

SMGG/37th GOVERNING BODY/2023-24/01

Date:25-06-2023

To

The Members of GOVERNING BODY

SMGG, Chebrolu(V&M),

Guntur (Dt).

Sir,

Sub: 37th Governing Body Meeting of SMGG on 01st July 2023.

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This is to bring to your kind notice that the '37th Governing Body' meeting of SMGG has been fixed at 11:00 AM on Saturday, the 01st July 2023 in the Conference Hall of the college. Agenda for the meeting is given below:

AGENDA:

1. Plan of Action for The Future Developments of The College.
2. Approval for increase/decrease of intake for various programs offered by the Institute.
3. Approval of Budget for The Academic Year 2023-24.
4. Quality enhancement by conducting Internal Academic Audit.
5. Conducting Internal Finance Audit.
6. Approval of Institutional Committees for The Academic Year 2023-24.
7. Approval of IQAC minutes of meeting.
8. Approval for the recruitment of Office Staff, Teaching staff against the sanctioned strength and Examination Cell.
9. Approval of Performance appraisal report of Faculties submitted by Principal.
10. Approval of feedback reports (Previous A Y) for Teaching Learning Process, Curriculum by Stake Holders and Facilities by students and give approval for continuation.
11. Approval of Academic Action Plan.
12. Any other Matter with The Permission of The Chair.

You are requested to kindly make it convenient to attend the meeting. Please let us

know your travel plans so as to enable us to make the necessary arrangements at our end.

With regards,

Yours truly,
(Dr. B. Penchaliah)

Copy to:1. All the members of the Governing Body and File

37th Meeting-2023-24

**MINUTES OF THE 37th MEETING OF THE GOVERNING BODY OF ST.
MARY'S GROUP OF INSTITUTIONS GUNTUR**

The 37th MEETING OF THE GOVERNING BODY was held on 01st July 2023 at 11.00 AM at the college premises.

MEMBERS PRESENT

S. No.	Name of the Member	Designation	Role
1	Dr. Rev. K.V.K Rao	Hon. Chairman & Correspondent	Chairman
2	Smt K.V.N.V Bharathi Devi	Hon. President	Vice- Chairman
3	Mr. Joseph Sri harsh Shashank	Hon. Secretary	Secretary
4	Dr. B. Penchalaiah	Principal	Member
5	Dr. Afzal Basha Shaik	Prof.& Principal Pharmacy	Member
6	Dr. Sukesh Babu Chennuri	Principal- B. Tech.	Member
7	Dr. S Apparao	Prof.& Director	Member
8	Dr. S.S.N Anjaneyulu	Assoc. Prof. & HOD-CSE	Member

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sanctioned strength and Examination Cell.

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Dr. Rev K.V.K. Rao, Hon. Chairman & Correspondent presided over the 37th meeting of the Governing Body. He welcomed the members for discussing the agenda of the meeting and other various important aspects. The items in the agenda were taken for discussion one by one; the general body has passed the following resolutions unanimously

1. RESOLVED

The plan of action for the Institute's future growth and the requirements for the smooth conduct of academic activities have been discussed and approval was given for procurement and establishment of all the facilities.

2. RESOLVED

The Extension of Approval (EOA) granted by the AICTE has been discussed. The principal was asked to rectify the deficiencies pointed out in the deficiency report given by the AICTE. The principal was also requested to identify the laboratory requirements for newly approved courses in the **EOA** for the next Academic Years.

3. RESOLVED

The budget presented by the principal for the AY 2023-24 was discussed and approved by suggesting minor improvements, such as Principal has the financial authority to sanction an amount up to Rs10,000/- for conducting conferences, workshops seminars and value added courses/programs. Also, an amount up to Rs5000/- can be approved by the principal for conducting extension activities.

4. RESOLVED

Individual Department Academic Audit as well as Feedback reports conducted by

IQAC for the previous semester were presented by the principal, for discussion. Principal was given the authority to necessary actions needed to improve the ratings in Feedback Reports

5.RESOLVED

The audited report given by the Internal Financial Committee from Head Office was approved.

6.RESOLVED

The institutional committees to formed by the Principal has been approved for the AY 2018-19. Some minor suggestions given by the members.

7.RESOLVED

The minutes of IQAC and the Action taken reports submitted by the principal were discussed thoroughly and subsequently they are approved for the previous Academic Year.

8. RESOLVED

Sanctioned 22 Nos of posts as requested by the Principal according to curriculum requirements.

9.RESOLVED

Performance appraisal reports of Teaching and Non-Teaching staff were discussed and requested the principal to prepare report for providing the increments in this Academic Year.

10. RESOLVED

The Feedbacks reports submitted by the IQAC Chairman along with Principal were thoroughly discussed, and the Principal was requested to prepare an action plan for the same, to address the issues raised in the Feedback reports.

11. RESOLVED

Consolidated Academic Action Plan for Academic Activities is proposed by the Principal after getting the Academic Action Plan of individual Departments. The AAP for the current A Y is approved and requested the Principal to implement AAP without any deviation

12. Any other item

The members have further suggested the following measures for the improvement of quality in SMGG

- a) Appreciating the toppers / parents by inviting the toppers to Governing Body meeting

/ Inviting the parents of students placed in campus recruitment which gives a feel-good factor.

- b)** Target minimum 70% pass percentage in all departments
- c)** Approval and renewal of Institute E-governance software