



# ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

Accredited By "NAAC"



Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada  
Chebrolu(V&M), Guntur(Dt), A.P-522212

**MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING AICTE APPROVED ENGINEERING / TECHNOLOGY / PHARMACY PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR TOGETHER WITH ITS URL.**

➤ **NAME OF THE INSTITUTION**

**ST. MARY'S GROUP OF INSTITUTIONS GUNTUR,**

Chebrolu(V&M), Guntur(Dt), A.P-522212

Telephone: 08683-226162 / 62. Fax: 66809093. [rev\\_kvkras@yahoo.co.in](mailto:rev_kvkras@yahoo.co.in)

➤ **NAME & ADDRESS OF THE PRINCIPAL**

**Dr. B. Penchalaiah,**

S/o B.Chinnaya,

Flat No.: 201, 2<sup>nd</sup> Floor, Anjani Apartments,

1<sup>st</sup> Line, Jenthapeta, Kavali (M), Nellore(Dist.), A.P-525201

➤ **NAME OF THE AFFILIATING UNIVERSITY**

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA**

Kakinada, Andhra Pradesh.

➤ **GOVERNANCE**

❖ **Members of the Board and their brief background**

Details of the members of the board and their brief background is enclosed

1. Dr. Rev. K.V.K.Rao, Chairman,
2. Smt.K.V.N.V.Bharathi Devi, President,
3. Mr. Joseph Sri Harsha, Secretary,
4. K. Mery Indraj,aja,
5. Ch. Pushpalatha,
6. S. David,
7. K. Asish.

❖ **Members of Academic Advisory Body, Academic Committee**

1. Dr. Rev. K.V.K.Rao, Chairman,
2. Smt.K.V.N.V.Bharathi Devi, Secretary,
3. Dr. B.Penchalaiah (Director&Principal),

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

4. Dr.Y.Raghava(Campus In-charge),
5. Mr. B. Delip Kumar (CEO, Vensoft),
6. Mr. Adapa Raja Suresh Kumar (CEO, GE Capital),
7. Mr. Ganta Srinivas (Former MP& Present MLA, Managing Director Pratyusha Industries),
8. Mr.B.Sada Siva Reddy, Managing Director (SS Foundry),
9. Mr.Ch.Srinivas Rao, Managing Director (Sakucha Tols Ltd.),
10. Mr.Ch.Sudhakar Babu, Managing Director (KVK Industries),
11. Mr.Ratnakar Reddy, Managing Director (Sree Harsha Industries),
12. Mr.Sriharsha K.Shashank, Managing Director (Sree Harsha Technologies).

### MEMBERS OF ACADEMIC COMMITTEE

1. Dr. Rev. K.V.K.Rao, Chairman,
2. Smt. K.V.N.V.Bharathi Devi, Secretary,
3. Dr. B.Penchalaiah (Director&Principal),
4. Dr. Y.Raghava(Campus In-charge),
5. Dr. P.Venkateswara Rao(Principal-Pharmacy),
6. Dr. K.N.V.Ratna Kumar,
7. Dr.S.Apparao,
8. Mrs.Sd.Farzana(HOD-S&H),
9. Dr. R.Bullibabu,
10. Dr. G.Jayadeep,
11. Dr. I. Suresh,
12. Dr.T.V.S.R.K.Prasad
13. Mr. Subhani Shaik (HOD-CSE),
14. Mr. D.Satyanarayana(HOD-ECE),
15. Mr. D.Sekhar Babu(HOD-EEE),
16. Mr. G.Rajeswararao(HOD-Mechanical),
17. Mr. M.Narasimha Rao(HOD-Civil),
18. Mr. Ch.V.Siva Varma(HOD-MBA),
19. Mr.K.Nagarani(HOD-Pharmacy),
20. Mr. Ch.Ravibabu(Principal-Diploma).

- ❖ Frequency of the Board Meetings and Academic Advisory Body.

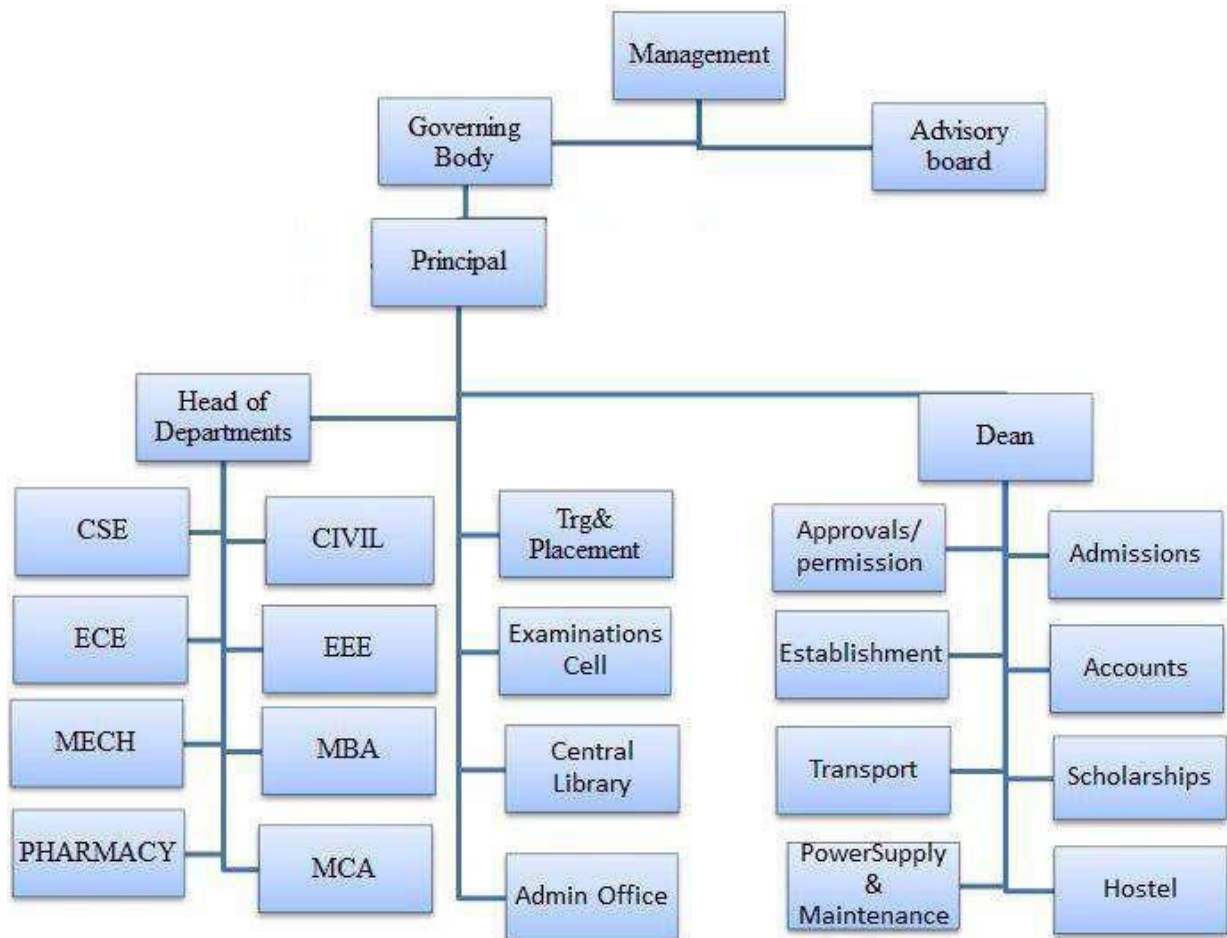
**Will be held once in every 6 months**

- ❖ Organizational chart and processes

The internal organizing structure of the institution is made of

- Governing Body
- Chairman/Secretary
- Director
- Administrative
- Academic
- Accounts
- Library
- Advisory Committee
- Administrative Officer
- ALL HODs

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR



- ❖ Nature and extent of involvement of faculty and students in academic affairs/improvements

The College's most prized possession is its faculty and all the faculty are treated with a great sense of importance. It is observed that Majority of the faculty work with a sense of belongingness, and it reflects in their efficiency and quality. Our college has a Family-like atmosphere involving almost all the faculty in various academic and administrative endeavors of the college like.....

- College Development Committee
- Department Level Knowledge Exchange Forum
- College Level Knowledge Exchange Forum

### **Mechanism/Norms & Procedure for democratic & good governance**

All the important decisions are taken only after thorough consultation with Head of the Dept. and Faculty. The college has a very broad and open type of functioning. **'Open Forum'** discussions are conducted with staff and some decisions have also included students and their majority opinion.

### **Students feedback on Institutional Governance/Faculty performance**

To have a democratic approach to the total functioning of the college,

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A **College Development Committee** is formed with the Management, Administrators, Faculty and Students. Regular Meets are organized with active involvement of Students, where students themselves discuss the to-be-taken-up developmental activities in terms of Infrastructure, Facilities, and Faculty to ensure better institutional governance

Monthly Feed Back is taken from students on Faculty performance and suitable advice is given to faculty by the Head/Senior Faculty.

### **Grievance Redressal mechanism for Faculty, staff and students**

The college maintains two exclusive “Suggestions Boxes” for students and staff. A team constituting the Secretary, the Director and the Principal will look into the grievance Redressal in a Week’s time.

**Any grievances with regard to staff or students will be disposed off by the grievance Redressal cell within 24 hours. The benefit of doubt will always be in favour of the Students and staff.**

### ➤ PROGRAMMES

S.No	Programme	Level	Name of the Programme/course	Duration
1	Engineering	Under-Graduate	Artificial Intelligence & Data Science	4 Years
2			CSE(Artificial Intelligence & Machine Learning)	4 Years
3			CSE(Data Science)	4 Years
4			CSE(Cyber Security)	4 Years
5			CSE(Internet Of Things)	4 Years
6		Post - Graduate	Artificial Intelligence & Data Science	2 Years
7			CSE(Artificial Intelligence & Machine Learning)	2 Years
8			CSE(Data Science)	2 Years
9			CSE(Cyber Security)	2 Years
10			CSE(Internet Of Things)	2 Years
11	Pharmacy	Under-Graduate	B.Pharmacy	4 Years
12		Post -	M. Pharmacy (PAQC)	2 Years

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13		Graduate	M. Pharmacy (Pharmaceutics)	2 Years
14			M.Pharmacy (Pharmacology)	2 Years
15	II Shift Diploma		D-Pharmacy	3 Years
16	Management	Post Graduate	Artificial Intelligence	2 Years
			Big Data Analytics	2 Years
			Digital Marketing	2 Years
17	II Shift Diploma		Web Designing	3 Years
18			3-D Animation & Graphics	3 Years
19			Animation & Multimedia Technology	3 Years

### ➤ FACULTY

S.No.	Faculty Name	Department
1	DR. K N V RATNA KUMAR	CSE
2	DR. R BULLI BABU	CSE
3	Dr. G JAIDEEP	CSE
4	Mr. SUBHANI SHAIK	CSE
5	Mrs. SD FARZANA	CSE
6	Mr. A SIVA SANKAR	CSE
7	MR. K VENKATA RATNAM	CSE
8	Mrs.P ANITHA RANI	CSE
9	MR. SHAIK RIAZ	CSE
10	Mrs. T. ANUSHA	CSE
11	Ms. E MOUNIKA	CSE
12	MRS. M ANUSHA	CSE
13	Ms. CH BHARGAVI	CSE
14	Mr. P. NARESH KUMAR	CSE
15	Mr. P BHANU CHAND	CSE
16	Mr. O S C KESAVULU	CSE
17	MR. M SIVASUBRAMANYAM	CSE
18	MR. Y SANKARARAO	CSE
19	Mr. S. JALAI AH	CSE
20	Mr. K NARENDRA	CSE
21	Mr. P NAGABHUSHANAM	CSE
22	Mrs. G SASI KALA	CSE
23	Mr. K SRINIVASARA RAO	CSE
24	Ms. M SINDHU	CSE
25	Mrs. G UMAMAHESWARI	CSE
26	Mr. A KOTESWARARAO	CSE

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27	Mr. P.V.B. SIVAPPA	CSE
28	Mr. P. LAKSHMANA RAO	CSE
29	Mrs. VADDURI MANEESHA	CSE
30	Mr. P. NAGARAJU	CSE
31	Mrs. SK SHABANA	CSE
32	Mrs. CH VIJAYA DURGA	CSE
33	R.KARTHEEK	CSE
34	Mr. M KRUPA SEKHAR	CSE
35	Mr. BADE ANKAMMARAO	CSE
36	Ms. V B VASANTHI	CSE
37	Mr. M PHANINDHRA	CSE
38	DR P VENKATESWARA RAO	PHARMACY
39	K NAGA RANI	PHARMACY
40	N SRAVANI	PHARMACY
41	K TEJESWI	PHARMACY
42	P RAMAN KUMAR	PHARMACY
43	M SYAM VARDHAN	PHARMACY
44	R HIMA VARSHA	PHARMACY
45	J SANTHI PRIYA	PHARMACY
46	K VENKATA GOPIAH	PHARMACY
47	K MOUNICA	PHARMACY
48	T SRAVANI	PHARMACY
49	B ANITHA	PHARMACY
50	P VINOD KUMAR	PHARMACY
51	Y BOUNTY	PHARMACY
52	CH LEELA KALYANI	PHARMACY
53	B ANISH BABU	PHARMACY
54	P NARESH	PHARMACY
55	G JESSICA	PHARMACY
56	B VENKATESWARLU	PHARMACY
57	S SUDEER	PHARMACY
58	K ASWINI	PHARMACY
59	K SANDHYA	PHARMACY
60	D ASHOK REDDY	PHARMACY
61	M SANTHI SWAROOP	PHARMACY
62	CH RAJEEV	PHARMACY
63	K BINDHU SWETHA	PHARMACY
64	G ANUSHA	PHARMACY
65	SK SONIA RANI	PHARMACY
66	P SINDHU	PHARMACY
67	A RAMA RAJU	PHARMACY
68	R NAGAMALLESWAR RAO	PHARMACY

**ST. MARY'S GROUP OF INSTITUTIONS GUNTUR**

69	P MALLIKARJUNA RAO	PHARMACY
70	K SRINIVASA RAO	PHARMACY
71	A PHANI KUMAR	PHARMACY
72	S BIKSHALU	PHARMACY
73	P RAVI SHANKAR	PHARMACY
74	K SOWMYA	PHARMACY
75	K VEERANJANEYULU	PHARMACY
76	L RADHIKA	PHARMACY
77	J HARITHA	PHARMACY
78	T ANAND	PHARMACY
79	M PHANI KUMAR	PHARMACY
80	S MEENAKSHI	PHARMACY
81	T SOWJANYA JYOTHI	PHARMACY
82	T RATNA KUMAR	PHARMACY
83	U SHIVA	PHARMACY
84	Dr. B.PENCHALALIAH	MBA
85	Dr. S. APPARAO	MBA
86	Dr. V.ISRAEL RAJU	MBA
87	Dr. CH.B.V.L.SUDHEER	MBA
88	CH.V. SIVA VARMA	MBA
89	Y.SRINIVASA RAO	MBA
90	SD.AMEER JANI	MBA
91	G.ANJANEYA PRASAD	MBA
92	M.HIMA BINDU	MBA
93	Y. MALYADRI RAO	MBA
94	S.SOMA SRINATH	MBA
95	G.ASHOK	MBA
96	K.SAI LALITHA	MBA
97	B.ARCHANA	MBA
98	R.SATYAM	MBA
99	R.KIRANMAYI	MBA
100	T. REVANTH	MBA
101	K.V.SIVA KUMAR	MBA
102	Dr. SK.GOWSIYA	MBA
103	G.BHAGYA LAKSHMI	MBA
104	CH.ALEKHYA	MBA
105	CH.HEMA RAVALI	MBA
106	D.SIREESHA	MBA
107	B.RAJESH KUMAR	MBA
108	D.KIRAN KUMAR	MBA
109	CH.VENU GOPAL	MBA
110	B.PHANI SAMPATH	MBA

**ST. MARY'S GROUP OF INSTITUTIONS GUNTUR**

111	B.HEMA MADHURI	MBA
112	M. VARA LAKSHMI	MBA
113	K. ALEKHYA	MBA
114	B.LAKSHMI THANUJA	MBA
115	Dr. M.SUJATHA	MBA
116	K.USHA RANI	MBA
117	D.BHANU PRAKASH	MBA
118	P.ANURADHA	MBA
119	P.MONIKA	MBA
120	O.SARADA	MBA
121	B.SUJATHA	MBA
122	CH.ANJANEYULU	MBA
123	CH. DHANUNJAYA RAJU	MBA
124	M.KRANTHI KUMAR	MBA
125	G.RAJESWARARAO	MECH
126	P.RAJA SEKHAR	MECH
127	G.SUDHAKAR	MECH
128	K.HEMASUNDARARAO	MECH
129	P.VINOD KUMAR	MECH
130	T.RAJENDRA PRASAD	MECH
131	TVSRK PRASAD	MECH
132	D.SHILPA	MECH
133	U.SRIKANTH	MECH
134	R.NAVEEN	MECH
135	SK.BAJI BABU	MECH
136	Y.SAI BABU	MECH
137	K.SAI KIRAN	MECH
138	K.ANIL	MECH
139	V.SORAJINI	MECH
140	G.SUNEETHA RANI	MECH
141	SK.SHAMIMULLA	MECH
142	V.SUNEEL KUMAR	MECH
143	N.RAM PRASAD	MECH
144	V.SATEESH	MECH
145	CH PARDHASARADHI	EEE
146	D.SEKHAR BABU	EEE
147	S.LAXMIPATHI	EEE
148	T. IMMANIYAL	EEE
149	A. VENKATA KRISHNA	EEE
150	G. DURGA RAO	EEE
151	SK. ALI	EEE
152	V. CHINNA RAO	EEE



**ST. MARY'S GROUP OF INSTITUTIONS GUNTUR**

153	T SIREESHA	EEE
154	V SOMASEKAR	EEE
155	B RAVI BABU	EEE
156	M BHIKSHALU	EEE
157	Y.RAGHAVA	ECE
158	E ADI NARAYANA	ECE
159	G.ASHOK	ECE
160	D.SUBBA RAO	ECE
161	CH.NAGA PHANEENDRA	ECE
162	Y.SOWMYA	ECE
163	D.SATYANARAYANA	ECE
164	Dr. G. S. SARMA	ECE
165	S.NAGA KALYANI	ECE
166	B.SRINU NAIK	ECE
167	S.NAVEEN KUMAR	ECE
168	M SAI KRISHNA	ECE
169	B.LAKSHMI	ECE
170	D.LAXMI MURTHY	ECE
171	T SIVA SANKAR	ECE
172	G PRASANNA KUMAR	ECE
173	N.KUMAR BABU	ECE
174	D SAI CHANDRIKA	ECE
175	J.VENKATESWARAMMA	ECE
176	TR.VISHNU	ECE
177	G.JAGADEESH NATH BABU	ECE
178	S.KOTESWARAMMA	ECE
179	D.DIVYA	ECE
180	U.SAI KISHORE KUMAR	ECE
181	Y.PARAMESWARA RAO	ECE
182	L.ANUSHA	ECE
183	G.HARITEJA	ECE
184	M.KRISHNA REDDY	ECE
185	K.RAMANI	ECE
186	D.NAVEEN PREETHAM	ECE
187	P.LAKSHMI KARTIK	ECE
188	M.SAI NARASIMHARAO	CIVIL
189	G.SOMI REDDY	CIVIL
190	P.PRAVALLIKA	CIVIL
191	SK.BAJAMMA	CIVIL
192	G.SHARMILA	CIVIL
193	M.RAJA KUMARI	CIVIL

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194	J.L.SAMBHAVI	CIVIL
195	A.V.ANJANI DEVI	CIVIL
196	SK.ISRATH ANSARI	CIVIL
197	B.SANDHYA MADHU LATHA	CIVIL
198	M.GANESH	CIVIL
199	V.TEJA SREE	CIVIL
200	G.MAHESH	CIVIL
201	THONDAM.HASEENA	CIVIL
202	CH.BHUPAL REDDY	CIVIL
203	B.DILIP KUMAR	CIVIL
204	B.SURESH	CIVIL
205	D.KRISHNA PHANINDHAR	CIVIL
206	G.THRINADH	CIVIL
207	A.RAJEEV KRISHNA	CIVIL
208	G.RAJU	CIVIL
209	S.SRAVANI	CIVIL
210	B.SYAM	CIVIL
211	GORIJALA THRINATH	CIVIL
212	ANNAM RAJIV KRISHNA	CIVIL
213	J.L.SAMBHAVI	CIVIL
214	A.V.ANJANI DEVI	CIVIL
215	SK.ISRATH ANSARI	CIVIL
216	B.SANDHYA MADHU LATHA	CIVIL
217	M.GANESH	CIVIL
218	V.TEJA SREE	CIVIL
219	G.MAHESH	CIVIL
220	THONDAM.HASEENA	CIVIL
221	CH.BHUPAL REDDY	CIVIL
222	B.DILIP KUMAR	CIVIL
223	B.SURESH	CIVIL
224	D.KRISHNA PHANINDHAR	CIVIL
225	G.THRINADH	CIVIL
226	A.RAJEEV KRISHNA	CIVIL
227	G.RAJU	CIVIL
228	S.SRAVANI	CIVIL
229	B.SYAM	CIVIL
230	GORIJALA THRINATH	CIVIL
231	CH.RAVI BABU	DIPLOMA
232	P DEVI	DIPLOMA
233	CH BHANU PRASAD	DIPLOMA
234	J SIRISHA	DIPLOMA

