

SMGG/38th GOVERNING BODY/2022-23/02

Date:06-12-2022

To

The Members of GOVERNING BODY

SMGG, Chebrolu(V&M),

Guntur (Dt).

Sir,

Sub: 38th Governing Body Meeting of SMGG on 16th December 2023.

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This is to bring to your kind notice that the '38th Governing Body' meeting of SMGG has been fixed at 11:00 AM on Saturday, the 16th December 2023 in the Conference Hall of the college. Agenda for the meeting is given below:

**AGENDA:**

1. Implementation Of Staff/Student Welfare Schemes.
2. Feedback of The Faculty, Staff, Students.
3. Quality enhancement by conducting Internal Academic Audit.
4. Approval for branch-wise merit scholarships.
5. Approval of IQAC minutes of meeting.
6. Any Other Matter with The Permission of The Chair.

You are requested to kindly make it convenient to attend the meeting. Please let us know your travel plans so as to enable us to make the necessary arrangements at our end.

With regards,

Yours truly,  
(Dr. B. Penchaliah)

Copy to:1. All the members of the Governing Body and File

### **38th Meeting-16th December 2023**

## **MINUTES OF THE 38th MEETING OF THE GOVERNING BODY OF ST. MARY'S GROUP OF INSTITUTIONS GUNTUR**

The 38th MEETING OF THE GOVERNING BODY was held on 16th December 2023 at 11.00 AM at the college premises.

### **MEMBERS PRESENT**

1. Dr. Rev. K.V.K Rao, Hon. Chairman & Correspondent
2. Smt K.V.N.V Bharathi Devi, Hon. President
3. Mr. Joseph Sri harsh Shashank, Hon. Secretary
4. Dr. B. Penchalaiah, Principal
5. Dr. Afzal Basha Shaik, Prof.& Principal, Pharmacy
6. Dr Suresh Babu Chennuri, Principal, B. Tech.
7. Dr. S Apparao, Prof.& Director
8. Dr. S.S.N Anjaneyulu, Assoc. Prof. & HOD-CSE

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Dr. Rev K.V.K. Rao, Hon. Chairman & Correspondent presided over the 33<sup>rd</sup> meeting of the Governing Body. He welcomed the members for discussing the agenda of the meeting and other various important aspects. The items in the agenda were taken for discussion one by one; the general body has passed the following resolutions unanimously

## **1. RESOLVED**

The following Academic Activities were reviewed in the meeting,

- a) Master Time Tables of all departments.
- b) Progression of Teaching Learning Process till date, and whether it is aligning with the Academic Calendar published by the Affiliating University and with the Academic Action Plan proposed in the previous meeting.
- c) Whether Value-Added Courses/Seminars/Workshops are being conducted according to the Academic Action plan.
- d) All relevant resources available in the labs as per the curriculum requirement.

Members are satisfied with the progression in Teaching Learning activities.

## **2. RESOLVED**

Verified the reports on Performance Appraisal and Feedback of the faculty with respect to the Teaching-learning Process. The principal is requested to prepare the list of Teaching and Non-Teaching Staff based on the above reports for award or increments.

## **3. RESOLVED**

The reports of Internal Academic Audit were submitted by the Principal to the Governing Body, The members were satisfied with the reports and requested Principal to continue the same for the coming Academic years

## **4. RESOLVED**

The Principal submitted the list of Meritorious Students in the Previous Academic year, as the results of all examinations conducted by Affiliating University JNTUK are declared. It was decided to offer a prize amount of 5,000 for the 1<sup>st</sup> rank holder and Rs. 2,000, for the 2<sup>nd</sup> and 3<sup>rd</sup> rank holders. The prizes will be distributed on the Annual Day or distributed through HOD's of the respective departments.

## **5. RESOLVED**

The minutes of IQAC are reviewed and approved. The IQAC Chairman is requested to initiate more quality enhancement processes for the Teaching Learning Process in the area of Research to the benefit of the Institute as well faculty. The Principal is requested to obtain the Feedback on Curriculum and Facilities.

## **6. RESOLVED**

1. At the end of the meeting, all the Members of the committee have discussed the No of Admissions for the current AY in Emerging Courses with the permission of Chairman. The Principal presented the No of Admissions in the Current AY. Members have observed that, the admissions are not satisfactory.
2. Members have requested the Principal, to instruct the head of the departments to improve student involvement in value added programs and symposiums being conducted in other colleges by motivating the students.

