDIA. Phone : 040-24028676

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Computers :

The College's information and communication technology committee (ICTC) is responsible for the maintenance of computers and smooth functioning of the network facilities in the College. They also look into the college website up-gradation, biometric services, procurement of hardware and software and other items related to computers.

Classrooms :

Some classrooms are equipped with the required teaching audio visual aids to supplement the teaching-learning process. Seminars, workshops, lecture sessions are also conducted in these rooms. Class representatives, elected by the students, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly.

Canteen :

A student-friendly canteen is run by outsourcing the facility. Hygienic food is made available at affordable rates. The canteen is open on all the days.

B. S. Sai

PRINCIPAL
St. Mary's Women's Engineering College
BUDAMPADU-522 017. GUNTUR.

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