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235	T JAYANTH	DIPLOMA
236	P NEELIMA	DIPLOMA
237	T SATYANARAYANA	DIPLOMA
238	A NAGARJUNA	DIPLOMA
239	K GEETHA RANI	DIPLOMA
240	PATTAN RUHIA KHAN BEGUM	DIPLOMA
241	SK SHAHIDA	DIPLOMA
242	M RAMA KOTESWARA RAO	DIPLOMA
243	J SANTHI KANAKA DURGA	DIPLOMA
244	N APARNA	DIPLOMA
245	K RAVI KUMAR	DIPLOMA
246	D SUBBA RAO	DIPLOMA
247	B SAMRAT	DIPLOMA
248	V SRI HARSHA	DIPLOMA
249	CH SURESH	DIPLOMA
250	V NAGARJUNA	DIPLOMA
251	R RAJU	DIPLOMA
252	K VARA KUMAR	DIPLOMA
253	P CHANDRA SEKHAR	DIPLOMA
254	T.BHAVANI SHANKAR	S&H
255	I.SURESH	S&H
256	V GOVARDHANA RAO	S&H
257	J ANJANEYULU	S&H
258	DR V RAMAKRISHNA	S&H
259	G MARUTHI PRASAD	S&H
260	JOSPHINA .A	S&H
261	P RAJANI	S&H
262	R.RAGHAVENDRA RAO	S&H
263	A.VANI	S&H
264	M.SAMPOORNA	S&H
265	K.RUTHUMMA	S&H
266	A SHIVA NAGA DIVYA	S&H
267	U. SHIVA SHANKAR	S&H
268	D.SHIVARANJANI	S&H
269	CH.PADMAVATHI	S&H
270	D NAGESWARA REDDY	S&H
271	K NAGESWARA RAO	S&H
272	SK.HUSSAIN	S&H
273	M.M.SAMYUKTHA	S&H
274	K.SRINIVASA RAO	S&H
275	CH.LAKSHMI TIRUPATHAMMA	S&H


**ST. MARY'S GROUP OF INSTITUTIONS GUNTUR**

276	GUNTUR.APARNA	S&H
277	SK.ABDUL RASHEED	S&H
278	G.NAGA SRAVANI	S&H
279	M.SRINIVAS RAO	S&H
280	M. SAMBA SIVA RAO	S&H
281	SK. JANI	S&H
282	P. SURESH BABU	S&H
283	P. NARASIMHA RAO	S&H
284	DR. S. GOVARDHAN RAO	S&H
285	M. ESTERAMMA	S&H
286	G. MAHESH	S&H
287	S. SRINIVASA RAO	S&H
288	V. SATYA PRIYA	S&H

Permanent faculty – Student Ratio : 1:20  
No. of faculty employed and left during the last three years : --

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

- **PROCEDURE FOR DIRECTOR / PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED**

College Code:	BJ
Principal Name:	Dr. BADDALA PENCHALAI AH
Qualification:	PhD
Branch:	MBA
Photo:	
Official E-mail ID:	penchalaiahbaddala@stmarysgroup.com
Personal E-mail ID:	penchalaiah.baddala@gmail.com
Official Contact Number:	8498092785
Personal Mobile Number:	9030235630
Date of Appointment:	12/26/2012

➤ **VIII FEE**

- ❖ **Details of fee, as approved by State fee committee, for the institutions**

S.No.	Year	Category	Fees
1	All Years	Open / Mgt.	35,000
2	All Years	B.Tech.	35,000
3	All Years	B.Pharmacy	47,500
4	All Years	M.Tech.	57,000
5	All Years	M.Pharmacy	1,10,000
6	All Years	MBA	27,000
7	All Years	Diploma	25,000
8	All Years	D.Pharmacy	25,000

- ❖ **Time Schedule for payment of fee for the entire programme**

S.No.	Type of Fees	Year	Schedule
01.	Tuition Fees	All Years	Annual
02.	Library Fees	All Years	Once
03.	Infrastructure fees	All Years	Once in a course time
04.	Bus Fees	All Years	Optional
05.	Application & Reg. Fees	All Years	Once in a course time

- ❖ **No. of scholarships offered by the institute, duration and amount**

The college is going to start only from the academic year 2007-08.

S.No.	Duration	No.of Students	Amount
01.			
02.			
03.	2017-18	65	6,62,500
04.	2016-17	52	5,30,000
05.	2015-16	55	6,18,000
06.	2014-15	80	8,61,000
07.	2013-14	50	6,20,000
08.	2012-13	52	5,30,000

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09.	2011-12	51	5,19,900
10.	2010-11	60	6,22,500
11.	2009-10	58	5,95,000
12.	2008-09	55	6,18,000
13.	2007-08	50	6,20,000

❖ **Criteria for fee waivers / scholarship**

Fee waiving / Scholarships will be granted to the toppers in the college in each year

❖ **Estimated cost of Boarding and Lodging in Hostels**

NOT APPLICABLE

➤ **IX – ADMISSION**

❖ **Number of seats sanctioned with the year of approval**

S.No.	Name of the Course	Branch	Specialization if any	2019-20		2018-19		2017-18	
				approved	admitted	approved	admitted	approved	admitted
1	B. Tech	ECE	ECE	180	132	180	111	180	98
2	B. Tech	CSE	CSE	180	164	180	112	180	117
3	B. Tech	MECH	MECH	180	104	180	59	180	48
4	B. Tech	EEE	EEE	60	43	60	30	60	11
5	B.Tech	Civil	Civil	180	107	180	87	180	74
6	B. Pharm	B.Pharm	B.Pharm	100	91	100	94	100	142
7	MBA	MBA	MBA	420	312	420	151	420	269
8	MCA	MCA	MCA	60		60		60	21
9	M.Tech	CSE	CSE	30	26	30	24	30	11
10	M.Tech	ECE	ES	30	20	30	23	30	21
11	M.Tech	CSE	CS	30	15	30	0	30	0
12	M.Tech	MECH	CAD/CAM	30	15	30	19	30	3
13	M.Tech	EEE	PE	30	16	30	12	30	6
14	M.Tech	Civil	SE	30	30	30	30	30	25
15	M.Tech	MECH	TE	30	19	30	15	30	11
16	M. Pharm	Pharmacy	CEUTICS	30	16	30	21	30	20
17	M. Pharm	Pharmacy	COLOGY	30	11	30	21	30	18
18	M.Pharm	Pharmacy	PAQC	30	18	30	22	30	20
19	Diploma	CIVIL	CIVIL	60	34	60	37	60	56
20	Diploma	EEE	EEE	60	55	60	28	60	45
21	Diploma	ECE	ECE	120	52	120	30	120	12
22	Diploma	MECH	MECH	120	75	120	49	120	55

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

- ❖ Number of students admitted under various categories each year in the last three years

Category	Gender	2016-17		2015-16		2014-15	
		UG	PG	UG	PG	UG	PG
OC	M	93	112	187	142	14	168
	F	72	55	49	68	24	69
SC	M	57	59	93	62	17	78
	F	28	22	37	32	34	26
ST	M	4	7	9	7	1	8
	F	1	0	3	4	1	1
BC-A	M	36	24	59	29	4	40
	F	15	11	14	16	5	15
BC-B	M	50	44	50	36	6	38
	F	15	12	17	30	9	16
BC-C	M	5	1	5	6	1	4
	F	1	2	1	2	0	1
BC-D	M	39	38	53	45	5	31
	F	7	6	12	16	6	10
BC-E	M	37	27	41	34	6	60
	F	15	10	13	10	3	12

- ❖ Number of applications received during the last two years for admission under Management Quota and number admitted

S.No.	Year	No.of Applications received	Admitted
1	2019-20	545	179
2	2018-19	781	145
3	2017-18	550	122

Column No. X, XI, XII, XIV – Details are furnished below:

### **ALLOTMENT OF SEATS – AS PER G.O.MS.NO.54**

- (i) The seats to be allotted in each Private Un-aided Minority Professional Institution under these Rules for Admission of candidates shall be classified as:
- (a) Category A Seats
  - (b) Category B Seats
- (ii) The category A seats shall be 80% of sanctioned intake of seats in each course in Un-Aided Minority Professional Institution, which shall be filled with eligible candidates on the basis of rank obtained at EAMCET / EAMCET-AC as the case may be and by following the provisions of Rule 6(1) and the Rule of Reservation in Rule 7

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

- (iii) The Category B seats shall be 20% of the total intake of seats in each course in Private Un-Aided Minority Professional Institutions which shall be open for admission to all the eligible candidates including those from other states and Union Territories of India and NRIs on merit basis following the provisions of Rule 6(ii). Within Category B, seats not exceeding 15% of the total intake of seats may be filled, at the discretion of the Institution, with NRIs.
- (iv) The seats filled up by eligible minority candidates of the concerned minority, as a percentage of total seats, should satisfy the minimum percentage norm as prescribed by the Government while according the minority status.

Each academic year, the academic schedule of admissions is determined by the competent authority, i.e., the A.P. State Council of Higher Education, Hyderabad and invariably, the classes commence from August / September of the academic year generally, while for the current academic year, classes commenced from 27<sup>th</sup> September, 2007.

As regards minority and management quota, we follow a fair and transparent procedure of admissions by making available our application forms in all Government departments as prescribed in the rules of the Govt. of A.P.

The practice followed generally and more specifically for the academic year 2007-08 for admissions into minority and management quota seats, we have issued a notification for admissions as per the schedule issued by the competent authority, i.e., APSICHE. The admission process is a continuum continuing until the formal declaration of closure of admissions by the competent authority.

### ADMISSION PROCEDURE

In the last couple of years, there have been substantial depletion in demand for engineering courses in the State and thus, as if and when seats are vacant, after the phase-wise process of counseling and resultant vacancies, notifications under intimation to the competent authority are issued by us and admissions are accordingly made. The admissions are approved by the competent authorities i.e., APSICHE, Govt. of A.P. and J.N.T. University after thorough scrutiny and verification.

### XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE.

#### LIBRARY:

- Number of library books / Titles / Journals available (program-wise)

S.No.	No. of Books	No. of Titles	No. of Journals
1	25513	7051	128

- List of Online National / International Journals subscribed

S.No.	Journal Subscribed
1	IESTC
2	IPC
3	IMC
4	DELNET



## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

- E-Library facilities:  
30 Systems with networking and internet facility is provided in the library

### LABORATORY:

For each laboratory

- List of major equipment / facilities – List enclosed
- **LIST OF EXPERIMENTS SETUP – AS PER JNTU SYLLABUS**

### COMPUTING FACILITIES

- **Number Of configuration of system** 1025
- **Total number of systems connected by LAN** 1025
- **Total No. of systems connected to WAN** 1025
- **Internet Bandwidth** : 120MBPS
- **Major Software packages available**

S.No.	Name of the software	License
1	MS WINDOW DESKTOP-XP	Commercial
2	MS WINDOW SERVER 2003	Commercial
3	MS WINDOW 7	Commercial
4	MS WINDOW 2012 SERVER	Commercial
5	MS OFFICE 2010	Commercial
6	GLOBRENA	Commercial
7	TURBO C	Commercial
8	TURBOC++	Commercial
9	WINZIP	Commercial
10	WINRAR	Commercial
11	MS VISUAL STUDIO PROFESSIONAL	Commercial
12	REDHAT LINUX 7.3	Commercial
13	ORACLE 10G	Commercial
14	EDITPLUS	Commercial
15	MS SQL SERVER	Commercial
16	XILINX SUITE	Commercial
17	OPEN OFFICE	Commercial
18	LATEX	Open Source
19	FEDORA 14 WITH GC,G++,JAVA, MYSQL,PLSQL	Open Source
20	UBUNTU 10.1	Open Source
21	J2EE,J2ME	Open Source
22	VISUAL PARADIM	Open Source
23	RTLINUX/RTAI	Open Source

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

24	NASM,FASM INSTEAD OF MASM	Open Source
25	SCILAB,OCTAVE INSTEAD OF MATLAB	Open Source
26	GHDI,FREEHDL INSTEAD OF MODEL SIM	Open Source
27	WEAK TOOL	Open Source
28	KICAD INSTEAD OF AUTOCARD	Open Source
29	Brl-cad instead of pro-e	Open Source

Particulars	Number
LANSWITCHES -24	32
LAN SWICHES-8 PORT	10 no
TP LINK WAN BRIDGE	1
FORTINET FIREWALL	1
LASER PRINTER	20
COLOR PRINTER	1
XEROX MACHINE	5
NO.LEGALSYSTEM SOFTEARE	4
NO OF LEGAL APPLICATION SOFTWARE	7
NO.OF OPEN SOURCE SOFTWARE	23

➤ **Special purpose facilities available**

- HP Z600 Server
- One server in each lab
- LCD Projectors – 10
- 29” TV with DVD Player

### WORKSHOPS:

S.No	Name of the Program	Beneficiaries
1	Employability Training Camps	All UG, MBA and MCA students
2	Personality Development Programmes	All UG and MCA students
3	Debate	Third years (All branches)
4	Online Aptitude Programmes	Final years (All branches)
5	Spoken English Programmes	First year and Lateral entry students
6	Certification Programmes	Third and Final years (All branches)
7	Robotics	Second and Third years of Civil, Mechanical, ECE and EEE students
8	Value Added Programmes	For all Third years

### Games and sports facilities

- ✓ Cricket
- ✓ Volley Ball
- ✓ Basket Ball

## ST. MARY'S GROUP OF INSTITUTIONS GUNTUR

- ✓ Ball Badminton
- ✓ Shuttle
- ✓ Table Tennis
- ✓ Carroms
- ✓ Chess
- ✓ Throwball
- ✓ Tennikoit
- ✓ Kabaddi
- ✓ Kho-Kho

### Extra curriculum activities:

- ✓ Blood Camps
- ✓ Eye Camps
- ✓ Village Adoption
- ✓ Tree Plantation
- ✓ Swatch Bharat
- ✓ Medical Camps
- ✓ Helping Poor People
- ✓ Survey of the Village/Area

### Soft skill development facilities:

- Communication Lab with Globerina Communication Software
- Training of the students who are having less exposure in communication skills and soft skills at college and corporate office
- Conducting Seminars, Guest Lectures, Group Discussions at College and Corporate Office

**Number of class rooms and size of each : 61 (66 Sq. mtrs)**

**Number of tutorial rooms and size of each : 35 (33 Sq. mtrs.)**

**Number of Laboratories and size of each : 78 (66 Sq. mtrs.)**

**Number of drawing halls and size of each : 2 (132 Sq. mtrs.)**

**Number of computer centers with capacity of each : 4 (150 Sq. mtrs.)**

### Central Examination facility, number of rooms and capacity of each teaching learning processes

<b>Chief Superintendent</b>	<b>:</b>	<b>Principal</b>
<b>Officer In-charge</b>	<b>:</b>	<b>Dean</b>
<b>Exam Branch In-charge</b>	<b>:</b>	<b>O.S.C.Kesavulu</b>
<b>Clerks</b>	<b>:</b>	<b>2 No.</b>
<b>Attainers</b>	<b>:</b>	<b>1 No.</b>
<b>Computers</b>	<b>:</b>	<b>3</b>
<b>Printers</b>	<b>:</b>	<b>1 Laser Printer</b>
<b>Xerox Machines</b>	<b>:</b>	<b>2 No.</b>
<b>Internet</b>	<b>:</b>	<b>10MBPS</b>

Curricula and syllabi for each of the program as approved by the University - [Click Here](#)

➤ Academic calendar of the University

Website: [www.jntuk.edu.in](http://www.jntuk.edu.in)  
Email: [dapjntuk@gmail.com](mailto:dapjntuk@gmail.com)



Phone: 0884-2300991  
Mobile: 7032606555

**Directorate of Academic Planning**  
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY KAKINADA  
KAKINADA-533003, Andhra Pradesh, INDIA

(Established by AP Government Act No. 30 of 2008)

Lr. No. 01-08/ JNTUK/DAP/AC/B. Tech-B. Pharmacy/II-III-IV Year/2020-21

Date: 04-08-2020

**Dr. R. Srinivasa Rao,**  
**Director, Academic Planning**  
**JNTUK, Kakinada**

To  
All the Principals of Affiliated Colleges,  
JNTUK, Kakinada.

**Academic Calendar for II, III and IV - B. Tech & B. Pharmacy**  
**Academic year 2020-21**

I SEMESTER			
Description	From	To	Weeks
Commencement of Class Work	17.08.2020		
I Unit of Instruction	17.08.2020	03.10.2020	7W
I Mid Examinations	28.09.2020	03.10.2020	
II Unit of Instructions	05.10.2020	21.11.2020	7W
II Mid Examinations	16.11.2020	21.11.2020	
Preparation & Practicals	23.11.2020	28.11.2020	1W
End Examinations	30.11.2020	12.12.2020	2W
Commencement of II Semester Class Work	14.12.2020		
II SEMESTER			
I Unit of Instructions	14.12.2020	30.01.2021	7W
I Mid Examinations	25.01.2021	30.01.2021	
II Unit of Instructions	01.02.2021	20.03.2021	7W
II Mid Examinations	15.03.2021	20.03.2021	
Preparation & Practicals	22.03.2021	27.03.2021	1W
End Examinations	29.03.2021	10.04.2021	2W
Commencement of next Year Class Work	14.06.2021		

*Note: Calendar is prepared with 8 hrs/day hence 7 weeks per instruction period*

*R. Srinivasa Rao*  
**Director Academic Planning**  
**Director**  
**Academic Planning**  
**JNTUK Kakinada**

Copy to the Secretary to the Hon'ble Vice Chancellor, JNTUK  
Copy to Rector, JNTUK  
Copy to Registrar, JNTUK  
Copy to Director Academic Audit, JNTUK  
Copy to Director of Evaluation, JNTUK

➤ Academic Time Table

PERIOD/ DAY	1	2		3	4		5	6	7	8
	9:00-9:50	9:50-10:40	10:40-10:50	10:50-11:40	11:40-12:30	12:30-1:10	1:10-2:00	2:00-2:50	2:50-3:40	3:40-4:30
MON	JAVA	CO	B R E A K	SE	FLAT	L U N C H B R E A K	PPL	LIBRARY	ADS	JAVA
TUE	SE	CO		FLAT	JAVA		ADS	PPL	SEMINAR	SE
WED	FLAT	←		JAVA LAB→			JAVA	CO	PPL	FLAT
THU	CO	SE		JAVA	FLAT		ADS	PPL	SPORTS	CO
FRI	ADS	←		ADS LAB→			PPL	SE	FLAT	ADS
SAT	PPL	SE		CO	JAVA		FLAT	JAVA	ADS	PPL

➤ Teaching Load of each faculty

SL. NO.	NAME OF THE FACULTY	SUBJECTS		LABORATORY		WORK LOAD	
		Subject 1	Subject 2	Laboratory 1	Laboratory 2		
1.	DR. K N V RATNA KUMAR	III CSE A&B CD(10)	I M.TECH CS FLAT(5)	--	--	15	
2.	DR. R BULLI BABU	I CSE A&B FOC(10)	I M.TECH CSE AOS(5)	--	--	15	
3.	Dr. G JAIDEEP	II CSE A&B CG(10)	I M.TECH CSE DWDM(5)	--	--	15	
4.	Mr. SUBHANI SHAIK	II CSE A&B PYTHON(10)	--	II CSE A&B PYTHON LAB(6)	--	16	
5.	Mrs. SD FARZANA	IV CSE A&B BDA(10)	I MECH A PSUC(5)	--	--	15	
6.	Mr. A SIVA SANKAR	IV CSE A&B SADP(10)	I.M.TECH CS CO(5)	IV CSE -A SADP LAB(3)		18	
7.	MR. K VENKATA RATNAM	II CSE A&B MFCS(10)	I M.TECH CSE MFCS(5)	IV CSE -B SADP LAB(3)		18	
8.	Mrs.P ANITHA RANI	III CSE A&B DBMS(10)	I M.TECH CS COA(5)	--	--	15	
9.	MR. SHAIK RIAZ	IV CSE A&B WT(10)	I.M.TECH CS ADS(5)	IV CSE -A WT LAB(3)	--	18	
10.	Mrs. T. ANUSHA	I M.TECH CS DWDM(5)	IV CSE A&B CNS(10)	I.M.TECH CS CS LAB-1(3)	--	18	
11.	Ms. E MOUNIKA	III CSE A&B OOAD(10)	I M.TECH CS DBI(5)		--	15	
12.	MRS. M ANUSHA	II CSE A&B DS(10)	I EEE PSUC(5)	II CSE-B DS LAB(3)	--	18	
13.	Ms. CH BHARGAVI	I ECE A&B PSUC(10)	--	I ECE A&B PSUC LAB(6)	III CSE B DBMS LAB(3)	19	
14.	Mr. P. NARESH KUMAR	III CSE A&B UNIX(10)	IV CSE A&B SL(10)	--	--	20	
15.	Mr. P BHANU CHAND	II CSE A&B RP(10)	III ECE CO(5)	II CSE-A DS LAB(3)	--	18	
16.	Mr. O S C KESAVULU	III CSE A&B OS(10)	--	III CSE A&B OS & LINUX LAB(6)		16	
17.	MR. M SIVASUBRAMAN YAM	I M.TECH CSE DBMS(5)	--	I.M.TECH CSE CSE LAB-1(3)	I ME A&B PSUC LAB(6)	14	
18.	MR. Y SANKARARAO	I.MTECH CS CO(5)	--	I CSE A&B ITWS LAB(6)	I EEE PSUC LAB(3)	14	
19.	Mr. S. JALAI AH	IV ECE CN(5)	I ME-B PSUC(5)	III CSE -A UML LAB(3)	I DIP CP LAB(3)	16	
20.	Mr. K NARENDRA	I M.TECH CSE ADS(5)		III CSE-B UML LAB(3)	III CSE A DBMS LAB(3)	11	
21.	Mr. P NAGABHUSHANAM	CAMPAIGN AT TENALI JR. COLLEGES AND MEETING PARENTS FOR STUDENT COUNSELLING					

22	Mrs. G SASI KALA	PROMOTING COLLEGE ACTIVITIES AT VIJAYAWADA JR. COLLEGES AND DEGREE COLLEGES
23	Mr. K SRINIVASARA RAO	PROMOTING COLLEGE ACTIVITIES AT TENALI JR. COLLEGES AND DEGREE COLLEGES
24	Ms. M SINDHU	PROMOTING COLLEGE ACTIVITIES AT GUNTUR JR. COLLEGES AND DEGREE COLLEGES
25	Mrs. G UMAMAHESWARI	CONTACTING EMINENT PERSONALITIES FOR CONDUCTING MOTIVATIONAL PROGRAMS TO STUDENTS
26	Mr. A KOTESWARARAO	ESTABLISHING COMMUNICATION WITH SOFT WARE INDUSTRIES TO PLAN INDUSTRIAL VISITS
27	Mr. P.V.B. SIVAPPA	CONTACTING INDUSTRIES IN HYDERABAD TO CONDUCT WORK SHOPS
28	Mr. P. LAKSHMANA RAO	IDENTIFICATION OF EXPERTS FOR INTERNAL PROJECT WORKS FOR FINAL YEAR STUDENTS
29	Mrs. VADDURI MANEESHA	CONTACTING ENTERTAINMENT CHANNELS FOR CONDUCTING TV PROGRAMS
30	Mr. P. NAGARAJU	IDENTIFICATION OF RESEARCH PERSONS FOR PLANNING AND CONDUCTING CONFERENCES
31	Mrs. SK SHABANA	COUNSELING WOMEN STUDENTS BY CONTACTING THEIR PARENTS IN ORDER TO IMPROVE THEIR SKILLS
32	Mrs. CH VIJAYA DURGA	CONTACTING GRE/GATE/CAT/IELTS INSTITUTES FOR STUDENT HIGHER STUDIES
33	R.KARTHEEK	CONTACTING INDUSTRIES IN HYDERABAD TO CONDUCT WORK SHOPS
34	Mr. M KRUPA SEKHAR	CONTACTING EMINENT PERSONALITIES FOR CONDUCTING MOTIVATIONAL PROGRAMS TO STUDENTS
35	Mr. BADE ANKAMMARAO	IDENTIFICATION OF EXPERTS FOR FDP/SEMINAR/MINI PROJECTS
36	Ms. V B VASANTHI	PROMOTING COLLEGE ACTIVITIES AT PONNUR JR. COLLEGES AND DEGREE COLLEGES
37	Mr. M PHANINDHRA	PROMOTING COLLEGE ACTIVITIES AT DIFFERENT HIGH SCHOOLS IN GUNTUR REGION

Internal Continuous evaluation system and place

### **Evaluation Process and Reforms**

- **How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

The institution makes sure that the students and faculty are aware of the evaluation processes by the following methods:

1. **Website of College as well as University:** Information is made available in the College website and suggested to browse through the University website for further clarification.
2. **Circulars:** With the help of circulars time to time, students are made aware of the evaluation process.
3. **Notice boards:** Circulars related to the evaluation process are placed in the college notice boards at the Departments and also at the Examination Section
4. **Committee meetings:** The committee members (faculty, class representatives and one member from examination section) regularly conducts meetings widely discusses the evaluation process.
5. **Each student** will be distributed a syllabus copy with a clearly mentioned evaluation process.
6. **Regular staff meetings** are also be conducted to take measures for the smooth application of the rules about the evaluation process.
7. **Class teachers** and individual subject teachers inform the students about internal and external assessment

➤ **What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

**The major evaluation reforms of the university that the institution has adopted:**

1. Introduction of on-line examination system
2. Introduction of OMR Answer Sheets.
3. Introduction of four sets of question papers (B.Tech) for final examinations at the end of each semester.
4. Introduction of Evaluation through secret Bar Coding System for transparency in evaluation process.


**The evaluation reforms initiated by the institution on its own:**

1. Class tests and assignment tests are conducted to evaluate the performance of students.
2. Student centric learning through assignments, projects, seminars and practical sessions.
3. Periodical project reviews for assessment of student performance in projects.
4. Laboratory internal and external examinations are evaluated by proper scheme of valuation.
5. Distribution and weightage of marks
  - I. The performance of a student in each semester shall be evaluated subject-wise with a maximum of 100 marks for theory and 75 marks for practical Lab.
  - II. For theory subjects the distribution shall be 30 marks for Internal Evaluation and 70 marks for the End – Examinations.
  - III. During each semester there shall be 2 tests for a theory subject – each test is a combination of an objective (online conducting by JNTUK) for 10 marks and a subjective test for 15 marks.
  - IV. Two assignments will be given to students, for which 5 marks are awarded at the end of the Semester in each subject.
  - V. In each lab of 75 Marks, an internal exam conducted for 25 marks by the internal examiner and the remaining 50 marks will be conducted as External Lab Examination, for which the External Examiner will be appointed by the JNTUK University.

➤ **How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?**

- The evaluation reforms of the University are followed meticulously and scrupulously, and Transparency is maintained.
- Internal descriptive answer booklet is shown to the students and gets that signed by the student. The marks are entered in the web portal of JNTUK University.
- The result and attendance is also displayed in the notice boards and the same is communicated to the parents. Students can apply for re-counting, re-evaluation and challenge re-evaluation as per the University norms.

- Students assessment of faculty, system in place

S.NO		NAME OF THE SUBJECT / LAB		SYLLABUS		IF LAGGING		STUDENT FEED BACK	PROBLEM IF ANY	ACTION TAKEN
				COVERED SO FAR	TO BE COVERED AS PER SCHEDULE	REASONS	PLAN FOR COMPLETION			
										
		<b>ST.MARY'S GROUP OF INSTITUTIONS GUNTUR</b>								
		<b>DEPARTMENT OF ECE</b>								
		YEAR & SEM : <u>II</u> & <u>2</u>								
1	DICA	UNIT- <u>II</u>	UNIT- <u>VI</u>	—	—	Excellent	—	—		
2	LICA	UNIT- <u>II</u>	UNIT- <u>VI</u>	—	—	Excellent	—	—		
3	AWP	UNIT- <u>V</u>	UNIT- <u>VI</u>	—	—	Excellent	—	—		
4	DC	UNIT- <u>III</u>	UNIT- <u>VI</u>	—	—	V. Good	—	—		
5	CAO	UNIT- <u>II</u>	UNIT- <u>VI</u>	—	—	V. Good	—	—		

## **XVI. COMMITTEES:**

### **1. ACADEMIC and ADMINISTRATIVE AUDIT COMMITTEE**

#### **Creation of the Committee**

Academic and Administrative Audit (AAA) is a system to control and maintain high standards in the field of Higher Education. It plays vital role in providing quality education to the learners across all the departments. It is a continuous process of self-introspection for the betterment of the institution.

#### **Objectives**

To evaluate the performance of the departments and appreciate their achievements and give suggestions for improvements in the quality of teaching, research, administration, curricular and extra-curricular activities.

#### **Selection Procedure**

The Chairperson for this Committee will be appointed by the Executive Council of the Institute and all other members will be nominated by the Chairperson of this Committee.

#### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Review academic and administrative activities of the Institute on a periodic basis.
- Ensure that the Academic calendar provided by the university is implemented without any variation.
- Verify that the timetables prepared by the individual departments are followed as per the schedule.



- Review the student and faculty development programs.
- To check whether the records and files being maintained by all the departments across the Institute are as per the NAAC criteria or not.

**Members :**

S. No	Name of the Member	Designation	Role
1	Dr. K.N.V.Ratna Kumar	Principal	CHAIR PERSON
2	M Nirikshan Kumar	Asst.Professor	Faculty Member-CSE
3	E Adi Narayana	Asst.Professor	Faculty Member-ECE
4	P Vinod Kumar	Asst.Professor	Faculty Member-ME
5	G Somi Reddy	Asst.Professor	Faculty Member-CE
6	G Sunil Kumar	Asst.Professor	Faculty Member-EEE
7	B venkataGopaiah	Asst.Professor	Faculty Member-Pharma
8	Dr.V Israel Raju	Professor	Faculty Member-MBA
9	CH Srinivasu	Student	Student Member 1- CSE
10	K Ajay Kumar	Student	Student Member 2- CSE
11	S Ranjith Kumar	Student	Student Member 1- ECE
12	Y Sridhar Reddy	Student	Student Member 2- ECE
13	Y Suresh	Student	Student Member 1- ME
14	B P N Vinay Singh	Student	Student Member 2- ME
15	M Manikayala Rao	Student	Student Member 1- CE
16	K Navyatha	Student	Student Member 2- CE
17	A Naga Sravani	Student	Student Member 1- EEE
18	M Dileep	Student	Student Member 2- EEE
19	A Francis	Student	Student Member 1- Pharmacy
20	B Charan Kumar	Student	Student Member 1- Pharmacy
21	K Sisindri	Student	Student Member 1- MBA
22	K Vanaja	Student	Student Member 2-MBA

**2. ADMISSION and ANNUAL ACADEMIC PLANNING COMMITTEE**

**Creation and Purpose of the Committee**

The Institute shall have a duly constituted Admission and Annual Academic Planning Committee (AAAPC) to formulate long term and short-term development programmes for the college to achieve academic excellence in tune with the policies of the JNTUK University. The College Admission and Annual Academic Planning Committee is responsible for evaluation of the admission process, and continuous academic performances of students. Its primary goal is to ensure that there exists a quality intake system is in place, and such students continue to make excellent academic progress during their tenure of graduation. The Committee works closely with admission counsellors, academic advisers, and students in assisting students with the needed skills for attaining academic success. Prior to the commencement of an academic year, the Committee reviews the previous year's admission process and provide suggestions to enhance the quality of intake of admissions and ensures to implement such procedures for the successive years of admission. At the beginning of every semester, the Committee shall verify the „Academic Planners“ prepared by each department for their compliance with the JNTUK academic calendar and also shall ensure that the activities proposed by the departments are aligned with the current semester's curricula. At the end of each semester, the Committee reviews all academic records of students of all departments to evaluate their academic progress and compliance to the submitted planners.

## Objectives

- To review the academic and non-academic activities of the college
- To plan for sustaining the quality of education, quality improvement and accreditation of the college
- To review the students and faculty development programmes to achieve academic excellence
- To visualize and formulate perspective plans for the development and growth of the academics in the institution.
- To promote research and extension activities in the college.
- To promote teaching innovations and student placement programmes.

## Selection Procedure

The Chairperson for this Committee will be appointed by the Executive Council of the Institute and all other members will be nominated by the Chairperson of this Committee.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Accumulate Academic Planners, schedules, and proposals from the Departments, Draft Annual plan of activities for the Semester / Year and incorporate the same in the Prospectus.
- Assist the students and interact with the parents during admissions.
- Plan to provide College Identity Cards to students prior to the commencement of every academic year.
- Identification of adjunct, bridge, and certification courses and scheduling sessions to fill gaps between Industry's expectations and Academia.
- Coordinating with various other Committees for conduct of „knowledge“ sessions.
- Examine teaching plans, students-learning (syllabus) management and completion of other academic works.
- Encourage innovative practices in teaching-learning processes.
- Verification of workloads of Teaching and Non-teaching faculty of all departments and Identification/Replacement of faculty as per the requirement.
- Monitoring theoretical, lab, and library activities.
- Supervision for quality of delivery in day to day teaching-learning activities.
- Visualize and formulate perspective plans for the development and growth of the institution.
- Formulate master plan for campus development, facilitating implementation of provision of the perspective plan.
- Plan for resource mobilization through industry interaction, consultancy and extra mural funding.
- Promote research and extension culture in the Institute.
- Promote innovative teaching practices and review placement activities.
- Plan for sustaining the quality of education, quality improvement and accreditation of the college.
- Recommend schemes to promote participation of academic departments in community development activities in the locality / region and for furtherance of academic excellence.
- Supervise the processes adopted by departments during the internal examinations/ evaluation / recording student performances.
- Ensure that attendance is recorded by the Lecturers in the prescribed Attendance registers and that the same are submitted to HOD twice in a month for verification

and authentication.

□ Ensure periodic display of student attendances on the Notice Boards of respective departments.

□ Ensure that the mentors are keeping track of regular absentees and counselling them, if required, along with their parents and forward the genuine cases for condonation of attendance.

□ Maintain records of their audits along with minutes of meetings and submit the same to the IQAC Committee.

□ File and maintain the records of the Admissions and Annual action plans and submit all such records to the IQAC Committee.

#### Members:

S. No	Name of the Member	Designation	Role
1	Y Raghava	Incharge	Assoc.Professor
2	P Naresh Kumar	Asst.Prof	Faculty Member-CSE
3	Dr. G S Sharma	Professor	Faculty Member-ECE
4	R Naveen	Asst.Prof	Faculty Member-ME
5	P Pravallika	Asst.Prof	Faculty Member-CE
6	S M Gavaskhar	Asst.Prof	Faculty Member-EEE
7	K Naga Rani	Asst.Prof	Faculty Member-Pharma
8	Dr. B V L Sudheer	Professor	Faculty Member-MBA
9	L Abilash Goud	Student	Student Member 1- CSE
10	SK Abdul Sameer	Student	Student Member 2- CSE
11	R Nikhil	Student	Student Member 1-ECE
12	SK Afrid	Student	Student Member 2- ECE
13	Y Rohith Kumar	Student	Student Member 1- ME
14	Y Vivek Babu	Student	Student Member 2- ME
15	T Naveen	Student	Student Member 1- CE
16	G NeerajNath	Student	Student Member 2- CE
17	BhavaniSankar	Student	Student Member 1- EEE
18	SK Shanavaj	Student	Student Member 2- EEE
19	T Sai Sudheer	Student	Student Member 1- Pharmacy
20	M Venkat	Student	Student Member 2- Pharmacy
21	G Pavan Kumar Reddy	Student	Student Member 1- MBA
22	K Gowtham	Student	Student Member 2- MBA

### 3.GRIEVANCE REDRESSAL CELL

#### Creation of the Committee

As an element of constant endeavor to ensure transparency in all the activities at different stages, the Institute shall provide proper mechanism to students and staff for redressal of their grievances. This Committee will deal with all the grievances raised and are common problems at Institute level pertaining to both Academics and Administration. The aggrieved member shall submit his/her petition to the Grievance Redressal Committee in a sealed envelope marked „**Confidential**“. On receipt of such petitions, the Grievance Redressal Committee will endeavour to send its recommendation to the Principal / Director / Disciplinary Authority for further action(s). In case of false and frivolous complaint (if proved), the Grievance Redressal Committee will recommend Principal/ Disciplinary Authority to take appropriate action against the complainant. Complaints dropped in the 'Suggestion Box' by students, staff, and parents and oral complaints are also redressed. All complaints are scrutinized by the Committee appointed by the management and/or the grievance redressal cell.

## Objectives

To develop an organisational framework to resolve grievances of students and other stakeholders and to provide them an access to immediate, hassle free recourse to have their Grievances redressed.

## Selection Procedure

The Chairperson for this Committee will be appointed by the Executive Council of the Institute and all other members will be nominated by the Chairperson of this Committee.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Formulate the policy to investigate and review the cause(s) of complaint(s) or grievance(s) of students and staff, and suggest redressal measures within the framework of Institute / University / Government rules.
- Create awareness on availability of members for students and staff to report on their grievances.
- Ensuring effectual solution depending upon the gravity of the complaint.
- Instruct the HODs concerned to attend to the grievances and refer / report the matters to the Principal / Director / Grievance Redressal Authority .
- Attend to Students' grievances related to Examination(s) and recommend for the implementation of suitable redressal mechanisms and minimize the grievances.
- Maintain records of the Grievances reported, redressed / referred and submit the same to the IQAC Committee on a periodical basis.

## Members :

S. No	Name of the Member	Designation	Role
1	Dr. S Appa Rao	Chair Person	Professor
2	E Mounika	Asst.Prof	Faculty Member-CSE
3	G JagadeeshNathBabu	Asst.Prof	Faculty Member-ECE
4	Y Sai Babu	Asst.Prof	Faculty Member-ME
5	R Rathaiah	Asst.Prof	Faculty Member-CE
6	D SekharBabu	Asst.Prof	Faculty Member-EEE
7	P Vinod Kumar	Asst.Prof	Faculty Member-Pharma
8	Y Srinivasa Rao	Professor	Faculty Member-MBA
9	L Sandeep	Student	Student Member 1- CSE
10	S Vamsi Krishna	Student	Student Member 2- CSE
11	P Sai Ashish	Student	Student Member 1-ECE
12	Y Sai Kumar	Student	Student Member 2- ECE
13	P Ranjith Kumar	Student	Student Member 1- ME
14	G Tarak Sai	Student	Student Member 2- ME
15	U Santosh	Student	Student Member 1- CE
16	M Dharani Latha	Student	Student Member 2- CE
17	G K Krishna	Student	Student Member 1- EEE
18	P Rajesh	Student	Student Member 2- EEE
19	Y Samar	Student	Student Member 1- Pharmacy
20	K Bharghavi	Student	Student Member 2- Pharmacy
21	K Santi Pavan	Student	Student Member 1- MBA
22	G UdayBahnu	Student	Student Member 2- MBA

#### **4. WOMEN EMPOWERMENT CELL / WELFARE COMMITTEE Creation of**

##### **the Cell**

The institute has established a Women Empowerment Cell to create awareness on women's rights to ensure that the protection of women staff and students to make the campus a safe and secure zone. With an aim of creating awareness of their rights and duties, the cell organizes and participates in seminars, workshops and also takes up women's issues and problems. It also provides a platform for women to share their experiences and views regarding their status in the society and to suggest ways to develop and empower themselves.

##### **Objectives**

- To promote a culture of respect and empathy for female gender.
- To create awareness on guidelines of Supreme Court with respect to gender discrimination and sexual harassment at workplace.
- To help women in obtaining financial support by identifying the sources and inculcate entrepreneurial attitude among female staff and students so that they can be „Employers“ rather remain as „Employees“.
- To educate women on the importance of good health and nutrition.
- To motivate the women and girls towards self-protection and raise voice against all kinds of discrimination.
- To work in coordination with local SHE teams for ensuring safety of women.

##### **Selection procedures**

The female faculty and students give their choices for acting as coordinators in the Women Empowerment Cell. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the cell.

##### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Follow the mandatory guidelines and directions of the JNTUK University, regarding the implementation of safety and security standards for girl students and women staff of the institution.
- Plan, organize and conduct programmes concerning women welfare.
- Organize health awareness camps, celebrate National / International days such as Women's Day, Mother's Day, etc.
- Organize Awareness Talks / Workshops for women on different aspects of gender amity.
- Identify possible entrepreneurial opportunities for girl students and sources of financing.
- Addresses all matters pertaining to women in the workplace.
- Admit complaints from female students / employees on harassment, assault, misbehaviors and/or discrimination in the classroom / workplace by other students and/or staff.
- Frame policies to ensure personality enrichment along with academic development of girl students.
- Organize programmes to enhance the confidence levels of girl students for

their empowerment in the society.

- Counsel and solve the personal and academic related problems of Women.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

**Members :**

S. No	Name of the Member	Designation	Role
1	SD Farzana	Asst.Professor	CHAIR PERSON
2	P Anitha Rani	Asst.Professor	Faculty Member-CSE
3	Y Sowmya	Asst.Professor	Faculty Member-ECE
4	K Nagasri	Asst.Professor	Faculty Member-ME
5	P Pravallika	Asst.Professor	Faculty Member-CE
6	SK GowseBasheed	Asst.Professor	Faculty Member-EEE
7	B Anitha	Asst.Professor	Faculty Member-Pharmacy
8	SD Ameerjani	Asst.Professor	Faculty Member-MBA
9	B Madhavi	Student	Student Member 1- CSE
10	SK Farhat Sultana	Student	Student Member 2- CSE
11	K Anusha	Student	Student Member 1- ECE
12	Y Lakshmi Sindhura	Student	Student Member 2- ECE
13	S V Mahesh Babu	Student	Student Member 1- ME
14	G Poojitha	Student	Student Member 2- ME
15	L Rama Prasanna	Student	Student Member 1- CE
16	M YaminiSrinivasarao	Student	Student Member 2- CE
17	K Sasi Kumar	Student	Student Member 1- EEE
18	Y PremaGowri	Student	Student Member 2- EEE
19	B Abinaya	Student	Student Member 1- Pharma
20	G Swetha Devi	Student	Student Member 1- Pharma
21	M VenkataAvinash	Student	Student Member 1- MBA
22	S SrilakshmiRevathi	Student	Student Member 2-MBA

**4. STUDENT WELFARE COMMITTEE Creation of**

**Committee**

The Student Welfare Committee is formed to help a student's educational process to assist in enhancing his/her academic performance as well as personality. It target at avoiding the hindrances that may come in the path of a student's learning process so that they can be qualified professionally upon the national and international levels. This Committee complies with the policies set by the University in order to facilitate a positive academic environment to the students and help them to proceed in their career with minimal obstruction. During the stay of a student in the campus, this Committee is responsible for solving all the student's grievances.

**Objectives**

Student welfare Committee works on some basic functions for the welfare of a student which includes the following:

**Selection procedure**

The students give their choice for acting as coordinators in the student welfare Committee. Based on the choices given, the Institute's Executive Council will select the

coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit / Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Ensure to implement mechanisms to develop student-teacher relationship bonding.
- Pay attention to the students' issues and take measures for their development in all possible manners.
- Assist students in their learning process by supplementing theoretical delivery with practical / hands-on exposure.
- Collect feedback from students on a regular basis regarding different areas of curriculum and resolving the issues with no or little efforts from the students.
- Flourish relationship with parents and organizing meetings for them and addressing the issues guardians and resolving them to whatever the needs are.
- Organize special coaching/remedial sessions for slow learners. [Not every child understands in the same manner, the Committee therefore must ensure that those who could not understand the topics shall be taught in a friendly and empathetic manner.]
- Conduct periodic meetings to converse on student welfare. An institute must adopt to a culture of being „Friendly Campus“.
- Manage the needs for extracurricular activities and plan to arrange activities like music, sports, etc. for students.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

### **Members:**

<b>S.No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Role</b>
1	Ch.V.Siva Varma	Asst.Professor	CHAIR PERSON
2	T Anusha	Asst.Professor	Faculty Member-CSE
3	M Sai Kroshna	Asst.Professor	Faculty Member-ECE
4	G Sudhakar	Asst.Professor	Faculty Member-ME
5	I Aravind	Asst.Professor	Faculty Member-CE
6	B Suresh Kumar	Asst.Professor	Faculty Member-EEE
7	M Phani Kumar	Asst.Professor	Faculty Member-Pharma
8	G Anjaneya Prasad	Asst.Professor	Faculty Member-MBA
9	M P V S Parvathi	Student	Student Member 1- CSE
10	Baig Tasleema	Student	Student Member 2- CSE
11	K Gopi	Student	Student Member 1- ECE
12	N Mounika	Student	Student Member 2- ECE
13	D Sisindra	Student	Student Member 1- ME
14	D LalithKuamr	Student	Student Member 2- ME
15	SK MD Arshaq	Student	Student Member 1- CE
16	D Charan	Student	Student Member 2- CE
17	SK NagulMeera	Student	Student Member 1- EEE
18	T Mahesh	Student	Student Member 2- EEE
19	M AnandBabu	Student	Student Member 1- Pharma
20	P Prasanna	Student	Student Member 1- Pharma
21	M Venkateswara	Student	Student Member 1- MBA

	Reddy		
22	N G Vani	Student	Student Member 2-MBA

## **5. STAFF WELFARE COMMITTEE Creation of the**

### **Committee**

The Staff Welfare Committee (SWC) is formed to contribute to a greater success of the Institutional community by promoting a positive and supportive work environment. As a constituent organization, the Staff Welfare Committee shall operate for providing a forum for open communication and ongoing dialogue among staff. The Staff Welfare Committee shall be a consultative and deliberative body with authority to make recommendations on all matters which have a significant bearing on the working environment across the Institute.

### **Selection procedure**

The faculty gives their choice for acting as coordinators in the staff welfare Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### **Objectives**

The objective of the Staff Welfare Committee (SWC) is to keenly listen, communicate and recognize staff needs based on a foundation of the organization, faith, reason, service and community. The Committee shall ensure that the staff are deeply connected to the range of Institutional issues contributing to the success of organization while supporting and enhancing the growth, welfare, and best interests of staff through productive leadership. The Committee does so by promoting active participation, open dialogue, and collaboration between staff, faculty and organization leadership.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Ensure favorable working environment for all the staff members.
- Maintain high moral standards by looking after the needs of the staff
- Coordinate for benevolent facilities for the members of staff.
- Plan for general welfare activities for teaching and administrative staff.
- Build a healthy working environment and foster good relationship among the staff.
- Collect and compile databases of faculty and staff working in the campus.
- Provide opportunities for attending various workshops, seminars, symposiums, and conferences conducted by various institutions and agencies in and outside the locality / region/state.
- Plan and organize regular programs and activities for the Faculty Development Programs (FDPs) / Faculty Improvement Programmes (FIPs) and Staff (Administrative) Development Programs.
- Organise staff motivational / recreational activities such as, Felicitations, Picnics, etc.
- Ensure for the compliance to the guidelines issued by competent authorities of the state such as Council of Higher Education in matters related to Confirmation of services, Career Advancement, Pay Fixation etc. of the staff.



- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	Dr. B Penchalaiah	Principial	CHAIR PERSON
2	K Narendra	Asst.Professor	Faculty Member-CSE
3	E Adi Narayana	Asst.Professor	Faculty Member-ECE
4	P Vinod Kumar	Asst.Professor	Faculty Member-ME
5	G V Ramanjaneyulu	Asst.Professor	Faculty Member-CE
6	K Ramu	Asst.Professor	Faculty Member-EEE
7	S Bikshalu	Asst.Professor	Faculty Member-Pharma
8	Y Malyadhri Rao	Asst.Professor	Faculty Member-MBA
9	SK Afrin Neha	Student	Student Member 1- CSE
10	L Abhinavgoud	Student	Student Member 2- CSE
11	CH Hemanth	Student	Student Member 1- ECE
12	K Durga Sai	Student	Student Member 2- ECE
13	Y Srinivas	Student	Student Member 1- ME
14	P Siva Sankar	Student	Student Member 2- ME
15	Y Tirumala Rao	Student	Student Member 1- CE
16	A Tirupatamma	Student	Student Member 2- CE
17	T Anil Kumar	Student	Student Member 1- EEE
18	Syed Irfan	Student	Student Member 2- EEE
19	I Srijoythi	Student	Student Member 1- Pharma
20	M Ratna Babu	Student	Student Member 1- Pharma
21	A Ram Harish	Student	Student Member 1- MBA
22	K Latha	Student	Student Member 2-MBA

## 6. LIBRARY COMMITTEE

### Creation of the Committee

The Committee reviews the requests for books/journals/other resources submitted by various departments and recommends its procurement to the Management. The Committee also reviews the findings of annual audit process of the library and makes recommendations for the safety of books and journals. The Committee shall implement procedures to encourage students and staff for optimal utilization of the literary content available in the Library.

### Objectives

- To enrich Library collection and improve its usage.
- To purchase the books and magazines periodically to fulfill the requirements of University and AICTE.
- To maintain documentations of books, journals, magazines, newspapers, CD's and other library materials.
- To formulate policies and procedures for efficient use of Library resources.
- To prepare budget and proposals for the development of Library.
- To solve the issues and problems related to library, raised by the students and staff members.

### Selection procedures

The faculty and students gives their choice for acting as coordinators in the Library Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department in consultation with librarian selects the Committee

members.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Review of library activities on a monthly basis.
- Identification of requirement of books for the current academic year.
- Seeking quotations from the publishers and identifying alternative measures to browse popular volumes through online databases.
- Placing orders for books and journals.
- Subscription and Maintenance of Journals by prompt membership / subscription fee payment.
- Preparation of monthly reports on the usage of literary content available in the Library.
- Submit the annual report on the functioning of the library.
- Maintenance of accession and other relevant registers.
- Provide plans for library audit.
- Introduce bar coding system to each book available in the library.
- Arrange talks for students to motivate them and cultivate reading habits.
- Organise book week / festival, book displays on special occasions.
- Ensure that library issue/ return of books are maintained through software.
- Facilitate the services of National Digital Library [an initiative by Ministry of HRD].
- Acquire books for the book bank and make them available to the deserving students [SC/ST].
- Ensure that a Suggestion Box is arranged in the Library and the reader's grievances are attended to and measures suggested are implemented at the earliest.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

### **Members:**

<b>S. No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Role</b>
1	Rajesh	Asst.Professor	CHAIR PERSON
2	V B Vasanthi	Asst.Professor	Faculty Member-CSE
3	D Sai Charndrika	Asst.Professor	Faculty Member-ECE
4	K James Paul	Asst.Professor	Faculty Member-ME
5	M RajaKumari	Asst.Professor	Faculty Member-CE
6	M Malleswara Rao	Asst.Professor	Faculty Member-EEE
7	S Sudheer	Asst.Professor	Faculty Member- Pharmacy
8	D Bhanu Prakash	Asst.Professor	Faculty Member-MBA
9	J V Sai Rohith	Student	Student Member 1- CSE
10	MD Nihal	Student	Student Member 2- CSE
11	SK Abida	Student	Student Member 1- ECE
12	SK Gopi Vali	Student	Student Member 2- ECE
13	G Srinu	Student	Student Member 1- ME
14	SK AltharHussain	Student	Student Member 2- ME
15	P Jaya Lakshmi	Student	Student Member 1- CE
16	CH Anil Kumar	Student	Student Member 2- CE
17	K Fathima Matha	Student	Student Member 1- EEE
18	K Sharoon Rose	Student	Student Member 2- EEE

19	V Naga Jyothi	Student	Student Member 1- Pharma
20	P Mannayi	Student	Student Member 1- Pharma
21	P Pradeep Chand	Student	Student Member 1- MBA
22	G Anitha	Student	Student Member 2-MBA

## **7. PURCHASE AND GENERAL MAINTENANCE COMMITTEE** Creation of

### **the Committee**

This Committee is responsible for developing and implementing strategies for the effective maintenance of the institute's infrastructure and other related facilities. The Committee ensures that the buildings, infrastructure, and other maintenance requirements are satisfied. Identification and planning of preventative maintenance needs is also an important one.

### **Objectives**

- To ensure proper maintenance of physical property and facilities in the campus.
- To perform regular and general preventive maintenance.
- To draft strategic plans for repairs/replacement of equipment.
- To ensure regular check up of the conditions of infrastructure and other facilities.

### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Develop a plan to respond quickly and appropriately to maintenance emergencies and to co-ordinate maintenance work with the staff concerned.
- Regularly review the condition of the campus building, ground, utilities and other infrastructure to ensure their adequacy.
- Bringing to the notice of authority on any irregularities in the infrastructure and facilities and to ensure cleanliness and ambience inside the campus.
- Preparation and circulation of schedules of fee payment among all the stakeholders.
- Obtaining and verification of quotations for the purchase of stationary, equipment, and other furniture.
- Submission of purchase requirements to ensure that expenses incurred have budgetary provision.
- Scrutinise the indents put forth by the Depts./ Labs /Committees and various sections of the Institute from time to time.
- Supervise the process of finding out suppliers, inviting quotations, preparation of comparative statements, placing of orders, and settlement of bills by following relevant rules.
- Fix the responsibility on erroneous payments, orders and issue warnings to improper suppliers.
- Suggest measures for the safety, development and maintenance of age old Institutional buildings and infrastructure.

- Ensure optimal use of the Institutional resources, get defective gadgets repaired.
- Suggest measures to dispose of outdated, obsolete, and unusable equipment in the institute.
- Plan to share the utilization of Institutional resources such as AV systems, LCD, Copier Machines, Laptops etc.
- Ensure Computerisation / Automation of Library and overall Administration / Technology up gradation.
  - Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

**Members:**

S.No	Name of the Member	Designation	Role
1	Dr. S Appa Rao	Professor	CHAIR PERSON
2	Essak Shaik	Asst.Professor	Faculty Member-CSE
3	G Hariteja	Asst.Professor	Faculty Member-ECE
4	SK BajiBabu	Asst.Professor	Faculty Member-ME
5	V Teja sree	Asst.Professor	Faculty Member-CE
6	S M Gavaskar	Asst.Professor	Faculty Member-EEE
7	D Siva Ranjani	Asst.Professor	Faculty Member- Pharmacy
8	CH Alekhya	Asst.Professor	Faculty Member-MBA
9	S Manasa valli	Student	Student Member 1- CSE
10	CH Dola kailash	Student	Student Member 2- CSE
11	CH Prakash	Student	Student Member 1- ECE
12	B Tirumala rao	Student	Student Member 2- ECE
13	Y ASwin kumar	Student	Student Member 1- ME
14	K Vamsi Krishna	Student	Student Member 2- ME
15	M Vishnu praksh	Student	Student Member 1- CE
16	R Manoj	Student	Student Member 2- CE
17	P Priyanka	Student	Student Member 1- EEE
18	N Mahesh Babu	Student	Student Member 2- EEE
19	G Venuruswamy	Student	Student Member 1- Pharmacy
20	K Bhaskara Rao	Student	Student Member 1- Pharmacy
21	G Gopi	Student	Student Member 1- MBA
22	P Siva nandini	Student	Student Member 2-MBA

**8. LABORATORY COMMITTEE Creation of**

**the Committee**

The laboratory Committee shall serve as a forum to ensure the functioning of industrial hygiene and safety in the computer labs / electronic labs and complement the associated research and support service settings. The Committee shall support the participation of faculty in the development and analysis of related technological and regulatory issues.

**Objectives**

- To help students to prove and confirm for themselves through experiments, what they learn in the classroom.
- To organize the laboratory for oral and practical examinations.
- To ensure proper maintenance of the laboratory.

## Selection procedures

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Preparation of laboratory manuals.
- Preparation of lab schedules.
- Identification of additional lab exercises.
- Maintenance of laboratory log books and usage records.
- Maintenance of computers.
- Reporting of malfunctioning, repairs and other discrepancies pertaining to lab(s).
- Ensure the cleanliness of the lab and ensuring to switch off all equipment after use.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

## Members:

S. No	Name of the Member	Designation	Role
1	G Rajeswara Rao	Asst.Professor	CHAIR PERSON
2	M Sateesh	Asst.Professor	Faculty Member-CSE
3	T Siva sankar	Asst.Professor	Faculty Member-ECE
4	P Raja sekhar	Asst.Professor	Faculty Member-ME
5	P Himabindu	Asst.Professor	Faculty Member-CE
6	SK Gowse Basha	Asst.Professor	Faculty Member-EEE
7	K Soniya rani	Asst.Professor	Faculty Member- Pharmacy
8	D Sirisha	Asst.Professor	Faculty Member-MBA
9	S Naveen Kumar	Student	Student Member 1- CSE
10	J S Narayana	Student	Student Member 2- CSE
11	K Durgasai	Student	Student Member 1- ECE
12	P Sai ashish	Student	Student Member 2- ECE
13	V Siva Prasad	Student	Student Member 1- ME
14	K Vamsi Krishna	Student	Student Member 2- ME
15	K Lakshman	Student	Student Member 1- CE
16	T Sambasiva Rao	Student	Student Member 2- CE
17	M Neeraja	Student	Student Member 1- EEE
18	N Jeevitha	Student	Student Member 2- EEE
19	K Brahmaiah	Student	Student Member 1- Pharma
20	N Venu Babu	Student	Student Member 1- Pharma
21	M Hanumanthu	Student	Student Member 1- MBA
22	P Mariyamma	Student	Student Member 2-MBA

## **9.DISCIPLINE COMMITTEE**

### **Creation of the Committee**

Students of the institution are expected to abide the rules and regulations, show courtesy and consideration at all times and to respect persons, and property. The Student Discipline Committee is formed for the maintenance of discipline in the institution. The Committee will make sure that students obey rules and remain orderly and peaceful in pursuant of educational objectives in the institution. If students are found guilty of misconduct, the disciplinary Committee has the right to impose sanctions ranging from prohibition to suspension or expulsion.

### **Objectives**

- To advise on policies and procedures relating to student discipline.
- To have an optimistic approach in imparting discipline among students.
- To frame rules and regulations to maintain discipline in the college premises.
- To encourage superior and strong disciplinary practices.
- To help students develop self-discipline.
- To recommend and initiate actions against students involved in indiscipline activities.

### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Prepare and circulate student discipline guidelines / code of conduct, on a regular basis.
- Monitoring student dress code for ensuring uniformity and maintenance of general discipline.
- Preparation of reports on cases of indiscipline.
- Implementation of disciplinary actions.
- Redressal of discipline related grievances.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

**Members:**

S.No	Name of the Member	Designation	Role
1	Dr. S AppaRao	Professor	CHAIR PERSON
2	P V B Sivappa	Asst.Professor	Faculty Member-CSE
3	B Srinu Nayak	Asst.Professor	Faculty Member-ECE
4	P Raja Sekhar	Asst.Professor	Faculty Member-ME
5	P Pravallika	Asst.Professor	Faculty Member-CE
6	SK Ali	Asst.Professor	Faculty Member-EEE
7	G Jessica	Asst.Professor	Faculty Member-Pharmacy
8	A Sai Dharmateja	Asst.Professor	Faculty Member-MBA
9	R V Gopi Krishna	Student	Student Member 1- CSE
10	M Sravani	Student	Student Member 2- CSE
11	D Ramya	Student	Student Member 1- ECE
12	G Sushma	Student	Student Member 2- ECE
13	Gopala Krishma	Student	Student Member 1- ME
14	K Dayakar	Student	Student Member 2- ME
15	N Bala Venkateswarlu	Student	Student Member 1- CE
16	B Kodanda dorababu	Student	Student Member 2- CE
17	P Vinay Kumar	Student	Student Member 1- EEE
18	S Nagurjani	Student	Student Member 2- EEE
19	G Ramya	Student	Student Member 1- Pharma
20	S Yamunanjali	Student	Student Member 1- Pharma
21	P Bharath Kumar	Student	Student Member 1- MBA
22	M Pratyusha	Student	Student Member 2-MBA

**9. STUDENT ASSOCIATIONS COMMITTEE****Creation of the Committee**

The purpose of the Student Associations Committee is to provide leadership and assistance in developing students programs. The primary function of the Committee is to plan, organize, coordinate and monitor the implementation of student-related activities. The aim is to provide a committed platform to conduct student's activities through leadership development and quality programming.

**Objectives**

- To enhance student learning and personality development by creating an educationally purposeful and disciplined platform.
- Develop student activities.
- To motivate the students to participate in various programs and activities for the development of their career, personality and organizational skills.

**Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Identify student volunteers for various Committees and events.
- Conduct orientation sessions on the roles and responsibilities of the selected volunteers.
- Identify the unique talents of students and encourage them to enhance.
- Monitor „Student clubs“ activities in the campus.
- Plan for, and prepare feedback reports on professional activities, guest lectures, events and other activities.
- Encourage students to participate in various events in intra and inter-campus events.
- Maintain reports on students“ participations and achievements at various events.
- Hold elections for the Students“ Council (Class Representatives, Student Coordinators, etc.).
- Plan to obtain sponsorships and organise various Intra-mural competitions such as essay, quiz, elocution, debate, patriotic singing, Youth Festival / Jubilations and College Annual Day, etc.,
- Plan to capture the photographs/videos of all the events and maintain Digital Albums.
- Prepare College team/s for Inter-Collegiate/Institutional Cultural and Literary activities and to arrange personality development programmes, etc.
- Organise Welcome and Farewell functions for the incoming and outgoing students, respectively and store the photographs of students with the staff members.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

## Members:

S.No	Name of the Member	Designation	Role
1	D Satyanarayana	Assoc.Professor	CHAIR PERSON
2	G Sasikala	Asst.Professor	Faculty Member-CSE
3	B Lakshmi	Asst.Professor	Faculty Member-ECE
4	U Srikanth	Asst.Professor	Faculty Member-ME
5	M Rajakumari	Asst.Professor	Faculty Member-CE
6	G Sunil Kumar	Asst.Professor	Faculty Member-EEE
7	P Mallikarjuna rao	Asst.Professor	Faculty Member- Pharma
8	CH Anjaneyulu	Asst.Professor	Faculty Member-MBA
9	K Gopalakrishna	Student	Student Member 1- CSE
10	G Sudheer kumar	Student	Student Member 2- CSE
11	J Sudheerkumar	Student	Student Member 1- ECE
12	G Vasugangadhararao	Student	Student Member 2- ECE
13	S Gopalakrishna	Student	Student Member 1- ME
14	V Anil	Student	Student Member 2- ME
15	T Vamsi	Student	Student Member 1- CE
16	SK Mohammad Bushra	Student	Student Member 2- CE
17	V Pratap	Student	Student Member 1- EEE
18	K Pavankumar	Student	Student Member 2- EEE



19	P Srilekha	Student	Student Member 1- Pharma
20	Y Muralikrishna	Student	Student Member 1- Pharma
21	V Sivanagaraju	Student	Student Member 1- MBA
22	Rubiya Rafath	Student	Student Member 2-MBA

## **10. STUDENT MENTORING AND COUNSELLING COMMITTEE**

### **Creation of the Committee**

The Students Mentoring and Counselling Committee aims to offer meaningful mentoring, counselling and support to the students in their career development and professional growth. The students must be adapting to the ever changing environment as fast as possible and mentoring the students" aids in this process. Mentoring and counselling is a structured approach to improve the performances of students. By respecting his/her own values, choices and lifestyles; the faculty can work together with the students and play the role as an enabler in making choices or changes that are appropriate for him/her.

### **Objectives**

- To identify specific needs of the student – academic, personal, career related and provide mentoring and counselling.
- To improve teacher-student relationship.
- To monitor the students regularity and discipline and advise accordingly.
- Counselling students for solving their problems and provide confidence to improve their quality of life.
- To assist students in independently monitoring their progress towards achieving their educational and career goals.

### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute"s Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Prepare mentor-mentee groups as per the prescribed ratio.
- Prepare mentoring and counselling schedules and ensuring their conduct.
- Prepare counselling forms, collect the duly filled ones, and prepare counselling reports.
- Identification of slow learners, counsel and suggest techniques to minimize their weaknesses in learning and improve their performance.
- Preparation of counselling reports.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

**Members:**

S.No	Name of the Member	Designation	Role
1	K Naga Rani	Asst.Professor	CHAIR PERSON
2	T Anusha	Asst.Professor	Faculty Member-CSE
3	D Lakshmi	Asst.Professor	Faculty Member-ECE
4	U Srinivasa Rao	Asst.Professor	Faculty Member-ME
5	A V Anjani Devi	Asst.Professor	Faculty Member-CE
6	B Sureshkumar	Asst.Professor	Faculty Member-EEE
7	CH Leela Kalyani	Asst.Professor	Faculty Member- Pharmacy
8	K V Siva kumar	Asst.Professor	Faculty Member-MBA
9	SK Amanulla	Student	Student Member 1- CSE
10	T Praveen	Student	Student Member 2- CSE
11	V Nani Babu	Student	Student Member 1- ECE
12	V Denial sundar	Student	Student Member 2- ECE
13	A Seshubabu	Student	Student Member 1- ME
14	D Sanjay	Student	Student Member 2- ME
15	D Bhanu Prakash	Student	Student Member 1- CE
16	V Kalyan kumar	Student	Student Member 2- CE
17	A Pravallika	Student	Student Member 1- EEE
18	B Akhildeswari	Student	Student Member 2- EEE
19	A Tarun Kumar	Student	Student Member 1- Pharma
20	T Sowmya	Student	Student Member 1- Pharma
21	G Guru mahendra	Student	Student Member 1- MBA
22	J Bhyula Rani	Student	Student Member 2- MBA

**11. ANTI-RAGGING CELL****Creation of the Committee**

Ragging means the doing of any act which causes or is likely to cause any physical, psychological or physiological harm of apprehension or shame or embarrassment to a student, that includes :

- Teasing or abusing or playing Practical joke on, or causing hurt to any student.
- Asking any student to do any act, or perform anything, which he/she would not, in the ordinary course, be willing to do or perform.

Keeping in view the need to prevent Ragging, the college constituted Anti-Ragging Cell and Anti-Ragging Squad in the year 2008. Every year before commencement of the first year class work they are reconstituted.

**Objectives**

- To prohibit, prevent and eliminate the scourge of ragging including any conduct by any student whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in raucous or indiscipline activities by any student.

- To monitor, direct and oversee the functions and performance of the Anti-Ragging Squads in prevention and curbing of ragging in the institution.

### **Selection procedures**

The senior faculty gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Vigilant at all hours all around the campus and other places vulnerable to incidents of and having the potential of ragging and shall be empowered to inspect such places.
  - Make surprise raids at all places vulnerable to incidents along those that are having the potential for ragging.
  - Conduct an on-the-spot enquiry into any incident of ragging referred to it by the faculty or student or parent or guardian as the case may be, and submit the enquiry report along with recommendations to the Head of the Institution for immediate action.
  - Ensure the display of Anti-Ragging posters on Institutional and departmental Notice Boards and other prominent places of students' movements.
  - Ensure measures to see that Anti-Ragging Squad regularly makes rounds in the campus to effectively monitor the students' behaviour in the campus.
  - Offer services of counselling and create awareness to the students on the impacts and consequences of Ragging.
  - Set up a Suggestion Box and place it in the college to help the students to drop complaints or any kind of problems.
  - Initiate timely action against students violating / erring the Anti-Ragging Policy.
  - Sensitise students about the evils of ragging and its prevention in the Campus by organizing Awareness talks/ programmes.
  - Address complaints about ragging as per the Govt. and University procedures.
  - Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

### **Members:**

<b>S.No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Role</b>
1	Dr. B Penchalaiah	Principal	CHAIR PERSON
2	K SatyaNarayana	Asst.Professor	Faculty Member-CSE
3	M Krishna Reddy	Asst.Professor	Faculty Member-ECE
4	S Naveen Manikumar	Asst.Professor	Faculty Member-ME
5	G Somireddy	Asst.Professor	Faculty Member-CE
6	G Durga Rao	Asst.Professor	Faculty Member-EEE
7	S Meenakshi	Asst.Professor	Faculty Member- Pharma
8	CH VenuGopal	Asst.Professor	Faculty Member-MBA
9	K Mounika	Student	Student Member 1- CSE
10	P Reena Sowmya	Student	Student Member 2- CSE
11	G Ashok reddy	Student	Student Member 1- ECE

12	G Bhavitha	Student	Student Member 2- ECE
13	M Hareesh	Student	Student Member 1- ME
14	P Naveenkumar	Student	Student Member 2- ME
15	A Venkata Jathin	Student	Student Member 1- CE
16	D Amose	Student	Student Member 2- CE
17	L Srikanth	Student	Student Member 1- EEE
18	P Pawan Kalyan	Student	Student Member 2- EEE
19	P Nandini	Student	Student Member 1- Pharma
20	B Gayatri	Student	Student Member 1- Pharma
21	P VIjayababu	Student	Student Member 1- MBA
22	S Adilakshmi	Student	Student Member 2- MBA

## **12. RESEARCH & DEVELOPMENT CELL**

### **Creation of the Cell**

The Cell is established to promote and facilitate Research as well as Consultancy in Engineering, Pharmacy, and Management disciplines in the institution. The facility is to act as a catalyst in creating Research and Development ambience and culture as integral part of the functioning of each department and will be one of the chief drivers of future growth of the Institute to shape itself as an institution of national importance.

### **Objectives**

- To promote research in the fields of Engineering, Pharmacy, and Management.
- To motivate faculty members and students for participation in Conferences, seminars, Training and Development programmes, Research Orientation sessions, etc.,
- To encourage the faculty members and students for presentation of their research work in conference/seminars.

### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Disseminate information to the eligible faculty/students on different notifications for admission into PhD programmes.
- Schedule and organize workshops, seminars and tutorials in the campus for the research knowledge enrichment of faculty members and students in particular.

- Collection and circulation of information on National, International Conferences, Paper presentations, and all types of students' events, by displaying the information on departmental and institutional notice boards.
- Gather information on faculty paper presentations, publications and conferences attended.
- Identify the research topics that may be helpful for the students to do Project work.
- Display information relevant to students through notice board from time to time.
- Organize research activities for the staff and students of the college.
- Assist the departments in organizing research Seminars.
- Take up major / minor research projects at the Institute.
- Plan and implement methods to raise funds for research activities of the Institute.
- Suggest steps for effective utilization of institutional resources for extension services.
- Conduct activities during the year in the sphere of extension and Institutional Social responsibility.
- Promote Research Culture in the Institution.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	Dr. R Bulli Babu	Professor	CHAIR PERSON
2	E Mounika	Asst.Professor	Faculty Member-CSE
3	G Prasanna Kumar	Asst.Professor	Faculty Member-ECE
4	T S R K Prasad	Asst.Professor	Faculty Member-ME
5	G V Ramanjaneyulu	Asst.Professor	Faculty Member-CE
6	S Lakshmi Pathi	Asst.Professor	Faculty Member-EEE
7	K Tejaswi	Asst.Professor	Faculty Member-Pharma
8	B Archana	Asst.Professor	Faculty Member-MBA
9	V Sathya Babu	Student	Student Member 1- CSE
10	Y Srinivasavi	Student	Student Member 2- CSE
11	Syed Hasdulla	Student	Student Member 1- ECE
12	Shaik Mohiddin	Student	Student Member 2- ECE
13	P Praveen	Student	Student Member 1- ME
14	SK Abu Nazzer	Student	Student Member 2- ME
15	SK Chand Basha	Student	Student Member 1- CE
16	SK Jainuladdin	Student	Student Member 2- CE
17	K Samyuktha	Student	Student Member 1- EEE
18	K Durga Rao	Student	Student Member 2- EEE
19	M Rasi	Student	Student Member 1- Pharma
20	N Madhu Sudesh Kumar	Student	Student Member 1- Pharma
21	E Mangapati Rao	Student	Student Member 1- MBA
22	K Lalitha Sri Vani	Student	Student Member 2-MBA

### 13.PROJECTS MONITORING COMMITTEE

#### Creation of the Committee

As part of JNTUK University curriculum, a student is required to undertake a research oriented project in their final year of study for all programmes. Upon completion of Final

year project, student should be able to identify and describe the problem and scope of project clearly; collect, analyze and present data into meaningful information using relevant tools; select, plan and execute a proper methodology in problem solving; work independently and ethically ; present the results in written and oral format effectively.

### **Objectives**

- To provide information to the students on University guidelines for project work.
- To monitor and review the students' project work.
- To allocate research/project supervisor to the student and ensure to assist them in doing quality research work.
- To liaison with other Committees of the institution to source quality research topics for students projects and obtain project permissions from good companies.

### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Collection of data on student specializations.
- Collection of faculty data including their specializations.
- Preparation of database for projects.
- Identification of project titles.
- Allotment of project guides.
- Conducting training sessions to students.
- Preparation of project seminar schedule and ensuring the conduct as per the schedule.
- Preparation of attendance sheets and evaluation sheets for projects seminars.
- Information to students on project seminars and university notifications related to project work.
- Display of project seminar marks at appropriate notice boards.
- Collection of manuscripts of projects.
- Verification of project documentations by Plagiarism tests.
- Collecting the final versions of projects.
- Submission of list of projects to the department concerned.
- Dispatch of hardbound copies to the university.
- Conduct of project external viva-voce.
- Liaison with the external examiner and submission of marks awarded by him/her to the University and /or online entry in the University's portal.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

## Members:

S.No	Name of the Member	Designation	Role
1	Y Raghava	Incharge	CHAIR PERSON
2	M Sindhu	Asst.Professor	Faculty Member-CSE
3	T Siva sankar	Asst.Professor	Faculty Member-ECE
4	U Srikanth	Asst.Professor	Faculty Member-ME
5	G Somireddy	Asst.Professor	Faculty Member-CE
6	B Suresh Kumar	Asst.Professor	Faculty Member-EEE
7	P Sindhu	Asst.Professor	Faculty Member-Pharma
8	P Jyothi Swarup	Asst.Professor	Faculty Member-MBA
9	B Bharath	Student	Student Member 1- CSE
10	R N Chandana	Student	Student Member 2- CSE
11	CH Hari Krishna	Student	Student Member 1- ECE
12	SK Mohiddin	Student	Student Member 2- ECE
13	K Malleswari	Student	Student Member 1- ME
14	SK A Azeez	Student	Student Member 2- ME
15	Sk Chand Basha	Student	Student Member 1- CE
16	SK Rahamathulla	Student	Student Member 2- CE
17	D Joseph	Student	Student Member 1- EEE
18	K Reshma	Student	Student Member 2- EEE
19	N Syamala	Student	Student Member 1- Pharma
20	Y Bharath	Student	Student Member 1- Pharma
21	Deva Kumar	Student	Student Member 1- MBA
22	SK Inthiaz	Student	Student Member 2-MBA

## 14. ENTERPRENUERSHIP DEVELOPMENT CELL

### Creation of the Cell

The Entrepreneurship Development Cell (EDC) started in the year 2014 with the aim to develop and strengthen entrepreneurial qualities in the budding professionals who are interested in starting their own ventures. The purpose of the cell is to identify, inculcate, nurture, prepare, and transform the student as an entrepreneur i.e. from a „Job seeker“ to a

„Job Creator“. The EDC also assists all the aspirants with mentoring, planning and execution of their start up idea into a real business. Aspiring engineering entrepreneurs are groomed with the necessary inputs on how to be a successful entrepreneur through workshops and seminars by eminent people from the industry.

### Objectives

- To foster better linkages between the Institution, Industries and R&D institutions in the region and other related organizations engaged in promoting Small and Medium Enterprises (SMEs) including NGOs and other voluntary organisations.
- To act as an institutional mechanism for providing various services that includes providing information to budding student entrepreneurs.
- To conduct Entrepreneurship Awareness Camps (EAC) and Entrepreneurship Development Programs (EDP).
- To liaison with various external agencies and Institutions like CII, T-HUB, DRDL and others.
- Conduct training programs in the field of entrepreneurial skill development with an aim to:

- Offer deep connections of the global entrepreneur eco system.
- Provide orientation on start-up policies of the Government.
- Organize skill development workshops to train enthusiastic students to start their own enterprises.
- Providing primary and ballooning stage entrepreneurs with intent based, time-bound and constructive mentor.

### Selection procedures

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Identify the student having inclination towards becoming entrepreneur.
- Conduct individual counselling to the students with the help of professional mentors to identify the characteristics and zeal of the student who have a potential to become an entrepreneur.
- Host workshops in association with reputed organizations for prospective entrepreneurs as well as exclusively for girl students.
- Offer a course work on „Basics of Entrepreneurship“ to unearthing, shaping, developing and directing efforts and ideas to achieve the goals they desire.
- Uncover the prospective entrepreneurs' business ideas through competitions.
- Plan visiting industrial fair and start-up companies to gain practical exposure and bring in confidence among the students.
- Facilitate meeting with venture capitalist to prospective entrepreneurs.
- Make functional MoUs with industries and training organizations.
- Provide assistance to start-ups and information pertaining to the State and Central government schemes
- Promoting business ideas through interaction with industry incubation centres.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

### Members:

S.No	Name of the Member	Designation	Role
1	M Hima Bindhu	Asst.Professor	CHAIR PERSON
2	M Krupa Sekhar	Asst.Professor	Faculty Member-CSE
3	P Lakshmi Kartheek	Asst.Professor	Faculty Member-ECE
4	K Sai Kiran	Asst.Professor	Faculty Member-ME
5	B Dileep Kumar	Asst.Professor	Faculty Member-CE
6	CH Chinnarao	Asst.Professor	Faculty Member-EEE
7	K Sandhya	Asst.Professor	Faculty Member-Pharma
8	R Kiranmai	Asst.Professor	Faculty Member-MBA
9	P Trinath	Student	Student Member 1- CSE
10	R Likitha Naga Sri	Student	Student Member 2- CSE
11	CH Balamuralikrishna	Student	Student Member 1- ECE
12	Y Mounika	Student	Student Member 2- ECE
13	K Eeswar saiteja	Student	Student Member 1- ME
14	CH Acthyuth	Student	Student Member 2- ME
15	B Naga Babu	Student	Student Member 1- CE



16	V Rajagopal Vjayakrishna	Student	Student Member 2- CE
17	A Sai Srinivas	Student	Student Member 1- EEE
18	B Yedhiaya	Student	Student Member 2- EEE
19	G Susmitha Jones	Student	Student Member 1- Pharma
20	B Bipin Ramaswamy	Student	Student Member 1- Pharma
21	G Anil	Student	Student Member 1- MBA
22	G Yamini	Student	Student Member 2-MBA

## **15.INDUSTRY-INSTITUTE INTERACTION COMMITTEE**

### **Creation of the Cell**

The Industry-Institute Interaction Committee (IIIC) was established at our institute in 2005 under the Industry-Institute Interaction Scheme of the Ministry of Human Resources Development, Govt. of India. Over the years, considerable progress has been made and the academic departments have been carrying out various activities envisaged under the IIIC independently and with support from the IIIC, as deemed necessary. The purpose of the cell is to find out the gap between need of the industry and end product of the institute. The cell is the bridge between the industry, the real world, and the institute. Industrial exposure of faculty is very much helpful to guide students about latest industrial practices. Industries are able to know recent developments and inventions in their fields and implement projects for technologically driven economy.

### **Objectives**

- To cultivate the strong links with industry.
- To promote various industrial activities by the faculty members and students.
- To catalyze the further growth and development of interaction between the Institute and Industry.
- To have a closer linkage and promote research suiting to industry needs, and consultancy which creates a sense of oneness among faculty members.
- To coordinate the research and developmental activities of the two systems.

### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. The coordinators must get the consent from domain experts of industries to add them as a member in this Committee. Based on the choices given, the Institute’s Executive Council will select the coordinators from each department and constitute the Committee.

### **Roles & Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Provide industrial exposure to Faculty members and students, thus enabling them to tune their knowledge to cope with the industrial culture.
- Assist the Departments in organizing workshops, conferences and symposia with joint participation of the industries.
- Encouraging Managers from industries to visit institution to deliver guest lectures and expert talks.

- Advising the university in encouraging the participation of experts from industries, during curriculum development.
- Organize industrial visits for Faculty members and students on a periodical basis.
- Encourage Faculty members to use their expertise in solving the problems faced by the industries, thus creating opportunity for consultancy works.
- Organize in-plant training for the students.
- Identify the areas for executive development programmes in the areas of recent technological advances.
- Assist the Departments in establishing rapport with industries for taking up mini projects, projects, and internships.
- Coordinate/ identify industrial partners for proposing „Centre for Excellence“.
- Strengthen Alumni relations and assist the Training and Placement Division.
- Memorandum of Understanding between the institute and industries to fetch both the sides emotionally and strategically closer.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	M Himabindu	Asst.Professor	CHAIR PERSON
2	M Phanindra	Asst.Professor	Faculty Member-CSE
3	Dr. G S Sarma	Professor	Faculty Member-ECE
4	T Rajendra Prasad	Asst.Professor	Faculty Member-ME
5	G SomiReddy	Asst.Professor	Faculty Member-CE
6	T Immaniyal	Asst.Professor	Faculty Member-EEE
7	K Aswini	Asst.Professor	Faculty Member-Pharma
8	M Phanindra Kumar	Asst.Professor	Faculty Member-MBA
9	T Sai Suresh	Student	Student Member 1- CSE
10	P V Brahmam	Student	Student Member 2- CSE
11	K Prasanna	Student	Student Member 1- ECE
12	M Jyothi Prakash	Student	Student Member 2- ECE
13	S Venu Gopla	Student	Student Member 1- ME
14	SK Arafath	Student	Student Member 2- ME
15	SK Mahaboob basha	Student	Student Member 1- CE
16	G Janaki Ram	Student	Student Member 2- CE
17	J Shamini	Student	Student Member 1- EEE
18	A Vijaya durga rao	Student	Student Member 2- EEE
19	A Nikhilesh	Student	Student Member 1- Pharma
20	S Bhargavi	Student	Student Member 1- Pharma
21	P Santosh Kumar	Student	Student Member 1- MBA
22	N Pratyusha	Student	Student Member 2-MBA

### **16. TRAINING, PLACEMENT, AND CAREER GUIDANCE CELL Creation**

#### **of the Cell**

The Training, Placements, and Career Guidance Cell is formed to provide all possible assistances to the students in their efforts to find employment. The purpose of the cell is to guide the students in choosing right career and to give knowledge, skill and aptitude to meet the industry expectations.

## Objectives

- To provide personal and career related support to the students.
- To conduct the training programs to students on employability skills.
- To provide placement in various industries/organisations by arranging campus recruitment drives.
- To consistently provide competitive skills to fit in present scenario.

## Selection procedures

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Preparation and circulation of placement training schedule for all the departments.
- Conducting training sessions in consultation with the respective heads.
- Maintenance of data base of students and sending the same to the placement coordinator as and when required.
- Preparation of placement brochure.
- Maintenance of records related to the companies visited, students placed along with offer letters of the students.
- Timely display of information about placement opportunities on the notice boards.
- Information to students and parents on successful placement
- Organise career-oriented workshops for the final year students.
- Organise coaching classes for competitive exams by inviting experts.
- Organise programmes to create awareness on the importance of higher education in India and abroad.
- Invite industries and companies for Campus placement drives.
- Provide details of campus placements to all the concerned.
- Invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
- Arrange industrial visits to get practical exposure and knowledge of the industrial environment.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

## Members:

S.No	Name of the Member	Designation	Role
1	M Hima Bindu	Asst.Professor	CHAIR PERSON
2	M Anusha	Asst.Professor	Faculty Member-CSE
3	CH Naga Phanindhra	Asst.Professor	Faculty Member-ECE
4	T Rajendraprasad	Asst.Professor	Faculty Member-ME
5	G V Ramanjaneyulu	Asst.Professor	Faculty Member-CE
6	A V Krishna	Asst.Professor	Faculty Member-EEE
7	Santi Priya	Asst.Professor	Faculty Member-Pharma
8	G Ashok	Asst.Professor	Faculty Member-MBA
9	K Pavan	Student	Student Member 1- CSE
10	SK Naina Gori	Student	Student Member 2- CSE

11	N Chandana Sri	Student	Student Member 1- ECE
12	SK Harsh Banu	Student	Student Member 2- ECE
13	P Nagaraju	Student	Student Member 1- ME
14	GopalaKrishna	Student	Student Member 2- ME
15	P Shanmuka Syamsundar	Student	Student Member 1- CE
16	Sk Rahamatulla	Student	Student Member 2- CE
17	M Ravindra	Student	Student Member 1- EEE
18	K Yuwan Venkata Sai	Student	Student Member 2- EEE
19	M Prasanth	Student	Student Member 1- Pharma
20	K Vinod Kumar	Student	Student Member 1- Pharma
21	T Benjmen	Student	Student Member 1- MBA
22	K Tulasi	Student	Student Member 2-MBA

### **17.EXAMINATION CELL Creation of**

#### **the Cell**

The Examination Cell is an apex body of the institute which is headed by examination coordinator and is facilitated by three sections: Examination, Record maintenance and Administration. The examination cell therefore, is structured to carry out all the examination related activities. The Examination Cell of St.Mary's is a section that maintains confidentiality with the responsibility to conduct examinations both internal and external, evaluation, publication, and display of results of internal marks, maintenance of student records for all the courses offered by the Institute.

#### **Objectives**

- To help and ensure smooth and orderly conduct of examinations in the institute as per guidelines issued by the JNTUK University from time to time.
- To ensure honesty and fairness during examinations
- Keeping the record of each and every issue related to the examination
- To keep encouraging students in getting academic excellence
- Organizing workshops and seminars for the improvement of the examination system

#### **Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

#### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Conduct Internal Assessment as per JNTUK University guidelines.
- Scheduling the preparation of internal question papers for all the subjects.
- Preparation of examination schedules, seating arrangements and invigilation schedules for internal and external examinations.
- Collection and compilation of internal and external marks and display in notice

boards for the reference of students.

- Preparation of consolidated marks statements and submission to the University on time.
- Maintaining the data of University notifications and circulars.
- Redressal of examination related grievances of students.
- Successfully conduct the Semester End Examinations and prepare the Results.
- Ensure that the internal marks lists are submitted by the lecturers to the Examination Section before the due dates and the Statement of Marks are given to the Students / Parents within the stipulated time.
- Prepare and procure inventory of the required stationery well in advance and put up the requisition for required items at least 2 months in advance.
- Refer cases of malpractice in the examination to the Examination Grievances Committee for necessary action.
- Process the exam remuneration bills on time.
- Examine the cases of malpractices by students in the examinations (if any), and recommend course of action to be taken against defaulting student(s).
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	Dr. B Penchalaiah	Principal	CHAIR PERSON
2	S Jalaiah	Asst.Professor	Faculty Member-CSE
3	S Naveen Kumar	Asst.Professor	Faculty Member-ECE
4	K kamalakar	Asst.Professor	Faculty Member-ME
5	CH Bhupal Reddy	Asst.Professor	Faculty Member-CE
6	P Bharathi	Asst.Professor	Faculty Member-EEE
7	P Raman Kumar	Asst.Professor	Faculty Member-Pharma
8	B Lakshmi Tanuja	Asst.Professor	Faculty Member-MBA
9	S Venu	Student	Student Member 1- CSE
10	M Akihila	Student	Student Member 2- CSE
11	M Maneesha	Student	Student Member 1- ECE
12	P Mamatha	Student	Student Member 2- ECE
13	Y Kranthi Kumar	Student	Student Member 1- ME
14	G Manikanta	Student	Student Member 2- ME
15	S Paramesh	Student	Student Member 1- CE
16	K Venkatesh	Student	Student Member 2- CE
17	S Anitha Rani	Student	Student Member 1- EEE
18	SK Khasim	Student	Student Member 2- EEE
19	S Rajasekhar	Student	Student Member 1- Pharma
20	G Karishma	Student	Student Member 1- Pharma
21	A Lakshman Reddy	Student	Student Member 1- MBA
22	V Hasikasuparna	Student	Student Member 2-MBA

### 18.ALUMNI / PT ASSOCIATION

#### Creation of the Cell

The Alumni Association is a group of highly successful individuals who graduated from the institute who are employed with many superior companies. Their success has served to further strengthen their roots in St.Mary's. The Alumni Meet is an occasion when the alumni gather to reminisce, to get updated, to get rejuvenated and to reconnect. It is the

reunion between the present and the former students. They are today our ambassadors in the corporate world, benefiting both fellow alumni members and current students. This cell provides an opportunity for alumni and friends to stay connected with their alma-mates through programs and services that foster a lifetime relationship with the institution.

### Objectives

- To promote the interests and welfare of alumni association.
- Encourage networking and friendship among alumni and institution.
- To maintain and update the comprehensive database of alumni.
- To identify and promote alumni success and achievements to advance the credibility and reputation of the college.
- To maintain, deepen and strengthen an enduring lifelong relationship between alumni and their alma mater through opportunities that promote interaction and engagement with the Institute.
- To maintain and strengthen the relationship among the Parent-Teacher community via PT interaction programmes.

### Selection procedures

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute’s Executive Council will select the coordinators from each department and constitute the Committee.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Gather and record the information related to passing out batches of students every year.
- Identify the experts generated by the institution working in various organizations and create knowledge centres by inviting them for expert talks in the campus.
- Collection of information from the alumni related to off-campus drives and referrals and coordinating with the placement cell.
- Planning and organizing Alumni Meets every year.
- Motivate the alumni to bring industries and companies for campus placements.
- Suggest Add-on / Certificate / Diploma courses to be conducted by the institute with financial assistance from industries/commercial organisations and well placed Alumni.
- Communicate about alumni events, receive and attend to the parents / guardians of past and present students.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

### Members:

S.No	Name of the Member	Designation	Role
1	M Hima Bindu	Asst.Professor	CHAIR PERSON
2	M Anusha	Asst.Professor	Faculty Member-CSE
3	P Divya	Asst.Professor	Faculty Member-ECE
4	Y Sai Babu	Asst.Professor	Faculty Member-ME
5	T Haseena	Asst.Professor	Faculty Member-CE
6	T Immaniyal	Asst.Professor	Faculty Member-EEE

7	P Naresh	Asst.Professor	Faculty Member-Pharma
8	R Sathyam	Asst.Professor	Faculty Member-MBA
9	K Girish Babu	Student	Student Member 1- CSE
10	CH Nitesh	Student	Student Member 2- CSE
11	J Eswar	Student	Student Member 1- ECE
12	K Divya Sai	Student	Student Member 2- ECE
13	K Chakradhar	Student	Student Member 1- ME
14	K Sai Kumar	Student	Student Member 2- ME
15	SK Suraj	Student	Student Member 1- CE
16	SK MD Basha	Student	Student Member 2- CE
17	S Aakash	Student	Student Member 1- EEE
18	K Krupa Varam	Student	Student Member 2- EEE
19	I Manikanta Reddy	Student	Student Member 1- Pharma
20	B Mamatha	Student	Student Member 1-Pharma
21	P Gangadhara Rao	Student	Student Member 1- MBA
22	K Lakshmi Tirupatamma	Student	Student Member 2-MBA

## 19.STUDENT SCHOLARSHIP COMMITTEE

### Creation of the Cell

A scholarship is an award of financial aid for a student to promote his or her education. Scholarships are awarded based upon various criteria, which usually reflect the values and purposes of the donor or founder of the award.

The Student Scholarship Committee has been established to serve the purpose of provide information pertaining to the financial assistance to students for their higher studies. The Committee aims high to give ample amount of help needed to the students through government grants, trusts and foundations which provides various kinds of scholarships.

### Objectives

- To create awareness on welfare measures to the deserving students by the way of scholarships
- Create awareness programmes regarding the special needs of different sections at the beginning of the academic session in the institution
- Taking steps to make education affordable and accessible to the meritorious and economically disadvantaged students
- To coordinate with regulatory authorities, other bodies and JNTUK University for forwarding the scholarship applications of the students

### Selection procedures

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Gather and circulate information related to the process of application for

different sponsored scholarship schemes of State / Central Government, UGC, AICTE, etc.

- Circulate information and sending reminders to students on application procedures and last dates for application submissions, etc.
- Gather and circulate information to students on different types of Private Scholarships offered by local / regional trusts.
- Maintenance of records of scholarships applied by students in different categories.
- Pursuing for scholarship release with Government and private organizations.
- Regular reporting to the offices of Institutional authorities concerned.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	M Hima Bindu	Asst.Professor	CHAIR PERSON
2	M Anusha	Asst.Professor	Faculty Member-CSE
3	P Divya	Asst.Professor	Faculty Member-ECE
4	Y Sai Babu	Asst.Professor	Faculty Member-ME
5	T Haseena	Asst.Professor	Faculty Member-CE
6	T Immaniyal	Asst.Professor	Faculty Member-EEE
7	P Naresh	Asst.Professor	Faculty Member-Pharma
8	R Sathyam	Asst.Professor	Faculty Member-MBA
9	K Girish Babu	Student	Student Member 1- CSE
10	CH Nitesh	Student	Student Member 2- CSE
11	J Eswar	Student	Student Member 1- ECE
12	K Divya Sai	Student	Student Member 2- ECE
13	K Chakradhar	Student	Student Member 1- ME
14	K Sai Kumar	Student	Student Member 2- ME
15	SK Suraj	Student	Student Member 1- CE
16	SK MD Basha	Student	Student Member 2- CE
17	S Aakash	Student	Student Member 1- EEE
18	K Krupa Varam	Student	Student Member 2- EEE
19	I Manikanta Reddy	Student	Student Member 1- Pharma
20	B Mamatha	Student	Student Member 1- Pharma
21	P Gangadhara Rao	Student	Student Member 1- MBA
22	K Lakshmi Tirupatamma	Student	Student Member 2-MBA

#### 20.SC/ST CELL

##### Creation of the Cell

The SC / ST cell has been constituted in the campus in the year 2014 to resolve all the issues and problems related to SC/ST students and faculty. The cell provides special inputs in the areas where the students/faculty experience difficulties. The cell addresses academic and non-academic issues and complaints of students from reserved categories. The cell also strives to maintain an environment where all communities can participate in academic and research activities without any sort of discrimination with respect to caste or creed. In order to maintain such atmosphere, the SC/ST cell is responsible for sensitizing the campus community about the importance of having diversity. The cell also aims to ensure that anti- discrimination laws in the context of caste and creed are followed.



## Objectives

To circulate SC/ST commission's decisions and to collect information regarding course wise admissions regularly, on an annual basis pertaining to candidates belonging to the scheduled castes and scheduled tribes.

## Selection procedure

The faculty and students from SC/ST community gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Circulate GOI and SC/ST Commissions decisions and collect regularly on annual basis information regarding course wise admissions to candidates belonging to the SC and ST community.
- Adopt measures to uplift the students belonging to SC/ST community at par with the main stream student segment.
- Create a platform where students can refer their problems, regarding academic and non- academic matters.
- Monitor the implementation of reservation policy in the institute.
- Analyze information on admission, education, training, and employment of SCs/STs and prepare reports for onward transmission to the Ministry of Human Resource Development /University Grants Commission.
- Function as a grievances redressal cell for the grievances of SC/ST students and employees of the Institute and render them necessary support in solving their academic as well as administrative hindrances.
- Effective implementation of Rule of Reservation for SC/ST Candidates in admission process to various courses in the Institute.
- Effective implementation of the Orders/Circulars/Guidelines issued by the Central/State/UGC in respect of Reservation.
- Administer and extend all possible education facilities like Hostel accommodation, Scholarships and Stipend to SC/ST Students as applicable.
- Maintain and provide up-to-date information and statistics in reservation matters to the Central/ State/ UGC authorities.
- Organizing events such as Dr.B.R.Ambedkar Birthday Celebrations, Anniversary Programmes, etc..
- Arranging special coaching for SC/ST students to attempt and succeed in competitive exams such as Civil Services (Prelims), Personality Development, Communication Skills, etc.
- Counselling the students to help them overcome inferiority complex and encourage their participation through personal grooming.
- Conduct societal consciousness activities for the betterment of students from SC /ST community.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

**Members:**

S.No	Name of the Member	Designation	Role
1	CH Ravi Babu	Asst.Professor	CHAIR PERSON
2	K Narendra	Asst.Professor	Faculty Member-CSE
3	Y Sowmya	Asst.Professor	Faculty Member-ECE
4	CH Kamalakar	Asst.Professor	Faculty Member-ME
5	G Blesyzion	Asst.Professor	Faculty Member-CE
6	M Malleswara Rao	Asst.Professor	Faculty Member-EEE
7	M Syam Vardhan	Asst.Professor	Faculty Member-Pharma
8	S Soma Srinath	Asst.Professor	Faculty Member-MBA
9	N Sasi Kumar	Student	Student Member 1- CSE
10	K S Vardhan Babu	Student	Student Member 2- CSE
11	CH Harikrishna	Student	Student Member 1- ECE
12	V Madhusudhana Rao	Student	Student Member 2- ECE
13	S T Hosaiiah	Student	Student Member 1- ME
14	V Rohith	Student	Student Member 2- ME
15	J Venkayya	Student	Student Member 1- CE
16	P Gnanavathi	Student	Student Member 2- CE
17	T Gangadhara Rao	Student	Student Member 1- EEE
18	N Sambasiva Rao	Student	Student Member 2- EEE
19	M John Banian	Student	Student Member 1- Pharma
20	M Krupa Karuna	Student	Student Member 1- Pharma
21	T Harish	Student	Student Member 1- MBA
22	P Neelima	Student	Student Member 2-MBA

**21.PUBLIC RELATIONS CELL****Creation of the Cell**

The Public Relations Cell (PR Cell) acts as a liaison between the institute and the outer world. PR Cell also works towards building the brand for the college through engagement with media houses, promotions on social media, and helping aspirants take a wise decision with regarding their admissions for higher education. PR Cell is also responsible for all kinds of interaction with the new batch of students every year before and after the commencement of the semester.

**Objectives**

- To provide a robust interface for the institution and its various functions and programs with all stakeholders
- To disseminate information to the media / public as and when required.
- To inform about the quality and diversity of the learning environment at the institution, the level of education, and the dedication to find practical solutions to meet the challenges students face today.

**Selection procedures**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

**Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Liaison with various Government and private organizations, and the society.
- Identifying opportunities and approaching for sponsorships.
- Information to press and media on the events already / to be / being conducted.
- Preparation of information for press coverage.
- Collection of video clippings and press coverage clippings.
- Identification of guests, and eminent personalities to invite for their visit to campus.
- Identification of student volunteers for coordinating events and extension programs of the college.
- Program design for various events.
- Preparation of invitation letters and thanks letters for guests.
- Facilitate networking programs by means of organizing conclaves, guest lectures, workshops and other such interactive events.
- Helping new students with the queries they have regarding the institute prior to and after admissions.
- Plan and organize induction programmes to induce the newly admitted students with the course objectives.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### **Members:**

<b>S.No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Role</b>
1	Subhani Shaik	Asst.Professor	CHAIR PERSON
2	P Bhanuchand	Asst.Professor	Faculty Member-CSE
3	V Anil kumarsagar	Asst.Professor	Faculty Member-ECE
4	SK Shaminulla	Asst.Professor	Faculty Member-ME
5	G Preetam Reddy	Asst.Professor	Faculty Member-CE
6	SK Ali	Asst.Professor	Faculty Member-EEE
7	D Ashok Kumar	Asst.Professor	Faculty Member-Pharma
8	P Anuradha	Asst.Professor	Faculty Member-MBA
9	T S Saiterja	Student	Student Member 1- CSE
10	A Ramanaidu	Student	Student Member 2- CSE
11	Sk Saheena	Student	Student Member 1- ECE
12	Sk Siddik Ahmad	Student	Student Member 2- ECE
13	Sk Rahman	Student	Student Member 1- ME
14	B Harsha Vardhan	Student	Student Member 2- ME
15	K Hanok	Student	Student Member 1- CE
16	B Neelima	Student	Student Member 2- CE
17	N A Nagasekhar	Student	Student Member 1- EEE
18	K Johnwessly	Student	Student Member 2- EEE
19	E Madhudeepika	Student	Student Member 1- Pharma
20	G Barathkumar	Student	Student Member 1- Pharma
21	K Gopitrinath	Student	Student Member 1- MBA
22	B Deepika	Student	Student Member 2-MBA

## **22. INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **Creation of the Committee**

An Internal Quality Assurance Cell (IQAC) is formulated with a major purpose to maintain long-term quality standards across all the sections of the Institute. It is a significant administrative body that is responsible for all quality matters. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of the Institute and to channelize the efforts and establish measures in the institution towards academic excellence. Documentation and collection of feedbacks from students, parents and other stakeholders on quality-related institutional processes are also one among the many functionalities of the IQAC.

### **Objectives**

- To improve quality in the functioning of academic, administrative, and auxiliary areas.
- To develop a system for conscious, consistent and catalytic improvement in the performance of the institution.
- To discharge the responsibility of fostering quality culture in the institution.

### **Selection procedure**

All members will be nominated by the Honourable Chairman.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Development and application of quality benchmarks for various academic and administrative activities of the institution.
- Facilitate creation of a learner – centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participating and learning process.
- Organisation of inter and intra institutional workshops and seminars on quality related themes and promotion of quality circles.
- Preparation of Annual Quality Assurance Report (AQAR).
- Maintain a copy of the records and file all the activities conducted across all the departments of the Institute.

**P.S :** The Role of IQAC is highly comprehensive and are not limited to those that have been listed here. All the departments and Committees/cells / associations listed in this document are subjected to report to IQAC and suggestions given by IQAC from time to time are to be followed by all the departments, scrupulously.

## **24. STUDENT CLUBS COMMITTEE**

### **Creation of the Committee**

The dynamism of academic life spills out of the classrooms. It is a credit to the mental and intellectual focus of the students that many of the clubs are extensions of their academic and career aspirations. There are several annual „fests“ and entertainment events organized by the institution every year. Students“ clubs provide a forum for interaction among themselves and the outside world events, however varied, it may be

formal or informal, but brings out the passion in youngsters and develop their organizational skills. The clubs bring about a good balance of work, fun and leisure activities and ensure the all round development of students.

### **Objectives, Roles and Responsibilities**

The clubs give pave the way to apply classroom learning in the outside world. This helps the students to gain invaluable leadership as well as life skills. In addition to connecting other students who have similar interests, students' clubs make students to interact with alumni and professionals in their fields of interest. Students' clubs enrich their experiences, create a diverse community, encourage involvement, and provide opportunities for students to build valuable skills. This cell shall help them to build formal and informal networks while exploring career opportunities.

### **Selection procedures**

Students who have similar interests will form a club for interaction with professionals in their fields of interest. One faculty from each department will be a member in these clubs so as to assist and guide the students in clubs' activities.

**The following are the various Clubs proposed in our**

#### **Institute: TECHNICAL CLUBS:**

- IT Club
- Management Club
- Marketing Club
- Finance Club
- HR Club

#### **TALENT CLUBS:**

- Photography Club
- Painting Club
- Fine Arts Club
- Theatre Club
- Music Club
- Dance Club

#### **GENERAL CLUBS:**

- Cultural Club
- Literary Club
- YOGA Club
- Nature Club
- Meditation Club
- Gymnasium Club

**Note :** The coordinators of these Clubs must maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

#### **Members:**

<b>S.No</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Role</b>
1	Subhani Shaik	Assoc.Professor	CHAIR PERSON
2	P Nagabhushanam	Asst.Professor	Faculty Member-CSE
3	T R Vishnu	Asst.Professor	Faculty Member-ECE
4	P Vinod Kumar	Asst.Professor	Faculty Member-ME
5	B Syam	Asst.Professor	Faculty Member-CE
6	G Durga Rao	Asst.Professor	Faculty Member-EEE
7	A Rama Raju	Asst.Professor	Faculty Member-Pharma
8	B Sujatha	Asst.Professor	Faculty Member-MBA
9	K Devi PratapRaju	Student	Student Member 1- CSE

10	SK Khallel Basha	Student	Student Member 2- CSE
11	T Dinesh Babu	Student	Student Member 1- ECE
12	V Chandra Kala	Student	Student Member 2- ECE
13	K Pavan Kalyan	Student	Student Member 1- ME
14	P Ajak Kumar	Student	Student Member 2- ME
15	P V G Anjaneyulu	Student	Student Member 1- CE
16	Y Nagamanikanta	Student	Student Member 2- CE
17	D Baghyalakshmi	Student	Student Member 1- EEE
18	B Sai Suresh	Student	Student Member 2- EEE
19	V Kartheek	Student	Student Member 1- Pharma
20	K Anusha	Student	Student Member 1- Pharma
21	S Aslam	Student	Student Member 1- MBA
22	M Mounika	Student	Student Member 2-MBA

### **23.N.S.S. UNIT Creation**

#### **of the Unit**

The establishment of an NSS Unit in the institute is aimed to instil the idea of social welfare in students, and to provide service to society without bias. NSS volunteers work to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity. To list a few, the duty of an NSS Unit is :

- To plan and execute N.S.S. Programmes for the year.
- To conduct Special N.S.S. camp and to submit the audited statement of accounts at the end of the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the college.
- To take care of campus beautification and gardening.
- To maintain the records of the activities conducted and submit the same to the IQAC Committee.
- To make necessary arrangements for the flag hoisting ceremony to celebrate the National Days i.e Independence Day, Goa Liberation Day and Republic day, etc.,
- To celebrate National festivals.
- National Days Celebrations records should be submitted to the IQAC Committee.

#### **Objectives**

The objective of NSS is to develop a culture of "**Not Me But You**", reflecting the essence of democratic living and upholds the need for self-less service. NSS helps the student's development and appreciation to other person's point of view and also show consideration towards other living beings. The philosophy of the NSS is a good doctrine in this motto, which underlines on the belief that the welfare of an individual is ultimately dependent on the welfare of the society as a whole and therefore, the NSS volunteers shall strive for the well-being of the society.

#### **Selection procedure**

JNTUK University will ask to propose one program officer who has an interest towards doing activities related to social responsibility. The faculty and students gives their choice for volunteering their services to the society through the NSS Unit. Based on the choices given, the Institute's Executive Council will select the Coordinator(s) and member volunteers and constitute the Unit.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit / Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Understand the community in which they work
- Understand themselves in relation to their community.
- Identify the needs and problems of the community and involve them in problem- solving
  - Develop among themselves a sense of social and civic responsibility
  - Utilise their knowledge in finding practical solutions to individual and community problems
  - Develop competence required for group-living and sharing of responsibilities
  - Gain skills in mobilising community participation
  - Acquire leadership qualities and democratic attitudes
  - Develop capacity to meet emergencies and natural disasters and
  - Practise national integration and social harmony
  - Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.

## Members:

S.No	Name of the Member	Designation	Role
1	Subhani Shaik	Asst.Professor	CHAIR PERSON
2	P Lakshmana Rao	Asst.Professor	Faculty Member-CSE
3	M Sai Krishna	Asst.Professor	Faculty Member-ECE
4	T Naveenkumar	Asst.Professor	Faculty Member-ME
5	G Trinath	Asst.Professor	Faculty Member-CE
6	P Narasimharao	Asst.Professor	Faculty Member-EEE
7	M Santiswaroop	Asst.Professor	Faculty Member-Pharma
8	P Mounika	Asst.Professor	Faculty Member-MBA
9	SK janibasha	Student	Student Member 1- CSE
10	D Raviteja	Student	Student Member 2- CSE
11	Puli Manasa	Student	Student Member 1- ECE
12	SK Vaseem Akram	Student	Student Member 2- ECE
13	V Eeswar	Student	Student Member 1- ME
14	A Pavan Kumar	Student	Student Member 2- ME
15	CH Simhadhri	Student	Student Member 1- CE
16	D Nikhil	Student	Student Member 2- CE
17	M Swathi	Student	Student Member 1- EEE
18	R Balakrishna	Student	Student Member 2- EEE
19	CH Suresh	Student	Student Member 1- Pharma
20	P Navyakusuma	Student	Student Member 1- Pharma
21	K Chandrasekhar Reddy	Student	Student Member 1- MBA
22	G Chamundeswari	Student	Student Member 2-MBA

## **24. ECO-FRIENDLY CAMPUS COMMITTEE Creation**

### **of Committee**

Eco-Friendly Campus Committee is established for environmental education, conservation and protection of biodiversity in the campus. It is the centre for nurturing knowledge, enlisting the co-operation of volunteers and the inflow plough of new ideas and their implementation.

### **Objectives**

- To create awareness about the grave situation of nature and imbibe means for its conservation.
- To arouse general awareness among the students regarding the different environmental problems which are of major concern to the better future and survival of mankind and inculcate love and respect among the members for nature and thus work with a global perspective.

### **Selection Procedure**

The faculty and students gives their choice for acting as coordinators in the Eco-Friendly Campus Committee. Based on the choice given by the faculty and students, the Institute's Executive Council will select the coordinators.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Facilitate healthy practices and to organise relevant programmes to promote healthy practices.
- Facilitate rain water harvesting, energy conservation, Solar lights, LED lights and other eco-friendly practices in the campus.
- Promote and maintain green ambience in the campus.
- Enrol members for the nature club and create awareness among students and staff on the need for protection of nature.
- Invite speakers to deliver talk on environmental protection.
- Sensitize, create awareness, motivate and educate students and staff about environmental conservation.
- Create awareness on benefits of Tree plantation, by power point presentations on Ecosystem.
- Conduct Field Trips and Exhibitions on Environmental protection.
- Conduct slogan competitions, drawing competitions for school children and encourage the young generations towards eco-friendly habits.
- Organize Adventurous Activities, Snake and Dog Bite Awareness Programmes, Environmental Education Camps, Animal Welfare Activities, Open Butterfly Garden, Bird Call and Video Recording.
- Maintain the records and file all the activities conducted and submit the same to the IQAC Committee.



**Members:**

S.No	Name of the Member	Designation	Role
1	CH Pardha Saradhi	Assoc.Professor	CHAIR PERSON
2	D Siva Sankar	Asst.Professor	Faculty Member-CSE
3	G Prasanna kumar	Asst.Professor	Faculty Member-ECE
4	K Kamalakar	Asst.Professor	Faculty Member-ME
5	G Raju	Asst.Professor	Faculty Member-CE
6	D Sekhar Babu	Asst.Professor	Faculty Member-EEE
7	K Bindu Swetha	Asst.Professor	Faculty Member-Pharma
8	CH Hema Ravali	Asst.Professor	Faculty Member-MBA
9	B Rajesh	Student	Student Member 1- CSE
10	K Venkateswarlu	Student	Student Member 2- CSE
11	B Sai mounika	Student	Student Member 1- ECE
12	C Hemanth	Student	Student Member 2- ECE
13	Y Rama vara Prasad	Student	Student Member 1- ME
14	Y Naveen	Student	Student Member 2- ME
15	K Venkata madu sudhan	Student	Student Member 1- CE
16	V Gopi	Student	Student Member 2- CE
17	S mounika	Student	Student Member 1- EEE
18	V Prasanth	Student	Student Member 2- EEE
19	B Ratnakumari	Student	Student Member 1- Pharma
20	G Siva naga mounika	Student	Student Member 1- Pharma
21	Y Ravi kumar	Student	Student Member 1- MBA
22	V V L Tirupathamma	Student	Student Member 2-MBA

**25. TRANSPORT COMMITTEE****Creation of the Committee**

This Committee is formed to ensure convenience in travelling for students and faculty. The transportation service operates on all working days, at fixed timings from various places predefined to be operated from.

**Objectives**

- To coordinate various bus routes regularly with the assistance of route-in-charges.
- To supervise and manage the daily transport operations and provide required instructions to the route-in-charges.
- To inspect the condition of the buses and report for necessary action on a continuous basis.

**Selection Procedure**

The faculty and students gives their choice for acting as coordinators in the Committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the Committee.

**Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Co-ordinate the Educational Trips and field visits conducted by different Departments / Associations.
- Provide transportation service to students, teachers and the Departments after proper assessment of the requisition and ensure optimum use of transportation facility.
- Coordinate various routes regularly with the assistance of route-in-charges.
- Supervise the daily transport operations and provide required instructions to the route-in-charges.
- Inspect the condition of the buses and report for necessary action on a continuous basis.
- Periodically checking the validity and expiration of documents of the transportation services used by the Institute.
- Allocation of service to a particular driver and in the event of the driver's absence a suitable alternative must be arranged immediately.
- All the services must be kept in excellent running condition and cleanliness must be ensured. Ensure to place a mechanism for the check up of the vehicles at regular and frequent intervals.
- Ensure that drivers stick to speed governors provided in the vehicles giving top most priority to safe driving.
- Any breakdown of a bus enroute to college or return, drivers should immediately inform the Transport In charge. In the event of such occurrences, the students travelling in such vehicle must be adjusted by other transport means.
- Ensure that the drivers should stick to the route allotted to them do not deviate. However, in exigencies, they can seek approval of Transport In charge duly informing him/her the situation faced by them.
- Drivers should cooperate with Transport Department officials whenever they are asked for and they should present all the requisite permissions / approvals / licenses, etc.
- Ensure that the drivers wear only the prescribed uniform during their duty hours.
- Ensure that drivers allow the students to travel only if they have valid transportation pass issued by the college.
- Ensure that the drivers conduct with students is in a decent and in pleasing manner.
- Transport In charge should ensure that all buses are having proper permissions / approvals / insurance. Expiry of any of the requisite must be informed to Administrative Officer at least one week ahead of the lapse.
- Ensure that the drivers verify tyre pressure, battery condition, diesel level; availability of step-in tyre, etc., and a daily check up of all these.
- Ensure to intimate the tussle between students by duly stopping the bus immediately, to the administrative authorities.
- Maintain the records, and files of the Study Visits/ Educational Trips conducted and submit the same to the IQAC Committee.

**Members:**

S.No	Name of the Member	Designation	Role
1	CH Ravi babu	Asst.Professor	CHAIR PERSON
2	P Naga bhushanam	Asst.Professor	Faculty Member-CSE
3	D Sai chandrika	Asst.Professor	Faculty Member-ECE
4	V Sunil kumar	Asst.Professor	Faculty Member-ME
5	G Priyatham Reddy	Asst.Professor	Faculty Member-CE
6	SK Gowse Basha	Asst.Professor	Faculty Member-EEE
7	B Anish Babu	Asst.Professor	Faculty Member-Pharma
8	D Kiran Kumar	Asst.Professor	Faculty Member-MBA
9	P Sravanya	Student	Student Member 1- CSE

10	L Yamuna	Student	Student Member 2- CSE
11	I Vijaya Bhaskar	Student	Student Member 1- ECE
12	A Jaya Sri	Student	Student Member 2- ECE
13	M Praveen Kumar	Student	Student Member 1- ME
14	O Sai Kumar	Student	Student Member 2- ME
15	CH Gopi Krishna	Student	Student Member 1- CE
16	K Manikanta	Student	Student Member 2- CE
17	G Naga Lavanya	Student	Student Member 1- EEE
18	K Vamsi	Student	Student Member 2- EEE
19	G Charishma	Student	Student Member 1- Pharma
20	MD Zulfiqarhussain	Student	Student Member 1- Pharma
21	V Srikanth	Student	Student Member 1- MBA
22	J Yasoda	Student	Student Member 2-MBA

## 26.SPORTS COUNCIL

### Creation of the Committee

This Committee is formed to create awareness among the students about the essentiality of games and sports for development of their physiological strengths and the role of Sports projecting the image of the organization at regional / state / national level competitions.

### Objectives

- To implement the policies for promotion of sports and games in the college.
- To create awareness among the students about the importance of participating in sports and games.
- To improve health and to inculcate healthy lifestyle.
- To build coordination among faculty members to improve the standards of Sports in college by organizing and promoting sports activities.
- Early identification of sports talent and nurturing the identified talent to bring laurels.

### Selection Procedure

The faculty and students gives their choice for acting as coordinators in sports council. Based on the choices given by the faculty and students, the Executive Council of the Institute in consultation with the Physical Education Department selects the coordinators.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Organise Intra-mural sports and athletic competitions.
- Assist in selection process of College teams.
- Organise tournaments for students, and staff.
- Motivate students to become part of the ongoing recreational and competitive sports programme.
- Inform the students about the benefits of being involved in an active lifestyle.
- Involve faculty members to assist the Department of Physical Education in

promoting, organizing, and supervising the college Sports and „Active Life“ programme.

□ Feature „Sports Hour“ in the Time Table and assign a faculty member to monitor the students“ presence in the activities during sports hour.

□ The Physical Education department shall organize, supervise and administrate competitive, recreational and leisure time sports activities.

□ The Physical Education department shall organize orientation programme for students for better understanding of sports facilities and programmes of the college.

□ The Physical Education department shall organize talent search programme to identify talented sportsmen eligible to join the college at graduate and post graduate levels.

□ The College Director of Physical Education shall organize “Sports and Fitness Test” for all the students joining at graduate and post graduate levels for the respective term. The test will include 12 minutes run, Standing High Jump and tennis ball throw. It will be mandatory for a student to give all three tests on a given day.

□ Maintain records of the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	U Siva sankar	Asst.Professor	CHAIR PERSON
2	T Nagini	Asst.Professor	Faculty Member-CSE
3	D Lakshmi Murthy	Asst.Professor	Faculty Member-ECE
4	K Hema sundara rao	Asst.Professor	Faculty Member-ME
5	P Anvesh	Asst.Professor	Faculty Member-CE
6	A V Krishna	Asst.Professor	Faculty Member-EEE
7	P Ravi sankar	Asst.Professor	Faculty Member-Pharma
8	P Sudheer	Asst.Professor	Faculty Member-MBA
9	J Ramya	Student	Student Member 1- CSE
10	K P L Priya	Student	Student Member 2- CSE
11	R Manoj Kumar	Student	Student Member 1- ECE
12	N Sri lakshmi	Student	Student Member 2- ECE
13	T Sesi kumar	Student	Student Member 1- ME
14	SK Nagul Meera	Student	Student Member 2- ME
15	J Hareesh	Student	Student Member 1- CE
16	A Ashok Kumar	Student	Student Member 2- CE
17	R Deva Rani	Student	Student Member 1- EEE
18	R Divya Sri	Student	Student Member 2- EEE
19	B Bharath	Student	Student Member 1- Pharma
20	K Chandrasekhar	Student	Student Member 1- Pharma
21	L Sivasankar reddy	Student	Student Member 1- MBA
22	M Rajeswari	Student	Student Member 2-MBA

#### **27.HEALTH CLUB Creation**

##### of the Committee

Health education plays an important role in the field of education. To prevent illness and have positive attitude, correct and complete knowledge of health is necessary. Keeping good standard and hygiene helps to prevent the development and spread of infections, illnesses and odour. This Committee is formed to develop sensitivity among students in particular and the community in general regarding health and nutrition, awareness and maintenance of a healthy life style. As one of its programmes and activities aimed to this effect, it is conducting aerobic exercises for the students and staff

and also aims to set up a college gym.

### Objectives

- To create awareness about the health status of the members of the staff and students in the campus.
- To provide counselling for the various health problems of the respondents by a team of doctors.
- To promote awareness about food safety.

### Selection Procedure

The faculty and students gives their choice for acting as coordinators in the Health Club. Based on the choice given by the faculty and students, the Executive Council of the Institute selects the coordinators.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Arrange a First Aid Room with all the basic facilities in case of emergency.
- Organise programmes for students and staff related on Health and First Aid.
- Conduct activities under Red Cross Society.
- Organise Community Welfare programmes by involving their participation in Yoga and meditation camps, etc.
- Guide and assist students to develop study habits, resolving personal and emotional difficulties and developing interpersonal relationships.
- Organise activities to inculcate values, civic responsibilities and promote all round development of personality of students.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

### Members:

S.No	Name of the Member	Designation	Role
1	Dr. P V Rao	Principal	CHAIR PERSON
2	P Sai Bharathi	Asst.Professor	Faculty Member-CSE
3	L Anusha	Asst.Professor	Faculty Member-ECE
4	K Sudheer	Asst.Professor	Faculty Member-ME
5	P Himabindu	Asst.Professor	Faculty Member-CE
6	V Chinna Rao	Asst.Professor	Faculty Member-EEE
7	R Hima Varsha	Asst.Professor	Faculty Member-Pharma
8	Dr. SK Gowriya	Professor	Faculty Member-MBA
9	B Venkatesh	Student	Student Member 1- CSE
10	K V Suresh	Student	Student Member 2- CSE
11	G Jwala Lakshmi	Student	Student Member 1- ECE
12	J Venkatesh	Student	Student Member 2- ECE
13	N Vijak Kumar	Student	Student Member 1- ME
14	G Vishnu vardhan reddy	Student	Student Member 2- ME
15	G Srividya	Student	Student Member 1- CE
16	S Vinay kumar reddy	Student	Student Member 2- CE
17	C Sai Abhiram	Student	Student Member 1- EEE
18	J Yateendra	Student	Student Member 2- EEE
19	SK Nazma	Student	Student Member 1- Pharma

20	G Mamatha	Student	Student Member 1- Pharma
21	K Nagur	Student	Student Member 1- MBA
22	K Anantha lakshmi	Student	Student Member 2-MBA

## **28. CANTEEN / HOSTEL COMMITTEE**

### **Creation of the Committee**

This Committee is formed for the smooth functioning of the Hostel and Canteen and provides best services to the students and staff who are far from their homes and families or who are in need of an ambient shelter and hygienic diet.

### **Objectives**

- To act as a bridge between the administration, caterers, hostel authorities on one side and the students on the other.
- To facilitate the addressing of issues that students have and communicate the same to the concerned authorities.

### **Selection Procedures**

The faculty and students give their choice for acting as coordinators in the Canteen/Hostel Committee. Based on the choice given by the faculty and students, the Institute's Executive Council will select the coordinators.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Ensure that the Canteen services to students / staff are good.
- Verify the prices of all the items being served in Canteen and take measures to maintain cleanliness in the Canteen.
- Plan and monitor the maintenance of all the infrastructure facilities concerned with the Hostel
- Supervise all facilities/amenities and their up keep, receive complaints from students and redress the grievances.
- Control and counsel the behaviour of students in the hostel, and monitor study schedules.
- Supervise, and take necessary steps for the maintenance of canteen and hostel facilities with utmost hygiene.
- Observe and check the quality of food supplied in the canteen.
- Suggest measures to modernize the canteen equipment and cooking procedures.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

### **Members:**

S.No	Name of the Member	Designation	Role
1	Dr. B Penchalaiah	Principal	CHAIR PERSON
2	P Nagaraju	Asst.Professor	Faculty Member-CSE
3	V Srinu Naik	Asst.Professor	Faculty Member-ECE
4	N Sitaramaiah	Asst.Professor	Faculty Member-ME
5	B Gopraju	Asst.Professor	Faculty Member-CE
6	S M Gavaskhar	Asst.Professor	Faculty Member-EEE

7	S Srinu	Asst.Professor	Faculty Member- Pharma
8	T Revanth	Asst.Professor	Faculty Member-MBA
9	SK Abdhulla	Student	Student Member 1- CSE
10	CH Vijay	Student	Student Member 2- CSE
11	CH Vasudha	Student	Student Member 1- ECE
12	B Srikanth	Student	Student Member 2- ECE
13	A Harish	Student	Student Member 1- ME
14	M Basavayya	Student	Student Member 2- ME
15	L Sivakrishna	Student	Student Member 1- CE
16	K Srinivasarao	Student	Student Member 2- CE
17	P Imrankhan	Student	Student Member 1- EEE
18	M Praveen	Student	Student Member 2- EEE
19	N Sambaiah	Student	Student Member 1- Pharma
20	B Lakshmi Bhargavi	Student	Student Member 1- Pharma
21	B Chinababu	Student	Student Member 1- MBA
22	M Rachana	Student	Student Member 2-MBA

## **29.IT SUPPORT AND MAINTENANCE CELL**

### **Creation of the Committee**

This Committee is formed to utilize technology and tools to ensure computers and other technical systems are running smoothly and if they aren't, the technician is responsible for assessing the problem and performing repairs.

### **Objectives**

- To organize Computer/Internet access training to teachers/non-teaching staff /students and other programmes for teaching up gradation during non-instructional days.
- To conduct activities and workshops for Students on Computer awareness, Cyber crime, etc.
- To develop and maintain the College Website.
- To disseminate the efforts and the achievements of the College, Students and Staff to the outer world through Website updates, publicity through Media, News Papers, etc.

### **Selection Procedure**

The faculty and students gives their choice for acting as coordinators to the Committee. Based on the choices given by the faculty and students, the Institute's Executive Council will select the coordinators.

### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Design, Configure, and Test computer hardware, networking software and operating system software and operating system software. Recommend changes to improve systems and network configurations, and determine hardware or software requirements to such changes.

- Preparation of computer labs by formatting each computer, installation of desired software & IP address assigning.
- Keeping the records of all computers in the college all printers in the college.
- Provide support, purchase, and maintenance of all computer labs regarding UPS systems and Batteries.
- Maintain and administer computer networks and related computing environments, including computer hardware, systems software, applications software, and all configurations.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

**Members:**

S.No	Name of the Member	Designation	Role
1	Subhani Shaik	Assoc.Professor	CHAIR PERSON
2	P Naresh Kumar	Asst.Professor	Faculty Member-CSE
3	J Venkateswaramma	Asst.Professor	Faculty Member-ECE
4	S Narendrakumar	Asst.Professor	Faculty Member-ME
5	G Sharmila	Asst.Professor	Faculty Member-CE
6	S Lakshmi Pathi	Asst.Professor	Faculty Member-EEE
7	T Ratna kumar	Asst.Professor	Faculty Member-Pharma
8	M Kranthi Kumar	Asst.Professor	Faculty Member-MBA
9	I Ramcharan	Student	Student Member 1- CSE
10	SK Masthan vali	Student	Student Member 2- CSE
11	N Naga Srikanth	Student	Student Member 1- ECE
12	R Venkatesh	Student	Student Member 2- ECE
13	A Hareesh	Student	Student Member 1- ME
14	U Gopi	Student	Student Member 2- ME
15	T Venkata Prasanna	Student	Student Member 1- CE
16	E Sindhu	Student	Student Member 2- CE
17	P Srivalli	Student	Student Member 1- EEE
18	R Anusha	Student	Student Member 2- EEE
19	B Sravani	Student	Student Member 1- Pharma
20	G Venkateswara rao	Student	Student Member 1- Pharma
21	B Venkateswarlu	Student	Student Member 1- MBA
22	N Bhulakshmi	Student	Student Member 2-MBA

### **30.MAGAZINE COMMITTEE**

#### **Creation of the Committee**

This Committee is formed to publish a regular / periodical magazine that highlights staff/ students concerns and activities.

#### **Objectives**

- To serve as an avenue where students and staff develop their writing skills, communication and presentation abilities.
- To update and inform students and staff about student relevant topics and updates on recent technological, managerial, pharmaceutical and general changes.
- To provide a creative platform for student development and participation by contributing literature for publishing in the Institute's magazine.

#### **Selection Procedure**



The faculty and students gives their choice for acting as coordinators to the Committee. Based on the choices given by the faculty and students, the Institute's Executive Council will select the coordinators.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Identify and raise financial resources for publication of the in-house magazine.
- Receive the articles / reports from the students/staff and edit the same.
- Ensure that no reports/articles objectionable to nature are published.
- Appoint students as sectional editors.
- Arrange to take photographs of staff and students required for the magazine on College Day / Send-off day, etc.,
- Collect the testimonials from Alumni, Parents, Industry experts, and ex-staff members on their experiences with the Institute.
- Get the magazine printed once in a semester and distribute (e-copy) to all the students and staff.
- Ensure that the content of the magazine is diverse and caters to the expectations of all kinds of readers.
- Ensure that the magazine follows the same principals as in terms of ethical, educational and welfare values.
- Ensure that the content in the magazine is not defamatory or in any way bring discredit to the Institute's reputation.
- Maintain records of articles and file them by submitting a copy of the same to the IQAC Committee.

### Members:

S.No	Name of the Member	Designation	Role
1	Subhani Shaik	Assoc.Professor	CHAIR PERSON
2	A Koteswara Rao	Asst.Professor	Faculty Member-CSE
3	G Hariteja	Asst.Professor	Faculty Member-ECE
4	K Sai Kiran	Asst.Professor	Faculty Member-ME
5	SK Bajamma	Asst.Professor	Faculty Member-CE
6	G Sunil kumar	Asst.Professor	Faculty Member-EEE
7	T Sowjanya Jyothi	Asst.Professor	Faculty Member-Pharma
8	G Bhagya Lakshmi	Asst.Professor	Faculty Member-MBA
9	P Bhavana	Student	Student Member 1- CSE
10	M Sri harsha	Student	Student Member 2- CSE
11	CH Likitha	Student	Student Member 1- ECE
12	D Rakesh	Student	Student Member 2- ECE
13	K Sukumar	Student	Student Member 1- ME
14	K Saikumar	Student	Student Member 2- ME
15	N Kiran Kumar Reddy	Student	Student Member 1- CE
16	P Rangaiah Naidu	Student	Student Member 2- CE
17	V Eswara Rao	Student	Student Member 1- EEE
18	J Revathi	Student	Student Member 2- EEE
19	B Alamkruthi	Student	Student Member 1- Pharma
20	CH Manaswini	Student	Student Member 1- Pharma

21	R Muralli	Student	Student Member 1- MBA
22	G Anitha	Student	Student Member 2-MBA

### **31.EXTRA-CURRICULAR ACTIVITIES COMMITTEE**

#### **Creation of the Committee**

This Committee is formed to conduct extracurricular activities that allow students to relax and identify and explore on their hobbies and interests.

#### **Objectives**

- To create a strong resume of students that highlights his/her progress in terms of achievements, improvements in skill-sets, and traits.
- To foster leadership roles in the student Committee, university clubs and residence halls will certainly spruce up an undergraduate resume.
- To encourage students to participate in the activities to get the most of their learning experiences.
- All in all, the pursuit of these activities will certainly lead to a fulfilling academic experience.

#### **Selection Procedures**

The faculty and students gives their choice for acting as coordinators to the Committee. Based on the choices given by the faculty and students, the Institute's Executive Council will select the coordinators.

#### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Convene meetings with the members of extra-curricular Committee to discuss and delegate tasks.
- Display of information on the Notice Boards/Website about events to be conducted by the Cultural Committee like Fresher's Day, Festival Celebrations, Independence Day, Republic Day, College Foundation Day, etc.
- Responsible for conduct of all intra and inter collegiate sports or cultural events in the Institute's premises.
- Plan and prepare budget for all cultural events and take necessary steps for its approval.
  - Decide and communicate the date, time and agenda of the events planned with roles of the contributors defined clearly.
  - Arrange the venue and logistics (audio/video systems, dais, podium etc).
  - Arrange to send invitation to the Chief Guests and other dignitaries.
  - Arrange mementos / gifts / bouquets, etc. for guests and gifts/certificates for the participants and achievers.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

#### **Members:**

S.No	Name of the Member	Designation	Role
1	M Narasimha Rao	Asst.Professor	CHAIR PERSON
2	CH Bhargavi	Asst.Professor	Faculty Member-CSE
3	S Naveen kumar	Asst.Professor	Faculty Member-ECE
4	U Srinivasarao	Asst.Professor	Faculty Member-ME

5	V Teja Sri	Asst.Professor	Faculty Member-CE
6	K Ramu	Asst.Professor	Faculty Member-EEE
7	G Anusha	Asst.Professor	Faculty Member-Pharma
8	G Jaya Chandra	Asst.Professor	Faculty Member-MBA
9	S Srinivasarao	Student	Student Member 1- CSE
10	M Hema Sri	Student	Student Member 2- CSE
11	J Esvar	Student	Student Member 1- ECE
12	SK Harsha Bhanu	Student	Student Member 2- ECE
13	SD Gowse Basha	Student	Student Member 1- ME
14	SK Jakeer	Student	Student Member 2- ME
15	SK Firoz	Student	Student Member 1- CE
16	G Lkitha	Student	Student Member 2- CE
17	SK Shanwaz	Student	Student Member 1- EEE
18	SK Akbar Vali	Student	Student Member 2- EEE
19	V Sahithi Priya	Student	Student Member 1- Pharma
20	G Joseph	Student	Student Member 1- Pharma
21	U Srikanth	Student	Student Member 1- MBA
22	Y Ravi Kumar	Student	Student Member 2-MBA

### **32.MOOCs COMMITTEE**

#### **Creation of the Committee**

This Committee is formed to emphasize open-access features, such as open licensing of content, structure and learning goals, to promote the reuse and remixing of resources. A massive open online course is an online course aimed at unlimited participation and open access via the web. In addition to traditional course materials, such as filmed lectures, readings, and problem sets, many MOOCs provide interactive courses with user forums to support community interactions among students, professors, and teaching assistants, as well as immediate feedback to quick quizzes and assignments.

#### **Objectives**

- To monetize the large numbers of students churning through courses on a weekly basis.
- To provide students with a tangible output from their weeks of study

#### **Selection Procedure**

The faculty and students give their choice for acting as coordinators to the Committee. Based on the choices given by the faculty and students, the Institute's Executive Council will select the coordinators.

#### **Roles and Responsibilities**

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Improving access to higher education.
- Providing an affordable alternative to formal education.
- Form Sustainable Development Goals.
- Offer a flexible learning schedule.
- Create Online collaboration.

□ Maintain records and file the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	A Siva sankar	Asst.Professor	CHAIR PERSON
2	P Bhanu Chand	Asst.Professor	Faculty Member-CSE
3	CH NagaPhanindra	Asst.Professor	Faculty Member-ECE
4	K Hema Sundar Rao	Asst.Professor	Faculty Member-ME
5	G V RamaRao	Asst.Professor	Faculty Member-CE
6	K Ramu	Asst.Professor	Faculty Member-EEE
7	B Venkateswarlu	Asst.Professor	Faculty Member-Pharma
8	CH Dhanunjaraju	Asst.Professor	Faculty Member-MBA
9	G Naga JYothi	Student	Student Member 1- CSE
10	SK Yasin	Student	Student Member 2- CSE
11	SK Mabusubhani	Student	Student Member 1- ECE
12	SK Sarddar Hussain	Student	Student Member 2- ECE
13	T Mohana Rao	Student	Student Member 1- ME
14	R Chandra kiran	Student	Student Member 2- ME
15	V Prasantha	Student	Student Member 1- CE
16	Y Gopi Raju	Student	Student Member 2- CE
17	C Vasavi	Student	Student Member 1- EEE
18	K Sasi	Student	Student Member 2- EEE
19	U Poojitha	Student	Student Member 1- Pharma
20	SK Nousheen	Student	Student Member 1- Pharma
21	M Rahul	Student	Student Member 1- MBA
22	M Jyothi	Student	Student Member 2-MBA

### 33.STUDENT EXPERIENCES COMMITTEE

#### Creation of the Committee

This Committee is formed to ensure that the students make the most of their opportunities to get involved in campus culture, connect with others and find support to help them succeed. In order to make the most of students time at college, it's imperative that they open themselves up to experiencing the college's culture and all that it has to offer.

#### Objectives

- To organize events throughout the year to bring students of the institution together, giving them a space to socialize and learn.
- To encourage every student to explore his/her interests outside of the classroom.

#### Selection Procedure

The faculty and students gives their choice for acting as coordinators to the Committee. Based on the choices given by the faculty and students, the Institute's Executive Council will select the coordinators.

#### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Encourage the students to take a proactive role in his/her learning.
- Encourage the students to adapt to the kind of working environment that he/she will face in the future.
- Capture the experiences of the students in the college.
- Create a website and record the experiences in that website.
- Make the students involved in a range of activities that will benefit in many ways and help them to shape their overall experiences.
- Make the students expose themselves to numerous opportunities thus getting them involved in those to become handy in the future.
- Encourage them in participation and also assist them in progressing further down a particular career path, open them up to the possibility of taking part in something that genuinely interests, whether it is academic or creative.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

#### Members:

S.No	Name of the Member	Designation	Role
1	Dr. K N V Ratna Kumar	Professor	CHAIR PERSON
2	CH Vijaya Durga	Asst.Professor	Faculty Member-CSE
3	S Koteswaramma	Asst.Professor	Faculty Member-ECE
4	J Rajesh	Asst.Professor	Faculty Member-ME
5	A Rajeev Krishna	Asst.Professor	Faculty Member-CE
6	M Maleeswara Rao	Asst.Professor	Faculty Member-EEE
7	K Sowmya	Asst.Professor	Faculty Member-Pharma
8	R Narasimha Raju	Professor	Faculty Member-MBA
9	K Sada Teja	Student	Student Member 1- CSE
10	SK Hussain	Student	Student Member 2- CSE
11	P Manasa	Student	Student Member 1- ECE
12	P Mamatha	Student	Student Member 2- ECE
13	P V Bhaskar	Student	Student Member 1- ME
14	G S Manideep	Student	Student Member 2- ME
15	K Sunil	Student	Student Member 1- CE
16	CH Sai Teja	Student	Student Member 2- CE
17	N Pavan Kumar	Student	Student Member 1- EEE
18	N Shafiya Begum	Student	Student Member 2- EEE
19	T Akhila	Student	Student Member 1- Pharma
20	SD Shareef	Student	Student Member 2- Pharma
21	D Sateesh	Student	Student Member 1- MBA
22	D Sailaja	Student	Student Member 2-MBA

### 34.FACULTY EXPERIENCES COMMITTEE

#### Creation of the Committee

This Committee is formed to ensure that the faculty makes the most of their opportunities to get involved in campus culture, connect with others and find support to help them succeed. In order to make the most of faculty time at college, it's imperative that they open themselves up to experiencing the college's culture and all that it has to offer.

#### Objectives

- To encourage the faculty in gaining the knowledge base on teaching and learning.
- To encourage the faculty to teach with a variety of strategies.
- To encourage the faculty to step out of their regular zones and explore.

## Selection Procedure

The faculty gives their choice for acting as coordinators in the Faculty experience Committee. Based on the choice given by the faculty and students, the Institute's Executive Council and in consultation with Heads of the Departments select the coordinators.

## Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Encourage the faculty to take a proactive role in his/her teaching.
- Capture the experiences of the faculty with the Institute.
- Create a website, record their experiences, and upload in the website.
- Encourage the faculty to involve in a range of activities that will benefit in many ways and help them to shape their overall experiences.
  
- Make the faculty expose themselves to numerous opportunities thus getting them involved in those to become handy in the future.
- Encourage them in participation and also assist them in progressing further down a particular career path, open them up to the possibility of taking part in something that genuinely interests, whether it is academic or creative.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

## Members:

S.No	Name of the Member	Designation	Role
1	Dr. B Penchalaiah	Principal	CHAIR PERSON
2	K Deepika	Asst.Professor	Faculty Member-CSE
3	K Ramani	Asst.Professor	Faculty Member-ECE
4	P Lakshmi Narayana	Asst.Professor	Faculty Member-ME
5	SK Bajamma	Asst.Professor	Faculty Member-CE
6	G Sunil Kumar	Asst.Professor	Faculty Member-EEE
7	T Anand	Asst.Professor	Faculty Member-Pharma
8	Y P Sai Krishna	Asst.Professor	Faculty Member-MBA
9	Sharoon Kumar	Student	Student Member 1- CSE
10	Vikram p	Student	Student Member 2- CSE
11	K Venkata Ramya Sri	Student	Student Member 1- ECE
12	CH Vasudha	Student	Student Member 2- ECE
13	T Anil Kumar	Student	Student Member 1- ME
14	G Sumanth	Student	Student Member 2- ME
15	K Lakshman	Student	Student Member 1- CE
16	L Rakesh	Student	Student Member 2- CE
17	K Gopi Harinadh	Student	Student Member 1- EEE
18	K Sai Teja	Student	Student Member 2- EEE
19	D KeerthiKoteswari	Student	Student Member 1- Pharma
20	M Durgesh	Student	Student Member 1- Pharma
21	S Anil Kumar	Student	Student Member 1- MBA
22	B Soniya	Student	Student Member 2-MBA

## 35. PROFESSIONAL SOCIETIES COMMITTEE

### Creation of the Committee

This Committee is formed to publish professional journals, to develop professional excellence, to raise public awareness, and to make awards. Through their work, they will assist to define and set standards for the professional fields and promote high standards of quality through awards and other forms of recognition.

### Objectives

- To be a part of the distinguished fraternity of famous IT industry leaders, brilliant scientists and dedicated academicians through Networking.
- To provide an environment for Professional Development at Individual and Institutional level.
- To provide Training and Certification in futuristic areas.
- To assist in International Competitions and association with International bodies like IFIP and SEARCC.
- To make the students and faculty to publish the papers in various Publications.

### Selection Procedure

The faculty gives their choice for acting as coordinators in this Committee. Based on the choice given by the faculty and students, the Institute's Executive Council and in consultation with Heads of the Departments select the coordinators.

### Roles and Responsibilities

*[The roles and responsibilities listed here are only indicative, but not exhaustive. The NAAC Coordination Team reserves rights to Edit/ Append / Delete any part or all of these roles and responsibilities from time to time and as required for compliance with the NAAC criteria]*

- Publishing journals that support interdisciplinary research.
- Highlighting important research in other fields.
- Hosting Workshops on Emerging Subjects.
- Organizing Interdisciplinary Society Panels or Divisions.
- Interdisciplinary Recognition Awards and Lectureships.
- Promoting the Integration of Disciplines.
- Maintain records and file the activities conducted and submit the same to the IQAC Committee.

### Members:

S.No	Name of the Member	Designation	Role
1	Dr. R Bullibabu	Professor	CHAIR PERSON
2	K Srinivasarao	Asst.Professor	Faculty Member-CSE
3	V SaiKishor Kumar	Asst.Professor	Faculty Member-ECE
4	R Naveen	Asst.Professor	Faculty Member-ME
5	G V Ramarao	Asst.Professor	Faculty Member-CE
6	R Siva Parvathi	Asst.Professor	Faculty Member-EEE
7	K Srinivasarao	Asst.Professor	Faculty Member- Pharma
8	O Sarada	Professor	Faculty Member-MBA
9	SK Abdhul Hafeez	Student	Student Member 1- CSE
10	K Giresh Babu	Student	Student Member 2- CSE

11	K Venkata Naga Ramaysri	Student	Student Member 1- ECE
12	K Bhargavi	Student	Student Member 2- ECE
13	K Eeswar Kumar	Student	Student Member 1- ME
14	K Sai Kiran	Student	Student Member 2- ME
15	R Sai Krishna	Student	Student Member 1- CE
16	S Venu	Student	Student Member 2- CE
17	SK Subhani	Student	Student Member 1- EEE
18	T Syam Sundar	Student	Student Member 2- EEE
19	I Manimeghana	Student	Student Member 1- Pharma
20	K Swarnalatha	Student	Student Member 1- Pharma
21	G Pavankumar	Student	Student Member 1- MBA
22	CH Sathyavathi	Student	Student Member 2- MBA